



WARMINGTON PARISH COUNCIL
 Minutes of the Annual 2nd July 2012
 At 7.30pm
 In the Village Hall, Warmington.

42. NOTE ATTENDANCE / ABSENTEES Present: David Short, (Chairman), Chris Ellard, Doug Jose. Ian Middleton, Graham Reid. Absent: Tim Helstrip and Morag Wilson

43. RECEIVE APOLOGIES FOR ABSENCE Jennifer Anderson was on holiday – apology accepted

44. It was *RESOLVED* to approve and sign the minutes of the meetings held on 21st June 2012

45. PROCEDURES AND POLICIES HELD OVER FROM ANNUAL MEETING:

- It was *RESOLVED* to adopt the Clerk's contract of employment as circulated, being the model NALC / SLCC version with the amendments as suggested in the circulated document
- It was confirmed that the new banking arrangements with Unity Trust were that four councillors are authorised signatories and authorised electronic signatories to electronic transfers, with two of the necessary to authorise transactions

46. RECEIVE PARISHIONERS' STATEMENTS RE ITEMS ON THE AGENDA

One parishioner had been in touch regarding some trees bordering his property by email and reiterated the situation at the meeting, for the council's information

There were some questions regarding the planning application for 25 houses off Stamford Lane, for clarification of some of the planning process procedures. These were dealt with

47. RECEIVE A POLICE AND NEIGHBOURHOOD WATCH REPORT. The report received from Tim Butter was read out. In addition, there had been some damage at the jubilee marquees following the event, but this had not been reported to the police

48. CONSIDER PLANNING MATTERS:

a. 12/00918/FUL Sub-division of part existing post office/shop and converted to provide a one bedroomed self contained ground floor flat with external access Warmington Post Office 5 Hautboy Lane Warmington It was *RESOLVED* to reply with no objection, but to make a comment that there is no off-street or allocated parking.

b. Update on 11/01152/FUL | Erection of 25 no. residential dwellings with associated and ancillary works | Land Adjacent 16 Stamford Lane Warmington Peterborough Northamptonshire PE8 6TW To include decision regarding S106 contribution from the development for community projects and for provision of pedestrian access from the site. The clerk explained that it was critically important to make a decision regarding the financial obligation under the S106 agreement specifically for the matter of the pedestrian access. It was not possible to make a decision because there was no knowledge about the value of the land or whether various parties would be amenable to any of the suggestions. After more explanation, the council agreed that a decision was necessary and a meeting was called for the coming Friday in order to come to a conclusion. The clerk explained the legalities of the 1960 Public Bodies (admission to meetings) act and the confidentiality which that would offer the council should they wish to discuss anything that would compromise public interest.

It was agreed that the council would speak at the ENCⁱ Development Control meeting on 11th July and that David Short and Graham Reid would attend. The speaker would reiterate what the council has already submitted in writing.

49. FINANCE

a. It was **RESOLVED** to approve the following payments:

Payee	Cheque Number	Nett	Gross
S Rodger salary	101742	311.51	311.51
Eon – electricity consumption	101743	231.32	277.38
Warmington Village hall hire	101744	42.00	42.00
Petrol for allotment mower	101745	6.55	6.55
Trophies & engraving for jubilee	101746	33.80	33.80

b. It was **RESOLVED** to approve payment of the clerk's salary by standing order at the end of each month. Clerk to arrange when the new account is established and two councillors to authorise.

*Clerk plus 2
cllrs*

50. The Internal Auditor's report re accounts for the year ending 31st March 2012 had been circulated in advance of the meeting and taken as read. The comments were noted and it was agreed that some of the issues raised had been addressed in part (the fun field committee members had been nominated at the annual meeting), but the council would deal with the other points as they arise going forward.

51. Accounts to date had been circulated, taken as read and all was in order.

52. Pursuant to the requirements of the Localism Act 2011, in particular chapter 7 which puts a duty on councils to promote and maintain high standards, plus consequent clarifications of that act, it was **RESOLVED** to adopt a code of conduct based on the East Northamptonshire Model without any amendments (other than to clarify the name of the parish council). In addition, members confirmed their understanding of the requirements of the part of the act whereby a register of members' interests will be held and that members must notify the monitoring officer at the principal authority (ENC) interests by 29th July.

*All councillors
to return their
register of
interests to
the
monitoring
officer at ENC*

53. SUMMER NEWSLETTER - It was agreed that the A5 format for the newsletter would be continued and that councillors would submit articles for inclusion, rather than leaving the clerk to write everything. Articles would include a follow up to the jubilee celebrations and the presentation of jubilee mugs, details about StreetDoctor, Alms Houses (to build a waiting list), invitations to grass cutting contract, highlight the new developments in the village, the issue of the new pedestrian access from Slaughters Field and rubbish for the bonfire

CE / GR

54. GRASSCUTTING TENDER FOR 2013 ONWARDS - Bill White is not able to cut the grass during the 2013 season. The council must look at alternatives. It was agreed that an invitation to tender would invite contractors to quote for grass cutting at the cemetery, the churchyard, the play area and the 'village green' at Dexter Way, a minimum of 7 times per year, at least once a month through the growing season, and either the arisings to be cleared off site, or the grass to be cut more regularly and mulched as part of the cutting process. The clerk is to contact 3 potential contractors of her choosing

Clerk

55. ITEMS FOR DISCUSSION

a. Broadband Initiative update – there was no update

b. Highways Matters, - There is a pothole on Chapel Street, another at the junction of Church Lane and School Lane and then towards the school. The footpath by the bus shelter on Church Street is lower than the road, so that when it rains, the water runs off the road onto the pavement. Clerk to report these via StreetDoctor

Clerk

c. After some discussion, it was agreed that circumstances beyond the control of the parish council had forced the Rainbow Bridge to become surplus to requirements. Third party interest had been expressed and it was agreed that the clerk would write officially to that party to invite a firm expression of interest and a financial offer for consideration.

Clerk

d. It was **RESOLVED** that the clerk should write to potential contractors inviting bids to cut the hedge to a workable height of approximately 6 foot, in the autumn, removing all spoil and arisings from the site. Vehicular access would be via Bevan Close and the council could reach an arrangement with the contractor whereby non-chipped spoil could be disposed of locally

Clerk

e. Grass cutting at Nene Pastures has continued to be a problem for the people who live close by. The clerk explained that the large expanse of grass, (a 'village green') on the left as Dexter Way bends 90% at the entrance to the housing estate belongs to the parish council and it, and the hedge, is the parish council's responsibility. There are 3 areas of grass on the housing estate which are between pavement and the road, two of which are either side of Dexter Way adjacent to the aforementioned village green, and the third further along Dexter Way. These are roadside verges and are the responsibility of the county highway's contractor. They have not been cut for some time and the clerk will continue to pursue the highways officer who has undertaken to address this matter

Clerk

f. Red phone box on Hautboy Lane – the finalisation of the removal of the equipment is under way and members would continue to pursue ideas for the use of the phone box

g. The clerk was instructed to complete the empowering councillors grant feedback forms in a positive way stating that the council had been pleased with the results

Clerk

h. Churchyard footpath – A member had raised a concern regarding the state of the path. All members undertook to assess the path and bring their view to the meeting on Friday 6th July.

All members

56. MATTERS ARISING FROM PREVIOUS MINUTES TO NOTE:

- Jubilee mugs had arrived and were with the chairman and would be handed out to the school children before the end of term. A sample was available and it was agreed that these were good quality mugs.

57. PARISH COUNCILLOR / COMMITTEE REPORTS

a. Fun Field Committee report – there was little to report other than the fact that strimming would be carried out as soon as possible. With all the rain and warmth, grass and weeds everywhere in general were out of control

Fun field committee

b. Alms Houses – there hadn't been a meeting, but there is currently a waiting list which is positive news as waiting lists can cause financial issues for the trust

c. Pocket Parks – There was little to report, but again maintenance is an ongoing issue because of the overgrown state of everywhere.

Pocket park committee

d. Tree Warden – Nothing to report

e. Rights of Way – Nothing to report

f. Allotments – there is a new tenant. Insurance will be discussed at the next meeting.

58. CLERKS REPORT

a. General Power of competence training course – the clerk had attended this, but at the moment, the council will not qualify as the clerks does not have CILCA and there is no electoral qualification as only 3 councillors are elected

b. Quality status – Quality status ceases to be applicable in Spring 2013, but again because of the electoral qualification, it cannot be reapplied for, without called a by-election

c. The clerk would be taking some holiday during August, and would be working away from home and unusual hours due to domestic circumstances.

- Parishioners' Question Time

- There was a question regarding the frequency of the grasscutting and brown bin collections available, especially in the light of the closure of the recycling facilities at Oundle. One solution would be to have a village skip system, which would be investigated

- The dog bin on Broadgate Way has fallen off its stand

- There was a protracted discussion revisiting the matters already discussed earlier in the evening and at the June meeting.

59. FUTURE AGENDA ITEMS – Allotments should go on every meeting

60. DATE OF NEXT MEETING Monday 10TH September 2012 and the following have been booked for thereafter: 5th November 2012, 7th January 2013, 4th March 2013, 13th May 2013 1st July 2013 9th September 2013 and 4th November 2013. There was a brief discussion regarding the possibility of holding meetings on a monthly basis (there has been at least one a month for the past 12months) and this would be discussed in September.

The chairman declared the meeting closed at 22.12

DATE OF NEXT MEETING: 10TH SEPTEMBER 2012 7.30PM, WARMINGTON VILLAGE HALL		
Approved by Warmington Parish Council:		
Signature of Chairman of following full meeting:		Date 10th September 2012

ⁱ ENC = East Northamptonshire Council