

WARMINGTON PARISH COUNCIL

Minutes of the meeting of Warmington Parish Council meeting

11th February 2021 by electronic communication in a virtual setting at 7.00pm BST

In accordance with provision laid down by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, as amended, during a period of encouraged 'social distancing', this meeting was held by means of internet video and telephone communication in a virtual setting, using Zoom software. All members were always able to hear proceedings and members of the public had been given opportunity to attend.

1655. ATTENDANCE AND APOLOGIES

PRESENT: Cllr Karen Denny, Cllr Philip Douglas, Cllr Jean Fisher, Cllr Christine Litawski, Cllr Nigel Rudd, Cllr Debbi Scotting (chairperson), Cllr David Short and Cllr David Strafford. **Officer present:** The clerk and Steve Cheeseman as Warmington 2031 neighbourhood plan co-ordinator and Greenway project manager. 3 members of the public.

1656. DECLARATIONS OF INTERESTS:

- Cllr Nigel Rudd reaffirmed his standing personal interest, for which he has a dispensation to the end of the current parish council term of office, as he is related to someone who works for the planning inspectorate.
- Cllr David Short declared a personal interest in planning item 6d (Minute 1660)
- Cllr Debbi Scotting declared a personal interest regarding planning matters to do with the quarry.

1657. CO-OPTION OF NEW MEMBERS:

It was **RESOLVED** to co-opt Christine Litawski as a member of Warmington Parish Council.

1658. MINUTES:

It was **RESOLVED** to approve minutes of the council meetings held on 10th December 2020 as a true record of that meeting. The chairman will hand signed minutes to the clerk at a future stage once restrictions on social distancing are eased and it is safe for them both.

1659. RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:

There were none.

1660. DEVELOPMENT AND PLANNING MATTERS:

- a) 20/01622/FUL | Erection of single storey and two storey rear extension; and new front single storey porch | 13 Stamford Lane Warmington. It was **RESOLVED** that the council has no objections but that the WNP design code should be taken into account by the planning authority, and as such a swift brick as the minimum should be included.
- b) /20/01686/FUL | Garage and loft conversion with a dormer window; and single storey rear extension | 24 School Lane Warmington. It was **RESOLVED** that the council has no objections but that the WNP design code should be taken into account by the planning authority, and as such a swift brick as the minimum should be included.
- c) NE/21/00089/FUL | Two storey rear extension | 1A Stamford Lane Warmington Peterborough. It was **RESOLVED** that the council has no objections to the proposals, but would like to comment that the Warmington neighbourhood plan design code calls for inclusion of a swift brick in the second storey. The council felt that in keeping with the WNP design code, domestic extensions should be in keeping with the buildings close to the property. This will result in a house with a large expanse of wall with flat roof.
- d) NE/21/00004/FUL | Conversion of agricultural building to a dwelling. | Agricultural Barn At TL07938 90654 Taylors Green Warmington. It was **RESOLVED** that the council has no objections but would like the LPA to ensure that the potential important archaeology of the site is addressed as part of the planning permission. In addition, there is a need for energy efficiency and provision for biodiversity (swift bricks equivalent and/or perhaps owl boxes as there is a barn owl in the area at the moment would be appropriate).
- e) NE/21/00099/FUL | Installation of exterior walls, doors and windows to allow future change of use under permitted development | Rectory Farm Lutton Road Warmington. It was **RESOLVED** that the council has no objections However Warmington Neighbourhood Plan policy W10 requires cycle shelters to be provided but there is no mention of anything to do with cycling in the application which means that the location of the 'shop' with 6 parking places seems to actively encourage car use but the village is close enough to walk/cycle to on the road. There is also a linkage to a footpath (PD4) to the village which is very close to the site but this isn't mentioned - the access to the footpath is blocked by a locked/chained steel field gate with no provision for pedestrian access. The path is across the farmland associated with this farm so perhaps provision of a suitable pedestrian gate could be included together with the cycle shelter.
- f) There was no update on Spinney Close applications.

- g) Update on restaurant area and fuel station at Warmington Service area to west of A605. Extensive discussions between the proposed developer and the highways authority are underway, with traffic modelling and monitoring in place.
- h) Update on Elton Quarry and Elton reservoir matters. The council has been working with the developer and NCC to ensure that we can mitigate the risk of delay on the project, and to minimise disruption as best we possibly can. The parish council has succeeded in having some of the planning conditions embedded in a S106 legal document. There will be a financial contribution, currently expected to be £50,000, that can be spent how the parish council deems most appropriate, with landowner's permission. The other important S106 matter will be the phasing of the control of the extraction and reinstatement. This is being done in three phases: East; Central; West. It has been agreed and legally laid down that number three cannot be commenced until number one is finished and restored. This means that all three excavation phases cannot be open at once. Phase One must be completely restored before they are allowed to start phase three.

The parish council will be instigating a contemporaneous monitoring scheme to enable people to report breaches and problems.

The bird hide was part of the reservoir conditions, he was meant to be there years ago. It must be installed before they commence extraction. There are two options, one where it was originally planned to be and one on the reservoir accessible via the pump house road. One option is favourable insofar as people will be able to see the reservoir. The other ones attractive because people from the village can walk too easy and therefore accessible from the school, and according to David Stroud, who is the bird expert, everyone will be able to see something from there. The alternative site is subject to flooding. Having two bird hides has been mooted but any final decision would come down to the landowner. There has been a suggestion that the bird hide will be installed in the autumn.

1661. UPDATE OF ONGOING PROJECTS

A report had been circulated in advance of the meeting updating on current project progress and a number of points were clarified.

1662. PROJECT MANAGEMENT UPDATE:

Greenway: Update and consider any immediate actions: The damage caused to the new pathway caused by flooding was discussed briefly, although until the weather improves, there will be no option of installing a different type of surface that will withstand flooding. (The area is flood plain and most surfaces, other than concrete, will simply lift with the force of strong water currents.). The parish council will continue with the project to solve issues at the soonest opportunity.

(The matter of ongoing flooding is a separate issue, ultimately a matter for the flood and highways authorities but the parish council will continue to work with the appropriate authorities to solve ongoing issues.)

The final 200m of the northern stretch of the Greenway remains an unsolved issue as the landowner has not been able to come to an agreement with the parish council regarding a surface that will not impact on the listed parkland over which the right of way passes, despite several alternatives having been put forward. The council is in touch with Historic England to establish what, from its point of view, would be an acceptable non-invasive surface. The replacement of the bridge will then be finalised.

1663. COMMUNITY / AMENITY MATTERS:

- a) Community Unity working party – A report circulated in advance of the meeting was taken as read in readiness for discussion. There was a presentation of a new concept of a welcome leaflet that will be posted through the door of new residents and the school will also email a pdf of the leaflet to new school families.

Work has been ongoing on the parish council newsletter which has traditionally been circulated to every home in the parish each spring. It is anticipated that this will be circulated at the end of the month by councillors as in previous years, with some assistance from young volunteers from the village.

The working party has worked with the school to supply some jolly pictures that will be put up around the village, along with Covid-19 information leaflets and dog mess posters in noticeboards.

- b) It was **RESOLVED** to replace the bench at the junction of Broadgate Way and Church Street.
- c) The ditch on Broadgate Way had been cleared to an extent by the landowner's contractor. The overgrowth has been cleared and much of the smaller branches. There are some significant trunks of self-set trees remaining in the ditch which are creating dams which in turn create a 'pooling' effect. The ditch will function to carry heavy quantities of water, but the pooling creates a low-level risk if a freak occurrence resulted in a child falling down the bank. The area complies with statutory riparian responsibilities, but aesthetically may not be pleasing to all. Spoil from sources other than the landowner are lying on the

pavement side of the verge and will need addressing to clear and then village residents encouraged to desist using the area for grasscuttings. The ditch and southern verge area is of very low risk of flooding any areas that would cause danger to people or property The clerk will investigate further and pursue the landowner as necessary.

- d) Big Green ditch works – costs have not yet been received.
- e) Taylors Green flood alleviation ditches – since the very high rainfalls in December and January, the ditches have been running well and doing the job of flood alleviation very well during periods where many other local villages have suffered significantly from run-off flooding.
- f) Taylors Green wildflower verge – attempts will be made to engage with local farmers to assist in clearing the verge.

1664. **LAND MANAGEMENT MATTERS:**

- a) Hedge planting whips update: The Woodland Trust has been subject to a high-level cyber security attack which seems to have caused an issue with the application for whips. An alternative arrangement will be investigated.

1665. **GOVERNANCE MATTERS:**

- a) Churchyard wall – The recent tree report and the last (2019) quinquennial church report draw attention to potential issues with the wall. It was agreed that the best approach would be to engage with the route recommended by the 2015 regulations relating to church building management. The council will engage with Warmington PCC and the arch deacon to have the works carried out piecemeal to make the wall as safe as possible. subsequent investigation report and recommendation.
- b) Upcoming election: This will be taking place on May 6th. The clerk will distribute the papers immediately they are available.
- c) The clerk is currently engaged with a 6-month course for the Certificate in Local Council Administration to become a CiLCA qualified clerk which in turn will allow the council to General Power of Competence requirements. CiLCA is an evidence-based qualification consisting of 30 learning outcomes, split into subsections, which when submitted will evidence the clerk’s competence. It is a level 3 qualification and once registered, the clerk will have one year to complete the submission. It was **RESOLVED** to pay for the course fees retrospectively once the clerk is qualified and the portfolio submission fee.
- d) It was **RESOLVED** to replace to appoint the clerk as Police Liaison Representative as the single point of contact with Northamptonshire Police.

1666. **CLERKS REPORT:**

Details of decisions made under delegated powers and reports on matters arising from previous minutes had been circulated with the agenda and noted.

1667. **ACCOUNTS MATTERS:**

- a) Accounts to the end of January had been circulated in advance of the meeting and noted as received and approved as a correct. Current assets of £129,339 was noted.
- b) Approve recommended virements: £90 from Tree works to Hedge works; £1500 from Bonfire night; £2000 from cohesion;£3,500 to hedge works
- c) It was **RESOLVED** to approve accounts including those paid under delegated powers.

1668. **COMMUNITY MATTERS**

- a) Items to include in Five-All magazine were agreed

1669. **ITEMS TO CARRY FORWARD TO FUTURE MEETINGS:**

1670. **STAFFING MATTERS:**

It was agreed that the clerk’s salary will rise one SCP for the current financial year, backdated to the start of the financial year in April 2020. The salary will increase to SCP 31 on 1st April 2021

1671. **DATE OF NEXT MEETING: 8TH APRIL 2021.**

DATE OF NEXT MEETING: TBC		
Approved: Signature of chairman		Date