

WARMINGTON PARISH COUNCIL

Minutes of the meeting of Warmington Parish Council Land Management Committee meeting
14th January 2021 by electronic communication in a virtual setting at 7.00pm BST

In accordance with provision laid down by The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, as amended, during a period of encouraged 'social distancing', this meeting was held by means of internet video and telephone communication in a virtual setting, using Zoom software. All members were always able to hear proceedings and members of the public had been given opportunity to attend.

1544. ATTENDANCE AND APOLOGIES

PRESENT: John Atkinson, Philip Brashaw, Richard Bream, Cllr Philip Douglas, Cllr Jean Fisher, and Cllr David Strafford (chairman). **Officer present:** The clerk and Cllr Karen Denny. **Absent:** David Short **Apologies received from** Derek Rowell.

1545. CO-OPTION OF NEW MEMBERS:

There were none.

1546. DECLARATIONS OF INTERESTS:

There were none.

1547. MINUTES:

It was **RESOLVED** to approve minutes of the council meetings held on 10th September 2020 as a true record of that meeting. The chairman will pass signed minutes to the clerk at a future stage, once restrictions on social distancing are eased and it is safe for them both.

1548. RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:

There were none.

1549. REPORTS AND MATTERS FROM MINUTES NOT DEALT WITH ELSEWHERE ON AGENDA, FOR INFORMATION ONLY:

There was a brief report and ensuing discussion on non-land management matters.

1550. ASSET MANAGEMENT / BUDGET AND PROTOCOL / GOVERNANCE MATTERS:

- a) Income and expenditure to date is on target and appended to these minutes. The unspent budget will be vired to budget points that will otherwise be overspent to facilitate the new benches purchased, cycle racks, bins and fencing works commissioned.
- b) The budget for the 2021/22 financial year is detailed in the December council minutes.
- c) A tree survey report had been commissioned to assess trees that come under the parish council's area of responsibility as well as assessing those on highway land. The survey did not identify any urgent works. Ten trees/cluster of trees under the management of the parish council were identified as requiring attention, although two had previously been subject to a decision not to cut back. There are several trees on the highway that were identified as benefitting from works and the information will be passed to the highways department. The parish council will send out an invitation to quote to three firms to carry out the works on trees for which it is responsible, identified as needing to be carried out in the next three months. Highway trees will be reported to the highways department of Northamptonshire County Council.
- d) There has been no progress in identifying descendants of the tombstones identified as unsafe. The council will try to enlist the help of the PCC members who are involved with cataloguing all of the gravestones in the parish.
- e) No inspection reports had identified any causes for concern relating to council assets. Formal risk assessments will be carried out on the rolling basis going forward.

1551. COMMUNITY COHESION:

- a) Firework events: It was agreed that the decision would be taken at the next Land Management Committee meeting in September, regarding whether the fireworks event in November would proceed.
- b) The concept of a lead councillor to spearhead a Community Cohesion (sub)committee, in conjunction with the clerk had been put forward as a way of managing some of the area that the committee looks after. The intention is to form a sub-committee/working party to manage events such as the litter pick and pancake race, Christmas party, jubilee party-in-the-park type event, with non-councillor co-optees appointed as necessary on an ad-hoc basis as well as any councillors who wish to become involved. The working party will meet separately and bring some ideas together and bring back to full council to take forward.

1552. RECREATION GROUND:

- a) Hedge planting / fencing, phase II – The hedge remodelling, from the Peterborough Road pedestrian access gate to the junction with Deter Way, will be carried out in late winter/early spring 2021. The trees will be coppiced and the area re-assessed to ascertain what works are required next

b) Hedge planting / fencing III - It was recommended that phase III will be from the Buntings Way gate to the stile - the existing hedge is cut and remodelled into a 4ft high hedge. The clerk will assess the budgetary situation and if there is sufficient funds remaining, the works will be carried out in the current financial year. There is sufficient reason that the council is likely to agree to waive financial standing orders to allow for works to proceed.

c) BMX area remodelling / upgrading / phase IV of hedge work: There was an extensive discussion regarding remodelling and future management and maintenance of the 'old BMX' site in the north-east corner of the recreation ground that is currently a piece of land that cannot be put to any use because it is overgrown with weeds and vegetation and the ground levels are not safe without proper risk assessment and rectification. It was agreed that ideas from the wider community as to what can be done in the area would be sought.

d) It was agreed to install a cycle rack, set in a rectangular piece of concrete the same dimensions of the rack and about 5 cm deep. It will be sited immediately to the north of the vehicular gate leading from Dexter Way, before the zip wire so that there is no fall hazard risk due to proximity to the zip wire. A budget of £200 was agreed for the project.

e) A new bin has been approved for the Buntings Lane exit from the recreation ground. Ideally, it will be sited inside the gate.

1553. PLAY AREA:

At the December parish council meeting, minute 1638 agreed to procure a cone climber at the play area. Subsequent community consultation had reiterated this decision. An invitation to tender will be distributed and a decision as to which firm to proceed with made at the April parish council meeting.

1554. CHURCHYARD:

a) Purchase and planting of new memorial rose in garden was noted.

b) Painting of chains round the war memorial was noted.

c) There was a discussion regarding how to proceed with external wall at junction of Church St and Church Lane. It was agreed to take guidance from Steve Cheeseman as to how to proceed.

1555. ALLOTMENTS:

There is a new allotment holder. All maintenance

1556. POCKET PARKS:

There was an update of upcoming maintenance works at Orchard Pocket Park – to deal with the overgrown hawthorn at the Eaglethorpe entrance and the 'snapped off' trees on the eastern boundary. Nene Valley Tree surgeons are carrying out some pro-bono works.

1557. NON LAND MANAGEMENT MATTERS TO NOTE AND BRING ANY RECOMMENDATION TO FULL COUNCIL:

- There was a discussion regarding Rights of Way, which will be reported directed to the Rights of Way officer at Northamptonshire County Council.

1558. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD:

A village sign (a discussion ensued)

The chairman declared the meeting closed at 21.34

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Funds Available	% Spent
Income					
Fireworks/Bonfire party	0	2,500	2,500		0.0%
General grants received	75	0	(75)		0.0%
Recreation Ground Income	833	800	(33)		104.2%
Allotments Rent	240	345	105		69.6%
Cemetery Receipts	2,590	750	(1,840)		345.3%
Total	3,738	4,395	657		0
Tree Works	90	0	(90)	(90)	0.0%
Hedge works/grounds control	0	90	90	90	0.0%
Grass Cutting	0	338	338	338	0.0%
Litter Picking	0	100	100	100	0.0%
Pocket Park	0	500	500	500	0.0%

Bonfire Night	0	1,500	1,500	1,500	0.0%
Bonfire night donations	0	1,000	1,000	1,000	0.0%
Asset Management	55	0	(55)	(55)	0.0%
Cohesion Event	0	3,000	3,000	3,000	0.0%
Land Management tot payts	145	6,528	6,383	6,383	2.2%
Play Area					
Hedge works/grounds control	288	320	33	33	89.8%
Grass Cutting	473	645	172	172	73.3%
RoSPA Inspections	128	115	(13)	(13)	111.5%
Maintenance/amenity: Play Area	242	500	258	258	48.5%
Play area total	1,131	1,580	449	449	71.6%
Recreation Ground					
Hedge works/grounds control	1,300	1,500	200	200	86.7%
Grass Cutting	728	720	(8)	(8)	101.1%
RoSPA Inspections	128	115	(13)	(13)	111.5%
Maint'nce/amenity: RecreationG	989	1,350	361	361	73.2%
Cabin-maintenance & cleaning	332	500	168	168	66.4%
Maintenance/amenity: Football	126	640	514	514	19.7%
Rec total	3,603	4,825	1,222	1,222	74.7%
Allotments					
Hedge works/grounds control	0	200	200	200	0.0%
Allotments Expenditure	338	300	(38)	(38)	112.6%
Cemetery					
Hedge works/grounds control	0	65	65	65	0.0%
Grass Cutting	330	450	120	120	73.3%
Cemetery	909	150	(759)	(759)	605.9%
Rates	190	155	(35)	(35)	122.8%
Cemetery tot	1,429	820	(609)	(609)	174.3%
Churchyard					
Hedge works/grounds control	89	750	661	661	11.9%
Grass Cutting	723	977	254	254	74.0%
Churchyard	1,097	500	(597)	(597)	219.5%
churchyard total	1,909	2,227	318	318	85.7%
TOTALS	8,556	16,480	7,924	7,924	51.9%

1559.

DATE OF NEXT MEETING: TBC		
Approved: Signature of chairman		Date