

WARMINGTON PARISH COUNCIL

Minutes of the meeting of Warmington Parish Council meeting
8th October 2020 by electronic communication in a virtual setting at 7.00pm BST

1596. ATTENDANCE AND APOLOGIES

PRESENT: Cllr Philip Douglas, Cllr Jean Fisher, Cllr Nigel Rudd (chairman), Cllr Debbi Scotting (from), Cllr David Short and Cllr David Strafford. **Officer present:** The clerk and Steve Cheeseman as Warmington 2031 WNPⁱ consultant advisor and project manager of the Greenway. 2 members of the public. **Absent:** Sophie Crisp,

1597. DECLARATIONS OF INTERESTS:

- *Cllr Nigel Rudd reaffirmed his standing personal interest, for which he has a dispensation to the end of the current parish council term of office, as he is related to someone who works for the planning inspectorate.*
- *Cllr Nigel Rudd declared a pecuniary interest in agenda item 10a relating to the cycle west project*
- *Cllr Debbi Scotting declared an interest as a close neighbour to any matters pertaining to the quarry and reservoir applications. She also declared a pecuniary declaration relating to family business matters over applications relating to Spinney Close.*

1598. MINUTES:

It was **RESOLVED** to approve minutes of the council meetings held on 22nd September 2020 as a true record of that meeting, being sure to check that the end time of the meeting was correct . The chairman will hand signed minutes to the clerk at a future stage once restrictions on social distancing are eased and it is safe for them both.

1599. RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:

There was a query regarding an agenda item about highways works.

1600. LAND MANAGEMENT MATTERS:

- a) September 2020 Land Management Committee minutes were taken as read, although item c below is to be taken into consideration.
- b) Update on projects to be implemented in current financial year:
 - It was **RESOLVED** to allocate £3,000 to the play park fencing virement from cohesion event budget
 - The clerk and land management working party will continue to investigate repair or replacement of the climbing unit at the play park and investigate an additional piece of equipment using contributions of section 106 money for use in lieu of open space on the Manor Court development.
- c) It was **RESOLVED** to reconsider two items from September meeting, in view of confusion over discussions and resolution at that meeting. The resolutions are now:
 - 1577f – Resolve to inspect annually instead of bi-annually
 - 1580a – Hedge works to be on Peterborough Rd hedge between gate and Dexter Way
- d) Projects for inclusion in 2021/22 year's budget: Platinum jubilee celebration in June 2022; village sign; arboricultural inspection; benches and seating for play area; bench for public footpath; cycle rack for recreation ground; continuation of hedge works at recreation ground.
- e) Projects for inclusion in future years' forecast include Platinum jubilee and village sign.
- f) Cemetery and churchyard risk assessments have been forwarded to the clerk.
- g) Play area and recreation ground risk assessments have been forwarded to the clerk. It was agreed to procure a new toddler seat for the play area swing unit. The Land Management Committee chairman will carry out repairs at the recreation ground.

1601. HIGHWAYS MATTERS:

- a) Dog bins update: The dog bin installation is imminent, but an exact date is not yet known.
- b) Hedge works on highways at Eaglethorpe have been commissioned to clear much of the overgrown vegetation at Eaglethorpe southern verge, back towards the chair field boundary.

1602. DEVELOPMENT AND PLANNING MATTERS:

- a) 20/01140/FUL | Proposed single storey extension to the north front elevation, to create an additional bedroom, resulting in the loss of a study area and the creation of a larger entrance hall. | 19 Chapel Street Warmington. It was **RESOLVED** that the council has no objections or further comment to make.
- b) 20/01115/FUL | Conversion of two residential outbuildings at 3 Spinney Close, to form two residential dwelling houses including external alterations | 3 Spinney Close Warmington. It was explained that this matter was a re-application that has altered proposals, i.e. The number of bedrooms, to take account of the most recent Warmington housing needs survey. However, the proposal remains outside of the village boundary and do not

conform with the neighbourhood plan design code. It was **RESOLVED** that the council would use the previous submission as a template to detail its objection to the proposals on the basis it fails the Neighbourhood Plan policy tests in that it is outside the village boundary and does not conform to the design code.

c) 20/01114/OUT | Outline application for two serviced residential plots (self/custom-build) with access as a matter for consideration | 3 Spinney Close Warmington. Two applications for houses on this site have been refused, the second at appeal and a third application for self-build on the site was refused planning permission. The application attempts to address some of the reasons for refusal but the fact remains that the site is outside of the village boundary and does not give any assurances for the future as it is outline for self-build. It was **RESOLVED** that the council would use the previous submission as a template to detail its objection to the proposals on the basis it fails the Neighbourhood Plan policy tests in that it is outside the village boundary and uses land that is not part of the plot in ownership of the applicant, but clearly highways land.

1603. GOVERNMENT WHITE PAPER ON PLANNING:

a) It was agreed to delegate the council's response to the government's consultation paper on the future of planning and development in England to officer and the council chairman, with emphasis on neighbourhood planning and affordable housing.

b) It was **RESOLVED** to present Warmington Parish Council's view to ENC on the planning authority's consideration of the WNP Design Code on planning matters in ENC as well as planning enforcement. The comments should carry forward to the emerging unitary authority too.

1604. GOVERNANCE MATTERS:

a) Note NALC/SLCC acceptance of pay settlement for staff. It was **RESOLVED** to note and approve sector pay increases in accordance with 'Green Book' employment contract terms which would reflect in the clerk's remuneration.

b) It was **RESOLVED** to receive second quarter accounts for 2020/21 fiscal year and adopt as accurate record of the council's financial situation. A payment scrutiny audit by councillors in accordance with governance requirements and financial safeguarding would take place shortly.

c) No virements of amounts from one cost centre to another are necessary at the current time.

d) A paper to encourage robust understanding of precept and budgeting process had been circulated in advance of the meeting. It was agreed that once the budget is agreed, a paper explaining what the budget is used for and the importance of reserves and a robust/realistic budget is critical.

e) Budget requirements for consideration in 2021/22 will be carried forward to governance committee in November and adoption by the council in December. To include costs pertaining to matters raised in item 5 above.

1605. COLLABORATION MATTERS:

a) It was **RESOLVED** to support of Cycle West project, linking to Greenway and Northants, as requested by ENC.

b) It was **RESOLVED** to submit supporting evidence to public inquiry regarding the towpath between Warmington, Fotheringhay and Elton.

c) Report of meeting with Elton Estates: The Greenway was discussed but none of the outstanding points were agreed. The cemetery extension, as outlined in the neighbourhood plan had been discussed and the acquiring of adjacent land agreed in principle. A proposal was submitted which the estate will be considering further. The estate has agreed to carry out maintenance work on the Broadgate Way ditch in order that the drain will function properly. A lease is to be agreed so that the parish council has autonomy for management of the park and play area between Nene Pastures and Manor Court. The estate remains interested in the council's uptake of a housing needs survey. Succession for management of Elton Estates had been discussed as had the indicative occupation of Warmington Mill and discussions with the boat club about parking.

1606. PROJECT MANAGEMENT UPDATE:

a) Housing needs survey: The current HNS is not very far reaching and in-depth. One commissioned by the parish council would likely considered accessibility needs and compliance as well as self-builds.

b) Greenway: Update. Signage expenditure was agreed to proceed in conjunction with the Red Kite / Green Men heritage trail project

1607. CLERKS REPORT:

Details of decisions made under delegated powers were noted:

Keyboard £ 12.46, Stationery address labels/envs/mouse £ 18.72, Repair to strimmer £ 55.00, Skip for allotments £ 135.00, Reduction of football hire, Local Councils Administration book £74.38

1608. ACCOUNTS MATTERS:

It was *RESOLVED* to note the following payments:

Goods/Service	Payee	Nett	Gross
Street lighting maintenance	Eon	241.18	289.42
Strimmer repair & service	Mow mower services		55.00
Herbicide spray treatments	CGM	46.00	55.20
Dexter Way /rec hedge	CGM	185.00	222.00
Flagpole repair and service	Zephyr flags	343.45	412.14
LM amenity areas Sept	CGM	297.00	356.40
Dexter green hedge	CGM	90.00	108.00
Dog bins	East Northamptonshire Council	31.10	37.32
Cabin electrics	EON	42.46	44.58
Water at allotments	WAVE		102.83
Water at rec	WAVE		6.91
Insurance	Came & Co		1,360.96
Hall hire	Warmington VH (2019/20)		200.00

1609. MATTERS TO BE CARRIED FORWARD:

- A proposal for a meeting in December to designate Steve Cheeseman a Freeman of the Warmington Parish
- Public consultation on proposed changes to Local Council Tax Support Schemes was noted
- The chairman advised that he will be stepping down as chairman in December, but happy to stay on the council until the elections in May.

1610. COMMUNITY MATTERS

The new dog bins would be included in Five-All magazine

1611. DATE OF NEXT MEETING: 10TH DECEMBER 2020

Government Committee 12th November.

1612. UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

It was *RESOLVED* to exclude members of the public present from the following agenda items as content could be prejudicial to the public interest

1613. RECEIVE SUBMISSIONS IN RESPONSE TO INVITATION TO TENDER FOR REPLACEMENT OF PARISH STREETLIGHTING WITH LED FITTINGS.

It was *RESOLVED* to appoint Zeta Lighting as the council's partner for this project. It was further *RESOLVED* to delegate to clerk in conjunction with working party to identify necessary works for formal quotation. Clerk to submit energy saving data to Salix in order to ascertain funding available to borrow interest free.

1614. RECEIVE EMPLOYEE REPORT

The clerk's appraisal will be completed in January. Salary scale setting will be agreed at a future date.

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 21.00

DATE OF NEXT MEETING: TBC		
Approved: Signature of chairman		Date

ⁱ WNP = [Warmington Neighbourhood Plan](#)