



WARMINGTON PARISH COUNCIL

Clerk to the Council: Sarah Rodger

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**Members of the public and press are cordially invited to attend the meeting.
A copy of this agenda is available at www.warmington.org**

PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC

They are not public meetings, although members of the public will have opportunity to speak at the public participation agenda item in the meeting. After that point, the meeting is not open to public participation. However, in certain cases and to facilitate useful discussion, the chairman will allow input from third parties as necessary.

At the appropriate point in public participation time, please advise if there is a specific item in which you have interest in order that it can be brought forward in proceedings at the chairman's discretion if you

You are hereby invited to attend a meeting of Warmington Parish Council **ZoomID 893-4389-4896** on **Thursday 8th October 2020** at **7.00pm** for the purpose of transacting the business detailed below.

This will be a 'virtual meeting' in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, as amended.

Joining information at the end of this email. You can download Zoom and join via a computer/laptop/tablet or smartphone or call in by landline only. **You MUST be signed up with Zoom to be able to participate.** Except for the chairman and the clerk, all participants will be muted. The chairman will invite attendees to speak. In order to maximise the benefit of your taking part in the meeting, please familiarise yourself with Zoom's functions.

AGENDA

Parish council business is governed by the council's standing orders (as amended to take account of current virtual meeting legislation), which is available here: bit.ly/WPC_SO

You are reminded that it is unlawful to make decisions at the meeting re matters not specified on this agenda.

NOTE: Background papers are available by clicking on the links shown [like this](#)

1. **NOTE ATTENDANCE:**
Receive & approve apologies for absence.
2. **RECEIVE DECLARATIONS OF INTERESTS:**
Declarable Pecuniary Interests / [applications for dispensation](#) regarding any items on the agenda.
3. **RECEIVE AND APPROVE [MINUTES](#) OF THE EXTRA MEETING HELD ON 22ND SEPTEMBER 2020:**
Minutes will be signed at a future date if necessary. (This is an opportunity only to approve the veracity of minutes, not to discuss content or decisions made.)
7.05pm
4. **RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:**
Guidelines for public participation are detailed within the council's standing orders, available at www.warmington.org. (with proviso for current Covid19 circumstances)
MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting to observe but cannot take part.
5. **LAND MANAGEMENT MATTERS:**
 - a) Take [minutes of September meeting](#) as read.
 - b) Update on projects to be implemented in current financial year:
 - Play park fencing (virement of fireworks budget and cohesion event.)
 - Play unit and possible roundabout at play park (S106 contribution)
 - c) Consider resolution to reconsider two items from September meeting, in view of resolution confusion at the

meeting and further information received and alter resolution:

- 1577f – Resolve to inspect annually instead of bi-annually
- 1580a – Hedge works to be on Peterborough Rd hedge between gate and Dexter Way

Recommendation: Resolve to approve alteration of previous resolutions.

- d) Projects for inclusion in 2020/21 year's budget: Platinum jubilee celebration; village sign; arboricultural inspection; benches and seating for play area; bench for public footpath; cycle rack for recreation ground; continuation of hedge works at recreation ground.
- e) Projects for inclusion in future years' forecast: Platinum jubilee and village sign.
- f) Cemetery and general risk assessments updates.
- g) September play equipment inspection of play park and recreation ground – resolve to procure new toddler seat and have works carried out.

6. HIGHWAYS MATTERS:

- a) Dog bins update
- b) Hedge works on highways – Eaglethorpe

7.50pm

7. CONSIDER LICENCE, DEVELOPMENT AND PLANNING MATTERS:

Consider and resolve response to the planning applications detailed below plus any other planning applications advised by East Northamptonshire Council and available on its [website](#) or Northamptonshire County Council whose website is [here](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage or being carried forward to a future meeting or considered under delegated authority). Note that only matters of [MATERIAL PLANNING CONSIDERATION](#) are relevant in when considering an application.

Click on underlined links to view:

- a) [20/01140/FUL](#) | Proposed single storey extension to the north front elevation, to create an additional bedroom, resulting in the loss of a study area and the creation of a larger entrance hall. | 19 Chapel Street Warmington
- b) [20/01115/FUL](#) | Conversion of two residential outbuildings at 3 Spinney Close, to form two residential dwelling houses including external alterations | 3 Spinney Close Warmington
- c) [20/01114/OUT](#) | Outline application for two serviced residential plots (self/custom-build) with access as a matter for consideration | 3 Spinney Close Warmington

8. GOVERNMENT WHITE PAPER ON PLANNING:

- a) Consider and resolve the council's response to consultation and questions raised in the government's paper on the future of planning and development in England.
- b) Consider and resolve the council's representation to ENC on their consideration of the WNP Design Code on planning matters in ENC.

8.10pm

9. GOVERNANCE MATTERS:

- a) Note NALC/SLCC acceptance of pay settlement for staff.

Resolve to note and approve pay increase in accordance with 'Green Book' employment contract terms.

- b) Receive second *quarter accounts for 2020/21* fiscal year and resolve to adopt as accurate record of the council's financial situation. Note scrutiny by councillor.
- c) Resolve virement of amounts from one cost centre to another if necessary.
- d) Opportunity to ensure [robust understanding of precept and budgeting](#) process
- e) Consider budget requirements for consideration in 2021/22 and beyond, to be carried forward to governance committee in November and adoption by the council in December. To include costs pertaining to matters raised in item 5 above.
- f) Consider and approve subscription to Otter.ai or similar

10. COLLABORATION MATTERS:

- a) Consider approval support of [Cycle West project](#), linking to Greenway and Northants, as requested by ENC.
- b) Submit support to [public inquiry](#) regarding the towpath between Warmington, Fotheringhay and Elton.
- c) Receive report of meeting with Elton Estates

11. PROJECT MANAGEMENT UPDATE:

Project management progress and council priorities workbook link for reference: [HERE](#)

- a) Housing needs survey:

- b) Greenway: Update. Agree signage expenditure (noting budget tab in workbook)
- c) Red Kite / Green Men trail:
12. **CLERKS REPORT:**
Note details of [decisions](#) made under delegated powers and reports on matters arising from previous minutes.
13. **ACCOUNTS MATTERS:**
Recommendation: [Approve accounts](#) including those paid under delegated powers.
14. **MATTERS TO BE CARRIED FORWARD:**
- Proposal and process for [Designation of Freeman or Freewoman](#) of the Warmington Parish
 - [Public consultation](#) on proposed changes to Local Council Tax Support Schemes in North Northamptonshire
15. **COMMUNITY MATTERS**
- a) Items to include in Five-All magazine
16. **DATE OF NEXT MEETING: 10TH DECEMBER 2020.**
(Government Committee 12th November) Date of future meetings available online: [COUNCIL MEETING DATES](#)
- 8.45PM**
17. **CONSIDER RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
To exclude members of the public present from the following agenda items as content could be prejudicial to the public interest
18. **RECEIVE SUBMISSIONS IN RESPONSE TO INVITATION TO TENDER FOR REPLACEMENT OF PARISH STREETLIGHTING WITH LED FITTINGS.**
Resolve which company to appoint as the council's partner for this project and agree next stage of the project: delegate to clerk in conjunction with working party to identify necessary works for formal quotation. Clerk to submit energy saving data to [Salix](#) in order to ascertain funding available to borrow interest free.
19. **RECEIVE EMPLOYEE REPORT**
Receive appraisal report. Consider salary arrangements commensurate with the role of clerk and RFO, along with the level of experience and skill set of present postholder. Resolve whether or not to implement pay revision.
- 9.00PM**

Signed:

Sarah Rodger – Parish Clerk / Proper Officer

MEETING JOINING INSTRUCTIONS:

<https://us02web.zoom.us/j/89343894896>

Meeting ID: 893 4389 4896 From phone: 0330 088 5830 OR 0203 481 5240 0208 080 6591
ID: 89343894896#If you need any help whatsoever, contact the clerk on 01780 435084 or clerk@warmington.org .