



WARMINGTON PARISH COUNCIL

Clerk to the Council: Sarah Rodger
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**Members of the public and press are cordially invited to attend the meeting.
A copy of this agenda is available at www.warmington.org**

PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC

They are not public meetings, although members of the public may have opportunity to speak at the appropriate agenda item in the meeting. After that point, the meeting is not open to public participation. However, in certain cases and to facilitate useful discussion, the chairman will close the meeting to allow input from third parties as necessary. At the appropriate juncture, please advise if there is a specific item in which you have interest in order that it can be brought forward in proceedings at the chairman's discretion.

You are hereby invited to attend a meeting of Warmington Parish Council **ZoomID 893-4389-4896** on **Thursday 9th July 2020 at 7.00pm** for the purpose of transacting the business detailed below.

This will be a 'virtual meeting' in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Joining information at the end of this email. You can download Zoom and join via a computer/laptop/tablet or smartphone or call in by landline only. **You MUST be signed up with Zoom to be able to participate.** Except for the chairman and the clerk, all participants will be muted. The chairman will invite attendees to speak. In order to maximise the benefit of your taking part in the meeting, please familiarise yourself with Zoom's functions.

AGENDA

Parish council business is governed by the council's standing orders (as amended to take account of current virtual meeting legislation), which is available here: bit.ly/WPC_SO

You are reminded that it is unlawful to make decisions at the meeting re matters not specified on this agenda.

NOTE: Background papers are available by clicking on the links shown [like this](#)

1. **NOTE ATTENDANCE** - Receive & approve apologies for absence.
2. **RECEIVE DECLARATIONS OF INTERESTS – Declarable Pecuniary Interests / [applications for dispensation](#) regarding any items on the agenda.** *Resolve dispensations for members with property prone to flooding and member ERBs in cemetery.*
3. **RECEIVE AND APPROVE [Minutes](#) held on 11th June 2020.** Minutes will be signed at a future date if necessary. *(This is an opportunity only to approve the veracity of minutes, not to discuss content or decisions made.)*
4. **RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC: Guidelines for public participation are detailed within the council's standing orders, available at www.warmington.org.** (with proviso for current Covid19 circumstances)

Parish Council meetings are not public meetings – they are meetings held in public. MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting to observe but cannot take part.

5. **CONSIDER LICENCE, DEVELOPMENT AND PLANNING MATTERS: Consider and resolve response to the planning applications detailed below plus any other planning applications advised by East Northamptonshire Council and available on its [website](#) or Northamptonshire County Council whose website is [here](#) between the circulation of this agenda and the meeting to which it pertains.** (Such planning applications which arrive after the preparation of

this agenda that are considered at the meeting, may be subject to review at a later stage or being carried forward to a future meeting or considered under delegated authority). Note that only matters of **MATERIAL PLANNING CONSIDERATION** are relevant in when considering an application.

Click on underlined links to view:

- a) [20/00674/VAR](#) | Variation of Condition 3 - Approved plans - pursuant to application 19/00598/FUL - to allow for minor amendment to bedroom 1 wing and siting of car port Condition Number(s): | 3 Spinney Close Warmington
- b) [20/00675/AMD](#) | Non-material amendment to revise building footprint - pursuant to application 19/01495/FUL - erection of single storey dwelling | Land Between 53 And 59 Church Street Warmington
- c) Note items of planning enforcement drawn to the attention of the LPAs:
- d) Update on planning matters recently considered by WPC:
 - Refusal of planning permissions. – Resolve delegation to clerk response to ENC report regarding WNP content and application responses.
 - Update on pre-application engagement promotion by ENC.
 - Update on the expiry date of Elton reservoir reinstatement and bird hide conditions.
- e) [20/00632/FUL](#) | Replacement of existing brick built two-bay garage, with an oak timber framed, 4-bay garage with storage above | Rectory Farm Lutton Road Warmington Northamptonshire PE8 6UT
- f) Taylors Green appeal
- g) Promotion of Manor Court Longhurst Housing

6. LOCAL GOVERNMENT REORGANISATION: UPDATE

7. GOVERNANCE MATTERS:

- a) Receive first [quarter accounts for 2020/21](#) fiscal year and resolve to adopt as accurate record of the council's financial situation.
- b) Follow up to appraisal and arrangements for 2020 – delegate to Chairman and Chairman of Governance committee.
- c) Overview of procedures relating to:
 - Employed positions.
 - Role of the clerk/RFO.
 - Recruitment and payment procedures for consultants.
 - Councillor/volunteer undertakings requirement for documentation and record keeping.
- d) Training feedback from 24th June 2020, to include outgoing corporate email requirements.
- e) Communication – discussion of preferred and required modes of communication between members.
- f) LGA feedback response regarding standards.

8. GOVERNANCE (INSURANCE) AND LAND MANAGEMENT COMBINED MATTERS:

- a) Consider and approve risk assessment for the recreation ground play equipment and the play area between Nene Pasture and Manor Court.
- b) Receive annual RoSPA report and consider any recommendations therein. Resolve to carry out works as necessary.
- c) Receive RoSPA check list for the play equipment at both play areas (rec and between housing estates) and confirm ease of use for members checking (or clerk in absence)
- d) Consider and approve risk assessments for various areas carried out recently.
- e) Note instruction by clerk for risk assessment 'topple test' to be carried out at cemetery and churchyard, with erection of [temporary memorial stabilising](#) structure at any structures found to be unsafe (£300 for the inspection and £39 per memorial)

9. **LAND MANAGEMENT MATTERS:**

- a) Fireworks event – consider financial risk assessment of having to cancel the event at short notice in case of Covid-19 recurrence. Opportunity to discuss additional risks for September LMC meeting.
- b) Re-opening of play areas post covid-19 and [signage](#)
- c) Signage, for information.

10. **PROJECT MANAGEMENT UPDATE:**

Project management progress and council priorities workbook link for reference: [HERE](#)

- a) S106 money from Manor Court development. Consider options and resolve project allocation of capital income.
- b) Housing needs survey: Consider report received from governance committee working party regarding the degree of parish council involvement in HNS.
- c) Greenway: Update on progress to date, (noting budget tab in workbook)
- d) Red Kite / Green Men trail: Update and consider next steps / funding sources.

11. **COMMUNITY MATTERS**

- a) Noticeboard and website – contact details update.

12. **HIGHWAYS ISSUES:**

- b) Waste bins at A605 filling station – update following monitoring.
- c) Traffic speeds / road safety
- d) Parking and road safety on the old A605 at Warmington filling station

13. **CLERKS REPORT:** Note details of [decisions](#) made under delegated powers and reports on matters arising from previous minutes.

14. **ACCOUNTS MATTERS:**

- a) Recommendation: Approve accounts including those paid under delegated powers:

Goods/Service	Payee	Nett	Gross
May amenity works & verges	CGM	605.00	726.00
April footpath vegetation path clearance	CGM	12.50	15.00
April churchyard path works	CGM	31.00	37.20
April path spraying	CGM	15.00	18.00
November hedge works play area (south)	CGM	180.00	216.00
Path clearance in December	CGM	15.00	18.00
November hedge works play area (north)	Cgm	25.00	30.00
Underpayment from last year	CGM	6.00	6.00
Training	Ncalc	264.00	264.00
Lighting maintenance contract	Eon	241.18	289.42

15. **MATTERS TO BE CARRIED FORWARD:**

16. **DATE OF NEXT MEETING: 8TH OCTOBER 2020. (LAND MANAGEMENT COMMITTEE 10TH SEPTEMBER) DATE OF FUTURE MEETINGS AVAILABLE ONLINE: [COUNCIL MEETING DATES](#)**

Signed:

Sarah Rodger – Parish Clerk / Proper Officer

MEETING JOINING INSTRUCTIONS:

<https://us02web.zoom.us/j/89343894896>

Meeting ID: 893 4389 4896 From phone: 0330 088 5830 OR 0203 481 5240 0208 080 6591
ID: 89343894896#If you need any help whatsoever, contact the clerk on 01780 435084 or clerk@warmington.org .