



WARMINGTON COUNCIL
Clerk to the Council: Sarah Rodger
15 Station Road Nassington
Tel: 01780 435084
clerk@warmington.org



**Members of the public and press are cordially invited to attend the meeting.
A copy of this agenda is available at www.warmington.org**

PARISH COUNCIL AND ITS COMMITTEE MEETINGS ARE MEETINGS OF THE COUNCIL HELD IN PUBLIC

They are not public meetings, although members of the public have opportunity to speak during the meeting. After that agenda item, the meeting is not open to public participation. However, in certain cases and to facilitate useful discussion, the chairman will close the meeting to allow input from 3rd parties as necessary. At the appropriate juncture, please advise if there is a specific item in which you have interest in order that it can be brought forward in proceedings at the chairman's discretion.

To members of the Land Management Committee

You are hereby invited to attend a meeting of Warmington Council Land Management Committee at Warmington Village Hall on Thursday 16th January 2019 at 7.00pm for the purpose of transacting the following business:

NOTE: Detailed information and background papers are available by clicking on the links shown [like this](#)

You are reminded that it is unlawful to make decisions at the meeting regarding matters not specified on this agenda.

Members are reminded that [PARISH COUNCIL POLICIES](#) will inform and steer the council's decisions.

1. **NOTE ATTENDANCE** - Receive & approve apologies for absence.
2. **OPPORTUNITY TO CO-OPT NEW MEMBERS TO THE COMMITTEE**
3. **RECEIVE DECLARATIONS OF INTERESTS** – Declarable Pecuniary Interests / [applications for dispensation](#) regarding any items on the agenda.
4. **APPROVE MINUTES:** Approve the [minutes](#) of the land management committee held in September 2019. (Please note that this item is to approve the accuracy of minutes as a record of decisions made, not to discuss any matters arising)
5. **RECEIVE QUESTIONS AND STATEMENTS ETC FROM MEMBERS OF THE PUBLIC:** Guidelines for public participation are detailed within the council's standing orders, available at www.warmington.org.
6. **REPORTS AND MATTERS FROM MINUTES NOT DEALT WITH ELSEWHERE ON AGENDA, FOR INFORMATION ONLY:**
7. **PROTOCOL / GOVERNANCE MATTERS:**
 - a) Declarations of interest – receive [forms](#) which all members are expected to lodge with monitoring officer at East Northamptonshire Council.
 - b) GDPR – [clarification](#) of **statutory** restrictions regarding privacy and protection of data – e.g. not sharing email addresses without permission.
8. **ASSET MANAGEMENT AND BUDGET:**
 - a) Note [spending for 2019/20](#) per individual cost points and note overspent budget for remainder of year for Land Management Committee.
 - b) Note full budget per [December full council minutes](#) and note agreed expenditure for [Land Management Committee](#) (highlighted in green)
 - c) Consider requirements for grant funding for 2020/21 financial year to take forward to full council for consideration.
 - d) Consider risk assessments of all areas where the parish council has Occupiers Liability obligations to keep users and visitors safe. Agree a [schedule of inspections](#) and format of [risk assessment sheets](#).

- e) Identify sub-committee/working party to prepare advisory draft specification for 3 year tender document for amenity groundworks from 2021/22 season.
- f) Authorise clerk to investigate clearance works of pipe under cemetery entrance, recommend vire cost from flood budget and bring to February meeting.

9. FIREWORKS EVENT:

- a) Receive information regarding a meeting to formalise health and safety and insurance / licence obligations, as a sub-committee of the Parish Council land management committee, with the parish council as principle.
- b) Receive R+P account and identify surplus money raised at 2019 event donations to causes for the benefit of residents of and visitors to Warmington.
- c) Agree a date for the 2020 event in November.

10. RECREATIONS GROUND:

- a) Update on BBQ area. Agree eventual signage to match allotment and cemetery signage.
- b) Consider proposal, grant funding and placement for cycle racks.
- c) Consider proposal and grant funding for increased accessibility at recreation ground for wheelchairs and buggies.
- d) HEDGE WORKS:
 - o Receive summary of works required at the recreation ground along with costings.
 - o Agree clearance of area along Peterborough Road where tree line has been cleared by working party and arrangements for removal.
 - o Identify budget source for new fencing.

11. VILLAGE AMENITY:

- a) Litter pick – nominate members of a task and finishing group via to investigate and promote parish litter pick and pancake event on date to be confirmed, to expedite in conjunction with clerk under devolved powers policy.

12. INSPECTION OF PLAY EQUIPMENT: Receive monthly inspection on play area and recreation ground.

13. CHURCHYARD: Update regarding churchyard gate repairs.

14. PLAY AREA: Update regarding tree maintenance at the play area.

15. ALLOTMENTS: Update and consider other maintenance matters for 2020/21. Advise of any upcoming projects / maintenance works and identify costs.

16. POCKET PARKS: Update and consider other maintenance matters for 2020/21 Advise of any upcoming projects / maintenance works and identify costs.

17. NON-LAND MANAGEMENT MATTERS TO RECOMMEND TO FULL COUNCIL:

- Parish council branding proposals – type and costs. Agree roundels for immediate procurement under delegated powers if necessary.
- Grit bins

18. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD:

16 th Jan 2020 LMC	13 th February	12 th March GC		9 th April	
APM Early March 20 APM	MAY ELECTIONS	Key:	Land Mgt	Governance	Full Council

Signed Sarah Dodger Parish Clerk/Proper Officer