

WARMINGTON PARISH COUNCIL

Minutes of the meeting of Warmington Parish Council

10th October 2019 at 7.00pm

In the Village Hall, Warmington.

These minutes reflect the order in which matters were discussed as opposed to the published order of business:

1407. ATTENDANCE - PRESENT: Cllr Gillian Beeby, Cllr Philip Douglas, Cllr Nikki Howard, Cllr Nigel Rudd (chairman), Cllr David Short, Cllr Joanna Simpson and Cllr David Strafford. Also present: The clerk and Steve Cheeseman as a member of the governance committee with specialist knowledge regarding planning matters, the impact of the Elton2 proposals and Warmington 2031. Apologies received from Chris Ellard and Debbi Scotting due to personal commitments. It was **RESOLVED** to accept these apologies. Apologies for potential late arrival had been received in advance of the meeting from David Strafford and Joanna Simpson.

1408. DECLARATIONS OF INTERESTS:

- Cllr David Short declared a pecuniary interest in planning item relating to Elton2 mineral extraction as he has business dealings with the landowner and planning d)19/01410/PDU for the same reason.
- Cllr David Short declared a pecuniary interest in planning item relating to the bonfire party due to business reasons.
- Cllr Gillian Beeby declared a personal interest in planning item relating to Elton2 mineral extraction as she has a relationship with someone involved with the 'Say no to Elton2' campaign group.
- Cllr Nigel Rudd reaffirmed his standing personal interest, for which he has a dispensation to the end of the current parish council term of office, as he is related to someone who works for the planning inspectorate.

1409. It was **RESOLVED** to approve the minutes of the full parish council meeting held 1st August and 3rd September 2019 and take as read the minutes of the Land Management Committee meeting held on 12th September

1410. CLERKS REPORT: Reports of [progress](#) from previous resolutions and [decisions](#) made under delegated powers were received.

1411. ACCOUNTS MATTERS:

- a) [Second quarter accounts](#) were received. It was **RESOLVED** to approve as an accurate summary of the financial position of the council at the end of June, noting current assets of £109,042.62.
- b) Budget requirements for 2019/20, to be carried forward to governance committee for preparation and December full council meeting for agreement, would be considered at a working party group of the committee chairmen and vice chairman with the clerk.
- c) It was **RESOLVED** to approve payment of the following accounts made since the last ordinary full council meeting:

Payee	Date	Payment Detail	Nett	Vat	Total Amount
Amazon	17-07-19	Files	17.53	3.51	21.04
	17-07-19	Metal cabinet	105.83	21.17	127.00
	13-08-19	Padlock	6.99	-	6.99
	13-08-19	Reversal of payt for padlock	-6.99		-6.99
	16-08-19	Ink	11.95	2.39	14.34
	16-08-19	Projector	240.83	48.17	289.00
	20-08-19	Cemetery noticeboard	60.82	12.17	72.99
CGM Ltd	17-07-19	Football pitch	105.60		105.60
	6-08-19	Groundworks	995.50	184.70	1,180.20
	6-08-19	Leaf clearance	15.00	3.00	18.00
	6-08-19	Leaf clearance	95.00	19.00	114.00
	19-08-19	Football C&C	105.60	-	105.60
	29-08-19	Amenity works	613.00	13.00	726.00
Eon Sustainable Energy	17-07-19	Streetlight repairs	43.10	8.62	51.72
	16-08-19	Eon Sustainable Energy	241.18	48.24	289.42
HMRC	19-07-19	PAYE & NIC	1,312.47	-	1,312.47
Anon	16-08-19	June & July maintenance	200.00	-	200.00
	11-09-19	Rose garden August work	50.00	-	50.00
Anon	16-08-19	Cabin	420.00	-	420.00

	16-08-19	Repair of cladding	100.00	-	100.00
	16-08-19	Cemetery fencing	400.00	-	400.00
Anon	3-09-19	Buying back burial plots	120.00	-	120.00
Anon	11-07-19	Cabin Cleaning	200.00	-	200.00
NEST		Pension payment	619.69		619.69
Pettitt Sports	29-08-19	Pitchmarker fluid	127.00	25.40	152.40
Rialtas Business Solutions	16-08-19	Alpha suite	740.00	148.00	888.00
Rospa Playsafety	23-08-19	Inspections	266.50	53.30	319.80
SSE	19-07-19	Streetlighting	344.12	66.39	410.51
	19-08-19	Electricity consumption	380.15	73.42	453.57
	25-09-19	August usage	392.20	75.77	467.97
Unity Trust Bank	11-07-19	Stop chq fee	8.00		8.00
	30-09-19	Service charge	18.00		18.00
Salaries					3689.25

d) It was further **RESOLVED** to approve payment of the following accounts due for payment:

Goods/service	Supplier	Nett	Gross
Salaries			1183.71
Pension	Nest		86.58
PAYE	HMRC		835.30
Ground works	CGM	983.50	1182.20
Changing room electricity	Eon	53.42	56.09
Bin emptying	ENC	15.23	18.28
Signs express	Signs	55	66.00
Cleaning	KP		60.00
Printing	Inkwell	15.00	18.00
Meeting room hire	Village hall		150.00
Sundry building supplies	Coles		45.74
Streetlight maintenance	Eon	241.18	289.42
Water at allotments	Wave		22.16
Water at changing cabin	Wave		59.89

1412. REVIEW OF STAFFING ARRANGEMENTS and agreement regarding members to be involved in annual appraisal: There was a discussion regarding the resignations of postholders appointed during the year. The clerk and the chairman recommended that for the time being, the projects that require additional support are treated on an ad-hoc case by case basis. The chairman and chairman of the governance committee will carry out the clerk's appraisal at a mutually convenient time.

1413. There were no matters arising from the minutes not dealt with elsewhere on this agenda.

1414. There were no questions or statements from members of the public.

1415. WARMINGTON2031 - NEIGHBOURHOOD PLAN: It was agreed to hold an additional surgery at the village shop to help publicise the upcoming referendum and signpost people to information about the plan. A drop in session to allow people to view the plan and visuals of the main policies has been arranged for Friday 18th and Saturday 19th October.

1416. LICENCE, DEVELOPMENT AND PLANNING MATTERS:

a) ELTON2 update: Northamptonshire County Council is in discussion with the applicant regarding matters which have come to light as part of the submission of responses from the public and statutory respondents. That LPA is not in a position to proceed at the current time. The MP has submitted in support of the view of the local residents, who are opposed to the proposals. There was a wide range discussion regarding legal matters for background information.

b) 19/01537/FUL | Erection of a two storey side extension, single storey front and rear extensions; Replacement of existing windows and external doors; Alteration to existing access to highway | 45 Pierce Crescent Warmington. It was **RESOLVED** that there were no objections or further comment.

- c) 19/01428/FUL | Construction of stone porch to front (north) elevation of existing dwelling | 21 Church Street Warmington. It was **RESOLVED** that there were no objections or further comment.
- d) 19/01410/PDU | Conversion of an agricultural general-purpose concrete framed building to a residential building (General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q) | Agricultural Barn At TL07938 90654 Taylors Green Warmington. It was agreed that the following points would be made, whilst no objection would be submitted:
 - The council concurs with the observations made by the highways officer regarding visibility issues.
 - The lane is designated as a proposed cycle route in the current RNOTP local plan.
 - Parish Aspiration 12, in the emerging Warmington Neighbourhood Plan which recently underwent independent inspection and is scheduled for referendum on 24th October, calls for Taylors Green, on which the property in question is sited, to become a Quiet Lane. The parish council intends implementing this aspiration at the soonest opportunity following adoption of the plan.
 - The barn is located in an area of important open space listed in the Warmington Neighbourhood Plan because it was one of the old 'greens' of the village when the now abandoned hamlet of Southorpe formed part of the village, The remains of buildings lie beneath much of the area and if any excavation works are needed then this should be a consideration.
 - The appearance of the building is not ideal as it would resemble an industrial type of building but it would probably look better than it does at present.
 - Whilst the Design Code of the WNP cannot followed entirely as the building already exists the inclusion of energy saving measures, solar panels, electric car charging points and swift boxes should be considered by the developer and encouraged by the LPA.
 - There is mention of bus routes in the application and accompanying correspondence. However, it is important to note that the village itself is no longer served by a public bus.
- e) 19/01495/FUL | Erection of single storey dwelling (re-submission of 19/00597/FUL) | Land Between 53 And 59 Church Street Warmington. It was **RESOLVED** that there are objections to the proposals contained within this proposal. A [submission of objection](#) would be submitted referring to the lack of adherence to the emerging Warmington Neighbourhood Development Plan, especially with regard to the design code which does not allow for deviation from characteristic street settings, which applies particularly in this instance, set in the vicinity of listed buildings. Objections on other aspects, such as climate change mitigation measures, biodiversity encouragement, sustainability and the accuracy and therefore reliability of some details in the submission would be submitted.
- f) 19/01582/FUL | Two-storey side extension | 4 Bevan Close Warmington. It was **RESOLVED** that there were no objections or further comment.

1417. GREENWAY:

- a) It was **RESOLVED** to proceed with Vincent Sykes firm of solicitors in Oundle for legal services with the project.
- b) It was agreed that the contractors who will be approached as part of the tender process in the first instance will be: Gladstone Construction, Finedon, NR Groundworks, Woodford, and JW Clark, Irthlingborough. These firms are authorised contractors for Northamptonshire highways.
- c) It was agreed that signage would include Warmington Parish Council branding, as well as The Greenway. Signs would highlight where village amenities, in particular shops, are situated.

1418. LAND MANAGEMENT MATTERS:

- a) Update on plans regarding fireworks event: The working party suggested a slight change to the last few years. A third party contractor, Warmington Chops, the village butcher, will be providing most of the hot food in exchange for £100 pitch fee. The working party volunteers will provide a vegetarian option of filled baked potatoes. Fireworks will be collected instead of delivered, which attracts some bonus fireworks valued at £308. The volunteer arranging the transport confirmed that vehicle insurance was in order to transport explosives. It was agreed to authorise these changes. It was confirmed that there are no planned changes from previous years in terms of the land licence and insurance details.
- b) Report regarding changing facilities: The cleaner had reported that following the last match, the changing rooms had been left in the worst state she had encountered since starting to clean for the council. This had been passed on to the team who had used the pitch that day, along with the fact that some cannabis had been found during cleaning.
- c) There is a likelihood of reduced use of football facilities in upcoming season as OTFC has entered a new contract with its landlords, involving use of facilities other than Warmington recreation ground. The other regular team

using the pitch is in the highest league in its division where there are fewer other clubs and therefore fewer matches. The contract with the grass cutting contractors calls for the grass to be kept at under 50mm – this must be adhered to so that the need to pay for collections does not arise. Cleaning will be carried out following a match and at the end of each month.

- d) It was **RESOLVED** to rescind the previous decision regarding a custom barbecue in favour of a stand and waste facility for disposable barbecues at designated area of recreation ground, at a cost of £750.00 plus delivery.
- e) There was a brief report regarding the rose garden, stating that all is in order and further matters for discussion will follow at a future meeting.
- f) There is a new allotment co-ordinator, the annual skip was delivered and collected with a week between in situ and the allotment invoices have been distributed and in the main, paid.
- g) The summary of invitation to quote submissions was discussed. It was **RESOLVED** to appoint James Rowlett Tree Services to carry out the hedge works at the recreation ground, coppicing the hedge from the Peterborough Road gate to the corner of the junction with Peterborough Road and Buntings Lane.
- h) The strimmer and brush cutter used for the pocket park had been passed to a suitable person for service. The clerk asked that the person who had done this obtain a copy of the person's insurance and guarantees.
- i) It was **RESOLVED** to instruct the grass cutting contractor to carry out a cut and collect for armistice day at the churchyard.
- j) It was agreed that an idea of the cost of new church gates would be sought by the chairman of the land management committee.
- k) The need for accessible toilet at the recreation ground would be considered going forward and properly ascertained.

1419. HIGHWAYS MATTERS

- a) The matter of overhanging vegetation obstructing pavements would be carried forward to another meeting.
- b) It was **RESOLVED** to request the movement of speed-limit on Peterborough Road towards the A605 to the northeast of bridleway PD22.

1420. GOVERNANCE MATTERS:

- a) The signed off audit papers had been received and the necessary papers published within the statutory deadline. It was agreed that the auditor should be invited to attend the November governance meeting.
- b) There was a reminder regarding GDPR and data protection and access to all data. Members should not share data of anyone without their expressed permission in writing to the council, in accordance with the council's publicised data protection policy. The clerk urged all members to familiarised themselves with the latest [UUpdate](#) from NorthamptonshireCALC which had been distributed, as it contains much relevant information, especially about using council email addresses.
- c) Members were reminded that there is now a [website](#) detailing Local Government Reorganisation information which should be used as an ongoing resource.
- d) The clerk undertook to provide a link to training slides by way of the SLCC Annual conference report.
- e) The working men's club development S106 contribution has been uplifted to around £14,000. It remains unclear how the procurement process will work, in terms of spending the money on open space facilities or improvement, or whether the parish council will share in the uplift difference.
- f) The clerk has identified asset management software to complement recently installed accounts software. The matter of whether to proceed with its procurement will be carried forward.

1421. COMMUNITY / COUNCIL MATTERS:

- a) The 2019 Christmas party is planned to take place on 15th December for 2 hours prior to the carol service in church, possibly with a children's entertainer, some crafting and possibly performances by children. The matter will be discussed by the working party and brought to the council of the clerk for delegated decision.
- b) VE Day celebration will be discussed at a future meeting.
- c) A report regarding inaugural monthly surgery had been circulated to members by email. It had been a positive event
- d) There was a brief general discussion regarding crime reported.
- e) The Orchard Pocket Park procurement process had been delayed by an oversight on the part of Northamptonshire County Council due process, but is continuing.
- f) Gigaclear has provided an installation programme and is holding an open day on Saturday 26th October in the village hall to which all Warmington residents will be invited.

- g) The flood plan will proceed when staffing resources allow.
- h) A grant donation to Warmington toddler group, now rebranded as Warmington Messy Play and under the management of Underground in Kings Cliffe will be discussed at a further time. It is not thought that it will qualify as a village good cause as it is no longer run in the same way.

1422. There were no items of correspondence to be noted or items for future agendas. There being no further business, the chairman declared the meeting closed at

APPROVED BY WARMINGTON PARISH COUNCIL:		
Signature of Chairman of following meeting:		Date