

WARMINGTON PARISH COUNCIL

Minutes of the 11th July 2019 7.00pm

In the Village Hall, Warmington.

1365. ATTENDANCE - PRESENT: Cllr Gillian Beeby, Cllr Philip Douglas, Cllr Chris Ellard, Cllr Nikki Howard, Cllr Nigel Rudd (chairman), Cllr David Short and Cllr David Strafford. The clerk. Also present: Members of the public and Steve Cheeseman as a member of the governance committee with specialist knowledge regarding planning matters and Warmington 2031. Apologies received from, Debbi Scotting and Joanna Simpson due to personal commitments. It was **RESOLVED** to accept these apologies.

1366. DECLARATIONS OF INTERESTS:

- Cllr Nigel Rudd reaffirmed his standing personal interest, for which he has a dispensation to the end of the current parish council term of office, as he is related to someone who works for the planning inspectorate.
- Cllr Nigel Rudd declared a personal interest on Greenway matters as a relative has offered some advice in a professional capacity.
- Cllr David Short declared a pecuniary interest in planning item relating to Elton2 mineral extraction as he has business dealings with the landowner.
- Cllr Gillian Beeby declared a personal interest in planning item relating to Elton2 mineral extraction as she has a relationship with someone involved with the 'Say no to Elton2' campaign group.
- Cllr Nikki Howard declared a personal interest in planning item relating to the Workings men's club planning application as she is related to close neighbours
- Cllr Philip Douglas declared a personal interest in planning item relating to the Workings men's club planning application as he is a close neighbour.

1367. It was **RESOLVED** to approve the minutes of the full parish council held on 9th May 2019. It was **RESOLVED** to approve the minutes of the parish council meeting held 10th June 2019. The minutes were signed. Notes from the [annual village meeting](#) on May 30th and 24th June 2019 land management committee meeting were acknowledged.

1368. Matters arising from the minutes not dealt with elsewhere on this agenda: It was confirmed that the village website had been updated with details of closing date information for the Elton2 public consultation.

1369. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC: There were no questions.

1370. WARMINGTON2031 - NEIGHBOURHOOD PLAN: It was agreed to support East Northamptonshire Council's choice in the appointment of Andrew Ashcroft as the independent examiner for the plan once the regulation 16 consultation has completed. It was **RESOLVED** that should any questions arise as a result of the regulation 16 consultation or during the Independent inspection, this can be dealt with by officers under the clerk's delegate authority scheme, in consultation with the chairman and the Warmington2031 group administrator.

1371. LICENCE, DEVELOPMENT AND PLANNING MATTERS:

- a) 19/00688/FUL This item was not discussed at the decision had been made.
- b) 19/01042/FUL | Proposed porch | 1 Bosworth Close Warmington. It was **RESOLVED** that the council has no objections or further comment to make.
- c) Planning Appeal against refusal of: 19/00030/OUT | Erection of 2 dwellings - Land off Spinney Close (north of Horse View Barn) | 3 Spinney Close Warmington Peterborough Northamptonshire PE8 6TF.

A detailed explanation of the background to this application and the reasons that the parish council objected to the original application were reiterated for the avoidance of doubt. After due consideration of the various issues, the council considered the original plan which had been refused alongside the various other applications that had been submitted for the same piece of land since. It concluded that it was necessary to respond further to the planning appeal in addition to reiterating its initial objections to the proposals. It was agreed to delegate the submission of a response the clerk in conjunction with the planning lead member of the parish council's governance committee and the chairman. The council agreed that the proposals trigger the NNJCS' (Local Plan Part 1) Policy 30 Affordable Housing policy so that affordable housing provision should apply. In addition, the Warmington Neighbourhood Plan, whilst not yet having weight in legal terms, it may do by the inspection and documents a raft of supporting evidence of local community consultation, demonstrating support for the application area to be maintained as important open space and that the existing settlement boundary should remain in place. There have been extensive works on the site since the previous application which must be considered during the inspection. In terms of sustainability, there is no discernible need for this housing, the buildings are out of keeping with the ancient part of the village in which they are

proposed, they are overbearing to the listed dwelling immediately next door and there is a lack of evidence of anything other than a paper/desk based appraisal by the applicant's planning consultant and some facts are incorrect.

- d) ELTON2: LOCATION: Elton Quarry, Peterborough Old Road, Eaglethorpe, Warmington, Peterborough, PE8 6SN
- 19/00035/MINFUL: Retrospective extension to the existing plant and ancillary works site
 - 19/00034/MINVOC:: New processing plant to be erected & import reclamation material, a
 - 19/00033/MINFUL:: Mineral extraction, construction of a bailey bridge to cross a branch of the River For

It was **RESOLVED** to consider matters during the evening but to bring the proposed final submission for approval at a meeting on August 1st at an extra Warmington Parish Council full council meeting. The chairman presented an overview of the various work streams that various parties have been tasked with focussing on, including procedural and statutory matters.

An enormous amount of work has gone into the fact finding to date and the council thanked all of those involved, especially Steve Cheeseman and the chairman.

e) It was agreed that the chairman of Warmington Parish Council should liaise with Elton Parish Council regarding matters pertaining to the Greenway project and to Elton1 and 2 planning matters and associated matters.

f) There was a brief update regarding the working men's club development update. The clerk was instructed to contact the S106 officer again and express in the strongest possible terms the council's need to know the situation regarding S106 off site open space monies.

g) Information regarding the recent government update to NPPF permitted development legislation was circulated in advance of the meeting, including the importance of the necessity to consult with neighbours. This is a 2015 legislation that was originally intended to be temporary but was made permanent in May. The clerk undertook to circulate [further information](#) with the minutes.

1372. GREENWAY:

There was a short update on the project progress to date and brief consideration of any material changes to previously agreed plans. The chairman explained that a bridge, not previously envisaged, will be necessary for the end of the route over the brook at the boundary with Elton. It will be necessary to source additional funding.

It was **RESOLVED** to delegate procurement of professional services to provide appropriate legal advice on all matters pertaining to the Greenway to clerk in consultation with the chairman.

It was **RESOLVED** to approve expenditure from earmarked match-funding reserves for legal / project management and administration costs including for feasibility study / spec for Warmington/Elton bridge link.

It was **RESOLVED** to delegate investigations into additional sources of grant funding for Warmington/Elton bridge link and to apply for funding as necessary under the delegated powers policy.

1373. LAND MANAGEMENT MATTERS:

a) Receive RoSPA safety and DDA compliance inspections reports of Nene Pasture play area and the recreation ground. The reports had not been received in advance of the meeting. As it was not possible to consider recommendations therein, when the report is received, if any works are urgently required, it was **RESOLVED** to delegate budgetary expenditure in accordance with financial regulations to the clerk, in conjunction with Cllr Beeby who carries out the monthly inspections, and the chairman of the land management committee for necessary repairs.

b) It was **RESOLVED** to proceed with the planned maintenance of the portacabin at a budget of £400.

c) It was **RESOLVED** to proceed with a proposal for procurement and installation of permanent outdoor barbecue at the safety area set aside and approve budget of £1,200 on proviso of grant funding and using the money £450 from CPRE litter pick award. Appropriate H&S policy and user guidelines to be agreed. This project will continue as a working party project under the clerk's delegated powers in conjunction with Cllr Beeby and the chairman of the land management committee.

d) Details of the presentation of a 'Pump Track' had been circulated with the agenda. The meeting briefly watched the accompanying video. It was agreed that the project will need a careful full viability study and project plan carried out before considering the next steps regarding community consultation, funding sources, planning and land usage.

e) An update from the contractor regarding the rose garden had been circulated in advance of the meeting. A further proposal is awaited which will be circulated by the clerk and dealt with under delegated powers.

f) There was a general discussion regarding some purposeful and determined vandalism at the recreation ground. A number of suggestions were considered and the decision taken that the solution can be dealt with under delegated powers.

g) Cemetery: It was **RESOLVED** to rescind the decision taken under the land management meeting minute 1354 regarding the noticeboard in the cemetery gate porch. It was further **RESOLVED** to proceed with procurement of the alternative noticeboard, details of which had been circulated in advance of the meeting.

1374. HIGHWAYS MATTERS:

a) It was **RESOLVED** to reconfirming the parish footpaths warden and support the proposals for the warden scheme in the consultation into Rights of Way Improvement Plan which had been circulated in advance of the meeting. The warden would be asked to submit observations regarding the draft plan.

b) It was **RESOLVED** to continue with the Speedwatch programme. Cllr Philip Douglas volunteered to join the group.

1375. GOVERNANCE MATTERS:

a) It was noted that the audit papers had been submitted and publicised in accordance with statute.

b) It was **RESOLVED** that committee and sub-committee membership would be as follows:

Land management: John Atkinson, Cllr Gillian Beeby (vice chairman), Philip Brashaw, Cllr Philip Douglas, Roger Litawski, Derek Rowell, Cllr David Short, and Cllr David Strafford (chairman).

Governance: Steve Cheeseman, Cllr Nikki Howard (chairman), Cllr Nigel Rudd, Cllr Debbi Scotting and Paul Stamper

WNPPG: Steve Cheeseman, John Godsland, Cllr Nikki Howard, Paul Pateman, Cllr Nigel Rudd(chairman), Paul Stamper and Judy Stroud, plus the clerk.

c) It was **RESOLVED** to adopt the Governance Procedures and Policies that had been made available in advance of the meeting. Should any concerns become apparent, these should be raised to the clerk or the chairman for further consideration and possible agenda item.

d) The indicative Local Government Reorganisation Unitary transition timeline at May 2019 was noted.

e) CALC AGM on Saturday 5 October 2019: It was **RESOLVED** to delegate devolved authority to clerk to liaise with chairman to prepare motion for the AGM proposing urgent consideration of increasing capacity and representation of existing local councils within new unitary organisations and how best to resource these, with possible increase to membership fees.

f) It was agreed that Debbi Scotting and Philip Douglas be appointed as authorised signatories to the Unity Trust bank account and online signatories following their attendance at ‘off to a flying start’ inaugural training by Northamptonshire County Association of Local Councils

g) There was no necessity to re-sign direct debit mandate for SSE electricity payments as it appears they have found the form they claim to have lost.

1376. COMMUNITY / COUNCIL MATTERS:

a) It was noted from June land management committee (LMC) that a working party covering events, in particular VE Day celebration will report ideas and suggestions to LMC in September and full council in October.

b) Cllr Philip Douglas was congratulated on his work in surveying members of the public regarding a pilot council surgery and other matters at the church garden party on 28th June. It was **RESOLVED** that a programme of monthly surgeries would commence in September 2019. The chairman will circulate details of who will work with whom. It was **RESOLVED** that the office at the back of Glebe Stores would be rented to facilitate this programme and that it will be supplemented by ad-hoc attendances at various village events through the year.

c) Police crime reporting: Update from Cllr Howard. Recent news about ‘County Lines’ arrests had been circulated in advance of the meeting. All members were advised to remain vigilant.

d) It was **RESOLVED** that the parish council will proceed with the procurement of Orchard Pocket Park for £5,000. It was further **RESOLVED** to proceed with the conveyance under delegated powers.

e) There was an update on inaugural Warmington Walkers group walk on 10th July which left from the Red Lion with 12 people in attendance. The council will support this initiative via what publications it can.

f) Members’ photographs will take place at the meeting on August 1st on the parish website.

g) It was **RESOLVED** to authorise a budget for council stationery circa £50.

1377. CLERKS REPORT:

a) Progress from previous resolutions and decisions made under delegated powers:

Date	Details	Cost implications
22-May-19	Laptop for admin	233.00
9-Jun-19	Ringbinders (emergency plans)	£ 17.53
17-Jun-19	Mid month payment run	

21-Jun-19	Payroll software annual licence	122.00
26-Jun-19	DDA inspections of play area & rec	70.00
	Projector	169.00
3-Jul-19	Materials from Screwfix for cemetery	77.48
3-Jul-19	Form for renunciation of ERB	
4-Jul-19	DR to liaise with Zephyr re repair to flag pole	
10-Jul-19	Booked online training course re website accessibility	79.00

b) It was **RESOLVED** to approve attendance at annual practitioners' conference Budget £165

c) A meeting between clerk and some members regarding ways of working had been held on 2nd July. The chairman had received reports back that progress had been made. He reiterated that he hoped it will lead to slicker team working and will make no further formal comment on the matter. The situation will be monitored between the chairman and the clerk.

1378. ACCOUNTS MATTERS:

a) First quarter accounts had been circulated in advance of the meeting. It was **RESOLVED** to approve these as an accurate summary of the financial position of the council at the end of June, noting cash asset of £92,271.49

b) It was **RESOLVED** to approve the recommended virement of allocation from budgeted cost points and noting increased reserve for grant funded play equipment expenditure brought forward from 2018/19. £11,500 from reserves to salary budget from the NALC budget, £30 to pension and £34 to SLCC.

c) It was **RESOLVED** to approve the following accounts for payment, including those paid under delegated powers:

Goods/service	Supplier	Nett	Gross
Salaries			1779.06
Pension	Nest		261.82
PAYE	HMRC		1,312.47
Ground works	CGM		1417.80
Streetlight maintaine	Eon		51.72
Bird spikes *	HUCKS		48.65
Payroll software *	12pay	122.00	146.40
Cleaning *	Karen Penta		40.00
Village hall			326.00

1379. NOTICES / CORRESPONDENCE ETC: The following information had been circulated in advance of the meeting:

- Policing – Community Focus Groups
- ACRE coffee morning invitation

1380. There being no further business, the chairman declared the meeting closed at 10.06pm

DATE OF NEXT MEETING: 1ST AUGUST 2019 TIME TBC WARMINGTON VILLAGE HALL

Approved by Warmington Parish Council:

Signature of Chairman of following meeting:		Date
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