

WARMINGTON PARISH COUNCIL

Minutes of the Land Management Committee 8th January 2018
7.30pm In the Village Hall, Warmington.

1058. ATTENDANCE: resent: John Atkinson, Gillian Beeby, Philip Brashaw, Roger Litawski, Derek Rowell to item 1065 Cllr David Short and Cllr David Trafford (chairman). Apologies received from Chris Ellard due to illness. It was **RESOLVED** to accept these apologies. Absent: Andrew Stone. Officer present: The clerk

1059. DECLARATIONS OF INTERESTS – There were no declarations of interest.

1060. It was **RESOLVED** to approve the minutes of the Land Management Committee meeting held in September 2017. The minutes were signed

1061. RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC: There were no members of the public present.

1062. GROUNDWORK AND MAINTENANCE GOING FORWARD:

An Invitation to Tender for maintenance of land for which the parish council is responsible had been sent out to 5 companies by email on 20th October for submission by 15th December. Three tenders were received and opened by the clerk with the chairman of the governance committee after the deadline. The clerk collated a summary of the submissions and circulated to members of the committee in advance of the meeting. It was **RESOLVED** to award the contract to CGM group, subject to review at the end of the first 12 month period.

Clerk

1063. CHANGING ROOM CABIN / UPDATE ON FOOTBALL PITCH:

Update on 'snagging' issues:

- It is necessary to move the water tap when the ramp to the lavatory door is installed.
- Solar PIR floods for security lights – procurement was authorised at the December parish council meeting and is in hand.
- A cost-effective solution to the issue of heaters being left on for prolonged periods has been identified. It was agreed to procure two push button timer controls and approach a local electrician in addition to the quote already received for installation.
- Door closure mechanism. It was agreed to purchase 3 door closure mechanisms, at a cost of £30 each, total £90 in order that doors self-close whilst matches are being played. The chairman would confirm the prices of the mechanisms and the clerk will procure them if all is in order.

Clerk

Clerk

DS/clerk

Report on usage / fees / contracts etc:

- Contracts have been signed by both sets of users – The George pub in Oundle and Oundle Town Football Club (OTFC). The George will pay £60 per match and OTFC £1600 for the entire year (pro rata from 19th November for the current year, to end August)
- A record of bookings is available online at bitly.com/Funfield .
- The volunteer caretaker is John Atkinson who will be making a visual check of the pitch prior to matches and will check that is all order afterwards.
- Cleaners have been appointed. However, there has been confusion as to arrangements. The council's understanding was that cleaning would occur only after the changing rooms have been used, but the cabin has been cleaned 5 times despite only having been used once. The clerk will clarify with the cleaners that cleaning is not weekly as a matter of course, but only after matches have been played. As the council does not

Clerk

always know whether matches have been played until a while after, the clerk will discuss midweek cleaning with the contractors.

- An unprecedented number of matches have been cancelled so far since the opening of the facility on 19th November 2017. There is no formal cancellation policy or charging structure for matches not played on booked pitches. The clerk will establish whether the matches are indeed cancelled or merely postponed.

Clerk

- After installation of the unit, it became apparent that muddy boots would be worn in to the unit. Left unchecked, this situation could cause great deal of mess and damage, costing excess cleaning costs. It was **RESOLVED** to procure 2 x 1.3m boot scraper brushes to be sited outside each of the changing room doors at a cost of £200 each (total £400) and have these set into a small concrete shuttered platform where player can stomp their boots to remove mud. The chairman will advise the clerk of the specifics for the concrete area and a specification of works will be drawn up.

*chairman/
Clerk*

- An official opening had been put forward as a suggestion for consideration, but it was decided to pass this to the full parish council to organise.

1064. FUN FIELD:

- A suggestion that the fun field or the cabin be named after a noted local family had been put forward unofficially at a previous meeting. There was clear disagreement as to the appropriateness of this. A further discussion about the name of the field ensued, with a consensus the 'fun field' is not the best name. It was agreed that the name or how one is selected should be decided by the full parish council.

- There was an explanation as to why the pedestrian access from Peterborough Road was to be improved. The parish council has authorised the works and the clerk is awaiting details before putting together a specification of necessary works.

- The fencing at the entrance from Dexter Way had been irreparably removed to facilitate delivery of the portacabin. It is due to be replaced, like for like, with estate fencing and the addition of a pedestrian hand gate at a cost of £1,200 w/c 15th January at which stage the Heras fencing will be removed by the play installation firm who had kindly lent it to the council.

- The matter of a beacon for the fun field has been under discussions for some time. Concerns in the past had been cost, as bespoke ones are relatively expensive, and safety, as permanent metal 'waste basket' type designs are discouraged by the council's insurer due to the possibility of sparks and lighted debris causing fires. The need expressed is so that the village can participate in national beacon events on the back of country wide celebrations as well as for local events. Illustrations of portable gas fired 2m tall units had been distributed prior to the meeting with the agenda, with a view that the village could take part in the various national 'Battle's Over' celebrations in November. There was not a consensus that this would be viewed favourably across the community – it was agreed that the clerk should put some information in various social and written media to gauge people's views and the matter revisited by the parish council.

Clerk

Derek Rowell agreed to put forward a paper outlining the community benefit of the project for the next parish council meeting.

- Nuisance caused by moles had become apparent during December. As an emergency measure, the clerk had instructed Pestforce Peterborough to act to remove the problem in the immediate term. It was agreed to employ the services of that firm only until the current nuisance has been dealt with, at a cost of £110, rather than £300 for an annual contract, and then monitor the situation after that.

- It was agreed that David Short will arrange to meet with Charles Simpsons' hedge cutting operative regarding cutting 'amenity hedges' on Dexter Way and the fun field

D Short

hedge Buntings Lane and Peterborough Road if the fee of £100 allows for it. The inside perimeter of the hedges cannot be cut at this time of year because the field is not firm enough to take a tractor, unless there is a hard frost.

- It was agreed that the specification for field hedges on Peterborough Rd/Buntings Lane going forward would be that they are cut to 2m tall, with the depth from the uprights to be confirmed. It was also agreed that the hedge at the allotments site on Stamford Lane would be included in the same project and that both sets of hedges would be cut in the late autumn. Roger Litawski will advise the spec for that hedge to the clerk.
- Signage – The clerk explained what Public Space Protection Orders are and how they apply to Warmington. East Northamptonshire Council will be erecting signs across the district barring dogs from certain areas and orders in other areas for dogs to be on leads.
- Storage cabin repairs are in hand and will be carried out within the next few weeks.
- Fun field promotions and future community events: It was agreed to pass this to the parish council to look at as part of the wider whole-community event, but in the meantime, try to resurrect the pancake races on the Saturday near Shrove Tuesday at the playing fields. The clerk will email various village groups to see whether there would be any take up in such an event. The council now owns a relatively large marquee, there is electric and water available from the portacabin, so drinks and pancakes could be served.

*Clerk /
RL /
members*

Clerk

1065. BUDGET EXPENDITURE CONSIDERATIONS:

- Details of the budget for 2018/19 had been distributed with the agenda. The Terms of Reference of the land management committee state that it is not permitted to spend beyond the budgeted amounts without prior approval of the parish council. The council will have to approve virement from one budget heading to another should it become necessary.
- Benches and notice boards. It was agreed that requirements are for 2 seats at the cemetery, 2 benches and 3 picnic tables at the fun field and 2 picnic benches / tables at the pocket parks. Each of the pocket parks and the fun field to have a noticeboard as well.

If the parish council agrees, funding for these items would be sought from Awards for All

- It was agreed that an outdoor gym is not a priority at the current time. Expenditure from S106 income from the working men's club development is budgeted for 2019/20 and 2020/21 – it was not decided what the priority is for these funds.

1066. PLAY AREA:

- Play area repairs commissioned in the autumn have been completed and paid for, but an issue has arisen with the gate to the play area whereby the repairs to the gate are not sufficient and it requires a new spring hinge. The contractor has forwarded potential costs which will be considered, and appropriate action taken under delegated powers.
- The replacement trim trail has arrived and is in the process of being installed. It will be inspected and signed off at the end of the week prior to being re-opened.
- Suggestions for possible equipment suitable for older children had been circulated with the agenda. It was resolved that the most suitable item would be a giant basket swing on a metal frame, but that this would be considered for siting at the fun field rather than the play area. Funding would be included in the award for all grant request to the parish council.

1067. INSPECTION OF PLAY EQUIPMENT:

- Monthly inspections of the play area and fun field had been circulated with the agenda, with no issues arising.

1068. ALLOTMENTS:

- The landlord, Sir William Proby has agreed that allotment holders may have individual sheds on their allotments, subject to one or two conditions to ensure conformity to a standard and pleasing aesthetics.
- A recommended agreement for erection of individual sheds had been circulated with the agenda. This encompassed the landlord’s requirements of the sheds, some general housekeeping and arrangements regarding a deposit of £90, refundable if the shed is fully removed when the plot vacated. It was **RESOLVED** to approve the recommended agreement.
- A recommended allotment letting agreement had been circulated with the agenda. It was **RESOLVED** to approve the recommended agreement with an additional clause allowing sheds.
- It was **RESOLVED** that arrangements for communal grass cutting areas at the allotments would be added to the CGM general grasscutting requirements.

1069. POCKET PARKS:

- The chairman would circulate the historical information regarding pocket parks.
- A working party for nettle removal and general maintenance has been arranged
- Consider noticeboards at pocket parks – this had been partly dealt with earlier in the evening.

Chairman

1070. OTHER AREAS OF RESPONSIBILITY BY THE COMMITTEE:

- John Deere lawnmower update: The mower is back in the village and will be advertised for sale for spares.
- Churchyard update. The bags of rubbish at the churchyard have not been removed yet – the clerk will chase the contractor.
- Fireworks management meeting for 2018 preparation –a date and venue will be organised to review insurance and land owner requirements for the venue and firework requirements for next event.

Clerk

Clerk

The meeting closed at 10.37pm

DONM:

12 th Feb	Full	12 th March	Gov Cttee	April	Full
14 th May	Full	11 th June	Both	9 th July	Full
10 th Sept	LM Cttee	8 th October	Full	5th Nov	Gov Cttee
10 th Dec	Full	14 th Jan '19	LM Cttee		

DATE OF NEXT MEETING: 11TH JUNE 2018 , WARMINGTON VILLAGE HALL

Approved by Warmington Parish Council:

**Signature of Chairman
of following meeting:**

Date 11th June 2018