

Warmington Neighbourhood Plan Project Group

Agenda for the inaugural meeting of the Warmington Neighbourhood Plan Project Group (WNPPG) 11Sep2017 Village Hall, immediately following the 18:30 Governance Committee meeting.

Members of the public and press are cordially invited to attend the meeting.

A copy of this agenda is available at warmington2031.org or contact admin@warmington2031.org

1. Appointments within the committee for:
 - a. Secretary
 - b. Finance Manager
 - c. IT/Data manager
 - d. Communications Manager
 - e. Group coordinators

It may not be possible or necessary to appoint to all these posts here at this meeting depending on the availability of volunteers to supplement the initial members
2. Call for volunteers to complete the committee and working groups
3. Receive [report](#) on progress to date by working group and ratify decisions as necessary
4. Discuss selection and appointment of consultants from initial [submissions](#)
 - a. 4 consultant submissions have been received, 2 need to be selected for interview
 - b. An interview date/time and panel of members needs to be confirmed
5. Form draft project timeline, based on consultant submissions and group aspirations
6. Form draft financial plan
 - a. Availability of grants
 - b. Consultant costs and grant applications
7. Confirm powers of WNPPG to spend outside Grant facilities to start project
 - a. Website and email
 - b. Advertising for 'open' event
 - c. Display materials
8. Discuss 'Open' event
 - a. Date
 - b. Venue(s)
 - c. Advertising and publicity
 - d. Format and displays
 - i. Availability of maps from ENC
 - ii. Tables and display boards
 - e. Refreshments
 - f. Finance
9. Confirm date/time (18Sep17/1900) and venue (VH) for next meeting for the sole purpose of organising the 'open' event.