

## **WARMINGTON PARISH COUNCIL**

Minutes of the 12<sup>th</sup> June 2017

7.30pm

In the Village Hall, Warmington.

**946. ATTENDANCE:** Present: Cllr Chris Ellard, Cllr Nigel Rudd, Cllr David Short, Cllr Joanna Simpson (chairman), Cllr David Trafford and Cllr Steve Wallis. Apologies received from Mike Scott and Andrew Stone due to personal circumstances - It was **RESOLVED** to accept these apologies. Officer present: The clerk; 5 members of the public (all committee members)

**947.** It was noted that a casual vacancy had arisen due to the resignation of Ian Middleton. The meeting gave unanimous thanks to Mr Middleton for all his years of input to the parish council. The casual vacancy had been affixed to the noticeboard and the returning officer's department duly notified in case of a call for a by-election.

**948. DECLARATIONS OF INTERESTS –** Cllr Nigel Rudd declared a personal interest as he is related to someone who works for the planning inspectorate.

**949.** It was **RESOLVED** to approve the minutes of the annual parish council meeting held in May 2017. The minutes were signed.

**950. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:** A member of the public raised some questions regarding procedural matters, including notices on the village noticeboard and the structure of the ongoing committee arrangement was again explained to clarify administrative/statutory requirements. The noticeboard had a broken pane of glass, so the statutory notices were in a different section of the board to usual [a member checked en route home from the meeting, and the notices were all apparent]. A member of the public raised some points regarding their view on the invalidity of the planning officer's comments regarding 17/00870 recommendation, scheduled for discussion under item 6 / minute 951.

### **951. DEVELOPMENT AND PLANNING MATTERS:**

- Application 17/00870/FUL - demolition of the existing dwelling and the construction of a replacement dwelling as well as the conversion of an adjoining range of rural buildings to form one single dwellinghouse | Davys Lodge Morborne Road Warmington has been called in for consideration by the planning management committee. The recommendation by the planning officer was for refusal and the report was available on the planning portal. The council considered whether to expand on its reasons for the previous decision to submit 'No comment or further comment'. It was **RESOLVED** that a member of the council, Cllr Nigel Rudd, would be nominated to speak at the upcoming planning committee meeting to explain the council's reasons for not having any objections, in light of the planning authority's own published policies regarding rural economic development, the RNOTP and the Warmington Parish Council Village Design Statement.

**952. NEIGHBOURHOOD / COMMUNITY PLANNING:** Matters to be discussed with Elton Estates regarding its aspirations for estate land use going forward were agreed. A meeting between the council and the estate has been organised to discuss land matters and update on outline pavilion update. The clerk is attending along with Cllr N Rudd, as the lead councillor on the possible Neighbourhood Development Plan.

### **953. GOVERNANCE MATTERS:**

a) The content of the annual governance statement for 2016/17 had been circulated in advance of the meeting. It was **RESOLVED** to confirm that the parish council has a sound system of internal control, including for the preparation of the accounting statement and can answer yes to all the questions in the annual governance statement in section 1 of the annual return, with the exception of number 5 because strictly the annual risk assessment and review of internal control and audit were carried out in March 2016 and therefore outside of the relevant financial year. This point was noted

and it was agreed that these would be reviewed during the budget review later in the year, for 2017/18.

b) Financial / governance risk assessment documents were circulated with the agenda. Members will be expected to have considered matters which could expose the council to risk of financial loss, litigation, extra officer time leading to extra expenses for discussion later in the year.

c) A recommendation for a committee structure had been circulated with the agenda, including member appointment. It was **RESOLVED** to adopt for immediate implementation

d) The May decision to allocate 2 parish council members to the Village Hall Committee (VHC) was not valid as only one is allowed in accordance with the VHC constitution. It was agreed that Micahel Scott will apply to become a co-opted community trustee if he wishes to and Chris Ellard will be the parish council nominated trustee.

e) 2017/18 Budgets:

i. It was noted that the budget agreed at the beginning of the year for capital expenditure at the fun field was £49,543.00

ii. It was **RESOLVED** to vire £3,000 to a new budget cost point 'Community/Neighbourhood Planning', being £2,000 from 'Flood Project' and £1,000 from QEII celebrations.

iii. It was **RESOLVED** to grant devolved authority for authorisation of expenditure within the £3,000 grant to the Governance committee/sub-committee(s) via the clerk in consultation with the chairman / members.

#### 954. FINANCIAL MATTERS:

a) It was **RESOLVED** to approve the following payments:

Payee	Goods / Service	Nett	Gross
S Rodger	Salary		496.92
Nest	Pension		83.66
R J Warren	May Funfield	193.87	232.64
	May Village	270.01	324.01
Petit sports	White liner	54.00	64.80
Acre	Planning Training		40.00
Elton Estates	Allotment rent		70.00
Village Hall	Rents March-June		150.00
Chris Ellard	Refreshments at March meeting		12.00
Michael Snowden	Mole catching equipment		10.00

b) It was **RESOLVED** to approve the following Accounting Statement for 2016/17, per 2016/17 accounts circulated with the agenda.

	31 March 2016 £	31 March 2017 £
Balances brought forward	38,719	86,459
(+) Annual Precept	40,000	41,200
(+) Total other receipts	46,908	6,162
(-) Staff Costs	5,959	7,589
(-) Total other payments	33,210	31,382
(=) Balances carried forward	86,459	94,850
Total cash and investments	86,459	94,850
Total fixed assets and long term assets	171,530	171,530

955. NOTICES / CORRESPONDENCE ETC: Distributed with agenda

956. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD: DONM 10<sup>TH</sup> JULY 2017

There being no further business, the chairman declared the meeting closed at 8.10pm

**DATE OF NEXT MEETING: 10<sup>TH</sup> JULY 2017 7.30PM, WARMINGTON VILLAGE HALL**

**Approved by Warmington Parish Council:**

**Signature of Chairman  
of following meeting:**

**Date 10<sup>th</sup> July 2017**

July 10 <sup>th</sup>	Full Council	September 11 <sup>th</sup>	Land Mgt	October 9 <sup>th</sup>	Full Council
November 6 <sup>th</sup>	Governance	December 11 <sup>th</sup>	Full Council	January 8 <sup>th</sup> '18	Land Mgt