

## **WARMINGTON PARISH COUNCIL**

Minutes of the 6<sup>th</sup> February 2017

7.30pm

In the Village Hall, Warmington.

**882. ATTENDANCE:** Present: Chris Ellard (chairman), Ian Middleton, Nigel Rudd, David Short and Jo Simpson. The chairman announced the resignation of Doug Jose due to ill health. The council wished him well and noted thanks at all his input over the years. Apologies received from David Strafford due to business commitments; it was resolved to accept this apology. Also present: The clerk and a member of the public.

**883.** Cllr Nigel Rudd declared a personal interest as he is related to someone who works for the planning inspectorate and Cllr David Short asked that the meeting note that he is a tenant of Elton Estates.

**884.** There was a concise presentation of pre-application considerations followed by a question answer session regarding proposals for Daveys Farm by agents acting on behalf of Sir William Proby. There were no notable concerns or questions and the council looks forward to formal receipt of the proposals through the normal planning process in due course.

**885.** It was **RESOLVED** to approve and adopt the minutes of the council meeting held in December 2016 as a true record of the meeting. The chairman signed the minutes.

**886. CO-OPTION OF NEW MEMBERS OF THE PARISH COUNCIL:** A candidate had put themselves forward, but the council was unwilling to co-opt in their absence, as they were not able to attend the meeting.

**887. RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:** The matter of street light obscuration by vegetation was brought to the council's attention. The clerk undertook to investigate the matter.

### **888. CONSIDER DEVELOPMENT AND PLANNING MATTERS:**

- Northamptonshire Minerals and Waste Local Plan Update and East Northamptonshire Council local plan updates were noted.

### **889. GOVERNANCE:**

- It was **RESOLVED** to approve the following budget based on precept requirements per minute (12/16) 856:

Precept LGFAi S41	41,695.00
Interest	500.00
Memorial Fees	500.00
Misc / grants	11,900.00
Allotment Rents	288.00
Fun Field	4,526.00
Play area reserve	75.00
Fun Field reserve	4,000.00
S106 green space	37,643.00
Projected reserve	48,080.00
Total	145,132.00

Salary LGAii 112	8,417.00
Pension (Pensions Act 2008)	505.00
Insurance LGA <sup>iii</sup> 111	1,250.00
Office exps/stationery etc LGA <sup>iv</sup> 111	500.00
Audit LAAA <sup>v</sup> LGA <sup>vi</sup> 111	550.00
Meeting Room Hire LGA <sup>vii</sup> 111	300.00
Chair's allowance LGA <sup>viii</sup> 15(5)	100.00
Training budget / courses LGA <sup>ix</sup> 111	250.00
NCALC LGA <sup>x</sup> 111	380.00
Members mileage allowance LGA <sup>xi</sup> 111	100.00
SLCC LGA <sup>xii</sup> 111	65.00
Section 137 payments LGA <sup>xiii</sup> 137	200.00
Street Lighting <sup>xiv</sup>	5,255.00
Grasscutting PHA <sup>xv</sup> S164	4,770.00
Fun field grasscutting PHA <sup>xvi</sup> S164	2,515.00
Landscaping / environment PHA <sup>xvii</sup> S164	1,110.00
Repairs	250.00
Churchyard path LGA <sup>xviii</sup> 215	150.00
Churchyard / cemetery trees LGA <sup>xix</sup> 215	1,250.00
Churchyard LGA <sup>xx</sup> 215	1,250.00
Cemetery LGA <sup>xxi</sup> 214	1,000.00
Cemetery rates LGA <sup>xxii</sup> 214	131.00

Rose bed <i>LGA<sup>xxiii</sup> 215</i>	250.00
QEII90 / WW1 <i>LGA<sup>xxiv</sup> 145</i>	2,000.00
Play area inspection <i>PHA<sup>xxv</sup> S164</i>	71.00
Litter pick / refuse <i>Litter Act 1983 S5-6</i>	90.00
Misc / grants	250.00
Young people	400.00
Senior residents	100.00
Pocket Parks <i>PHA<sup>xxvi</sup> S164</i>	150.00
Play Area Repairs <i>PHA<sup>xxvii</sup> S164</i>	1,000.00
Allotments <i>SHAA<sup>xxviii</sup> S23, 25</i>	300.00
Fun Field <i>PHA<sup>xxix</sup> S164</i>	1,600.00
Play area <i>PHA<sup>xxx</sup> S164</i>	1,250.00
<b>Capital Reserve Projects</b>	
Arborio contingency <i>PHA<sup>xxxi</sup> S164</i>	1,750.00
Flood project <i>PHA36<sup>xxxii</sup> S260</i>	2,000.00
Street Lighting res	5,000.00
Churchyard wall fwd cont	1,000.00
S106 (fun field improvements)	49,543.00
General reserve	48,080.00
<b>TOTAL</b>	<b>145,132.00</b>

- The clerk will approach companies who fit the specification for contractor to fulfil ad-hoc maintenance requirements for consideration at the next council meeting.

#### **890. PLAYING FIELD:**

- Pavilion: Information regarding the situation with regard to VAT reclaim on expenditure at the pavilion had been circulated in advance of the meeting. Essentially, the parish council is not able to reclaim VAT on business related expenditure under the 'normal' public body reclaim arrangements<sup>xxxiii</sup>. In order to reclaim VAT on outgoings related to the hire of the playing field, it is necessary to either forego charging users or become a VAT registered body. It was **RESOLVED** that it would untenable to allow use of the facilities for free on an ongoing basis and that VAT will not be reclaimed under the 'local authority' arrangements<sup>xxxiv</sup>. The options are to use public funds to pay tax or to become VAT registered – the clerk will investigate the mechanics of VAT registering the parish council in order that all VAT can be reclaimed (this will also apply to the fireworks expenditure)
- A suggestion had been received that the name 'Fun Field' does not fully convey what the facility has to offer, especially moving forward once the pavilion is complete and the council may wish to look at marketing the facilities for ongoing use. This was put forward as an idea for the annual meeting / village newsletter.

#### **891. CHURCHYARD:**

- It was reported that an informal approach had been made by the British Legion regarding the war memorial. Dr Stamper had been approached regarding the possibilities of improving the legibility of the wording on the memorial, but it is apparent that an unsympathetic method of cleaning in the past has eroded much of the stonework, which was not of the most suitable grade to begin with, and restoration works to the lettering is all but impossible. A metal plaque would not be appropriate to the setting. An alternative is a small plaque advising that the names are on display inside the church.

There has also been a requested that there is grassed area that can be used for commemorative wooden crosses – this will be considered by the land management committee.

The details of further people who died in the two world wars and other conflicts would be investigated along with the powers relating to war memorials.

- Quotes for maintenance works in the churchyard had been circulated in advance of the meeting. It was agreed that the works quoted for should go ahead, with the exception of the rotivating and re-seeding which was considered unsustainable because of the lack of water in the churchyard.

- Quotes for tree works in the churchyard had been circulated and it was agreed that this works should proceed as a matter of urgency.

**892. CEMETERY:** A quote for clearance works in the cemetery had been circulated and it was agreed that this works should proceed with a specification to work to, removing all sets and bringing the cemetery to an aesthetically pleasing and safe standard.

**893. MATTERS ARISING FROM PREVIOUS MEETINGS:**

- The Annual Meeting would focus on the fun field and new pavilion, including a new name for the field, new sports & recreation clubs, the pavilion and also WWI centenary commemorations.
- The newsletter will be distributed around Easter time and will cover most of those issues.
- The litter pick is confirmed for 18<sup>th</sup> March at 9am
- Emergency Planning and flood liaison is in hand
- The new street lighting is Chapel Street has been well received by residents.

**894. FINANCIAL MATTERS:**

It was **RESOLVED** to approve the following accounts for payment:

Payee	Goods / Service	Nett	Gross
Village Hall	Village hall hire (Dec/Jan/Feb)		80.00
S Rodger	Salary	534.45	
Eon	Dec & Jan street lighting	719.84	863.80
Eon	New street lighting installation	506.00	607.20
Eon	Streetlight Maintenance	254.86	305.83
Eon	Repairs Church St & Dexter Way	127.07	152.48
Newflame	Fire extinguishers	34.30	41.16
Horticultural Society	Membership		57.00
Eon	Fun Field Electric	63.92	67.12
Anglian Water	Fun field		40.04
Anglian Water	Allotments		15.45

**895. NOTICES / CORRESPONDENCE ETC:**

- Community Enhancement Gang annual visit – requirements include Dexter Way pony field side and the area near the garage on the A605

**DATE OF NEXT MEETING: 27<sup>TH</sup> MARCH 2017 7.30PM, WARMINGTON VILLAGE HALL**

**Approved by Warmington Parish Council:**

**Signature of Chairman  
of following meeting:**

**Date 27<sup>th</sup> March 2017**

i LGFA – Local Government Finance Act 1992  
 ii LGA – Local Government Act 1972  
 iii LGA – Local Government Act 1972  
 iv LGA – Local Government Act 1972  
 v LAAA - Local Audit and Accountability Act 2014  
 vi LGA – Local Government Act 1972  
 vii LGA – Local Government Act 1972  
 viii LGA – Local Government Act 1972

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ix	LGA –	Local Government Act 1972
x	LGA –	Local Government Act 1972
xi	LGA –	Local Government Act 1972
xii	LGA –	Local Government Act 1972
xiii	LGA –	Local Government Act 1972
xiv	Public Councils Act 1957 /	Highways Act 1980
xv	Public Health Act 1875	
xvi	Public Health Act 1875	
xvii	Public Health Act 1875	
xviii	LGA –	Local Government Act 1972
xix	LGA –	Local Government Act 1972
xx	LGA –	Local Government Act 1972
xxi	LGA –	Local Government Act 1972
xxii	LGA –	Local Government Act 1972
xxiii	LGA –	Local Government Act 1972
xxiv	LGA –	Local Government Act 1972
xxv	Public Health Act 1875	
xxvi	Public Health Act 1875	
xxvii	Public Health Act 1875	
xxviii	SHAA –	Small Holding and Allotments Act 1908
xxix	Public Health Act 1875	
xxx	Public Health Act 1875	
xxxi	Public Health Act 1875	
xxxii	Public Health Act 1936	
xxxiii	<a href="#">The 1994 VAT</a>	act S96(4) defines a 'public body'
xxxiv	<a href="#">The 1994 VAT</a>	act S33 enables certain circumstances under which VAT can be reclaimed