

WARMINGTON PARISH COUNCIL

Minutes of the 1st December 2014

7.30pm

In the Village Hall, Warmington.

449. ATTENDANCE AND APOLOGIES: Present: Chris Ellard (chairman), Tim Helstrip, Doug Jose, Ian Middleton, Graham Reid, David Short, Jo Simpson and Morag Wilson. Clerk: Sarah Rodger.

450. DECLARATIONS OF INTERESTS / APPLICATIONS FOR DISPENSATIONS There were none.

451. POLICE AND NEIGHBOURHOOD WATCH REPORT. There was no report and the person who used to send out the crime statistics is no longer in the post so there were no crime figures to discuss. The clerk will investigate ways of obtaining the stats by other means.

452. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC There were no questions from the people present.

453. It was **RESOLVED** to approve the minutes of the meeting in October 2014 as a true record of proceedings.

454. MATTERS ARISING FROM PREVIOUS MINUTES:

- The clerk gave a brief update on the alteration of the legal document relating to the section 106 planning contribution from the St Marys Lane development. The council has requested that the current wording of *“as a contribution towards the provision of open space outside of the Site but either within the village or the neighbourhood.”* East Northamptonshire Council had suggested the alteration of *“Apply the Open Space Contribution towards the improvement of open space outside of the Site either within or next to the village or the neighbourhood; and or the provision of a sports changing facility on an existing open space area”*. The parish council had requested as an alternative that it be changed to a less prescriptive wording of *“Apply the Open Space Contribution towards and/or the provision/improvement of facilities on an existing open space”*
- Bins at the cemetery. This has been brought to a conclusion. The old open bins and their contents have been taken away by the waste contractors and the newly installed wheelie bin will be collected bi-weekly by the landfill collection service.

455. DEVELOPMENT AND PLANNING MATTERS

a. Footpath from Hautboy Lane to new housing estate on Stamford Lane:

- The Deeds for the land conveyance have not been received. It was ratified that the council is content to have an additional clause included to the effect that the council, as new owners of the footpath land, *“to erect a fence within 6 months of the date of this Deed and to maintain it”*. This had been confirmed with the parish council’s lawyers by the clerk under delegated powers following email consultation with members and following a consensus of opinion.

It was agreed that when the Deeds are received, all members read through an electronic version of them to content themselves that all is in order and if that is the case, confirm with the clerk. Once all is confirmed as acceptable, the chairman and vice chairman will sign the deeds in the presence of the clerk.

- After due consideration of the costs received from each of the building firms who had submitted costs for the work It was **RESOLVED** to appoint Janus as the contractor to carry out the works, in accordance with the drawings and terms of reference sent to that firm inviting

them to tender for the work. Although the quote was not the least expensive, it was felt that they were most familiar with the council's needs and the requirements of the tender document.

- It was **RESOLVED** to appoint Woods Hardwick as the consultant management company to oversee the work, at a cost of £700, being the cost of 2 site visits and to advise Janus of the awarding of the work, in strict conformity with the quote and tender invitation. It is also to be appointed to carry out a survey into potential heave caused by the removal of trees, at a cost of £400 and possibly a video and photographic structural survey of the neighbouring building.

b. There was a short report on a site visit to the area where extraction work between Warmington & Elton has taken place and is now water filled. The extraction works have now finished and the subsequent works appear to be in keeping with the original planning drawings and the area is looking good. There seems to be a lot of birds there already, which was the intention as a wildlife area.

456. TREE WORKS: It was **RESOLVED** to appoint JW & MA Rowlett tree surgeons to do the tree works at the churchyard and cemetery as previously identified and a tender process followed.

457. GRASS CUTTING – A working party had put forward recommendations for the new specification document and requirements had been received from the fun field committee for the football pitch needs. A tender document would be circulated prior to and approved at the next meeting.

458. CHURCH YARD MAINTENANCE – It was **RESOLVED** to appoint Beebys to clean the footpath and at a later date when the area is a little drier, treat the path with a weed killer to try to prevent/delay regrowth. The cost of this service is £290. It was **RESOLVED** to appoint Simon Harbour Gardening Services to treat the ivy on the walls by cutting it back to ground level and removing the ivy where possible. The cost of this service is £70. Where the tenacious roots are entrenched into the wall, the severing of the vine of the ivy will cause it to die and it can be removed at a later date.

An action plan to tidy the whole churchyard was not considered at this stage – the matter will be revisited once the tree works and ivy work, per 456 have been dealt with.

459. FLOODING – Pathfinder project. Tim Helstrip reported on the pathfinder / flood warden seminar he had attended.

a. It was **RESOLVED** to engage with the Pathfinder programme and fully utilise any resources offered for the protection of the village.

b. It was **RESOLVED** to nominate Graham Reid as flood warden.

c. It was **RESOLVED** to accept the quotation from David Smith Associates and engage that firm to carry out a site visit to inspect the three main 'ground level' drainage systems through the village and carry out limited measuring and levelling to allow drawings to be prepared. Also to project manage a CCTV survey to inspect 'underground' culvert systems at School Lane, Hautboy Lane, Stamford Road system and Dexter Way to Eaglethorpe House system.

These surveys will result in drawings and schedule of works recommended for each area to bring them back to normal operation, at sufficient level of detail for costing by groundworkers, with a recommended priority order of work. There will also be calculations to identify the approximate current design standard of the drainage systems, and the main areas of potential failure and identify typical rainfall events that would cause failure for coordination with rain gauge equipment. There will be drawings and schedule of works recommended to improve the drainage systems to accommodate a 1 in 200 year storm event with sufficient level of detail

for costing by groundworkers and recommended priority order of work and drawings and schedule of works recommended for the ongoing maintenance of the drainage systems at a sufficient level of detail for plans to be made by individual drainage system owners. This work will cost £2,975.00.

d. It was **RESOLVED** to budget for £5,000 per year from 2015/16 budget year for remedial repair, maintenance and associated costs related to the flood protection of the village, pending the results of the survey detailed in c) above

460. EMERGENCY PLAN – As the emergency plan will eventually include flood resilience planning, the revision of the existing plan will be held over until the New Year when the flooding can be incorporated.

461. 2015 Elections – There was a short report on the clerk’s attendance at parish council seminar about candidate recruitment for the 2015 elections. It was **RESOLVED** to permit the clerk to promote this matter and the council to engage with a recruitment drive of candidates for election.

462. DATES OF 2015 MEETINGS – The previously circulated dates of meetings in 2015 was approved. It was agreed to swap the dates in March so that the annual parish meeting would take part on 2nd and be in the format of a ‘showcasing’ event where all the groups in the village would be invited to take a stand to give themselves publicity, encourage new membership and explain what they do. There would be publicity too about the parish council, encouraging people to become involved and to vote at the elections. There would be refreshments, possibly in the form of cheese and wine or similar. A whole village newsletter would be circulated by mid February. The 30th March meeting would be a regular meeting. The clerk will establish whether any dates in April are available, in order that the accounts can be signed off prior to the elections.

463. 2015/16 BUDGET – A first draft of next financial year’s budget for consideration had been circulated in advance of this meeting, but not all members had had time to consider it, so would be held over to January. In the meantime, any problems with calculations or other matters would be brought to the attention of the clerk so that corrected figures could be circulated if necessary.

464. ALLOTMENTS – The matter of allotment association membership on behalf of the plot holders to gain insurance was held over.

465. FOOTPATH TO DOVECOTE – It was agreed to monitor this matter on an ongoing basis.

466. FINANCIAL MATTERS: It was resolved to approve payment of the following accounts:

Payee	Goods / Service	Nett	Gross	
S Rodger (s/o)	Salary	367.63	367.63	
Newflame	Fire extinguishers	90.00	108.00	
Anglian Water	Water usage	68.85	68.85	
Anglian Water	Water usage	33.67	33.67	
Wicksteed	Maintenance & repairs play area	696.00	835.20	
N Freeman t/a Country Gdns	Grasscutting	798.00	798.00	
Judi Harrington Insurance	Insurance premium	120.00	120.00	
Hedleys Solicitors	Legal fees	1,000.00	1,000.00	TBC
Hedleys Solicitors	Purchase of land for public use	10,000.00	10,000.00	
Mr Snowden	Dexter Way Hedge equipment	70.00	70.00	
Warmington Village Hall	Village Hall Hire	24.00	24.00	

467. COUNCILLORS' / COMMITTEE REPORT / UPDATE: There was a reminder of the village hall committee fundraiser the following week.

468. CHAIRMAN'S / CLERKS REPORT / UPDATE: There was nothing to report.

469. RECEIVE CORRESPONDENCE: A quote was received to replace the noticeboard on Hautboy Lane. It was agreed to obtain comparable quotes for 'off the peg' boards for comparison.

470. CONSIDER FUTURE AGENDA ITEMS / AOB TO BE CARRIED FORWARD: The clerk is to follow up with the lighting contractor for an update on the broken light.

471. RECEIVE FURTHER PUBLIC OBSERVATIONS IF NECESSARY: There was a brief discussion about the elections with anecdotal observations from the floor, and one member of the public wanted to know more information about joining the council.

The meeting closed at 9.15pm

DATE OF NEXT MEETING: 12TH JANUARY 2015 7.30PM, WARMINGTON VILLAGE HALL	
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Approved by Warmington Parish Council:	
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Signature of Chairman of following meeting:		Date 12th January 2015
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