

**WARMINGTON PARISH**  
**COUNCIL**  
**COMMUNITY**  
**SELF-HELP PLAN**



**WARMINGTON PARISH COUNCIL  
COMMUNITY SELF-HELP PLAN**

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# **WARMINGTON PARISH COUNCIL COMMUNITY SELF-HELP PLAN**

## **1. Introduction**

This plan has been developed by the Warmington Parish Council Emergency Group (WPCEG). This plan has been designed to enable the community to respond to a major incident/emergency while they are awaiting the assistance of the Emergency Services and or County, District Councils.

## **2. Definition of an Emergency/Major Incident**

Any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to-day activities.

Emergencies have no boundaries and could affect the whole District/Borough or part/whole of Northamptonshire. Due to the unknown nature of emergencies the emergency services, County, District Councils and other agencies may be overwhelmed resulting in a delayed response to specific areas.

## **3. Purpose of the Plan**

This plan has been designed to enable a Parish to identify the immediate actions they should consider during an emergency. These actions may assist the community in reducing the negative impacts an emergency can have until further assistance has been received.

## **4. Aim of the Plan**

The aim of the plan is to increase the short-term resilience of the community to an emergency by the identification of community procedures.

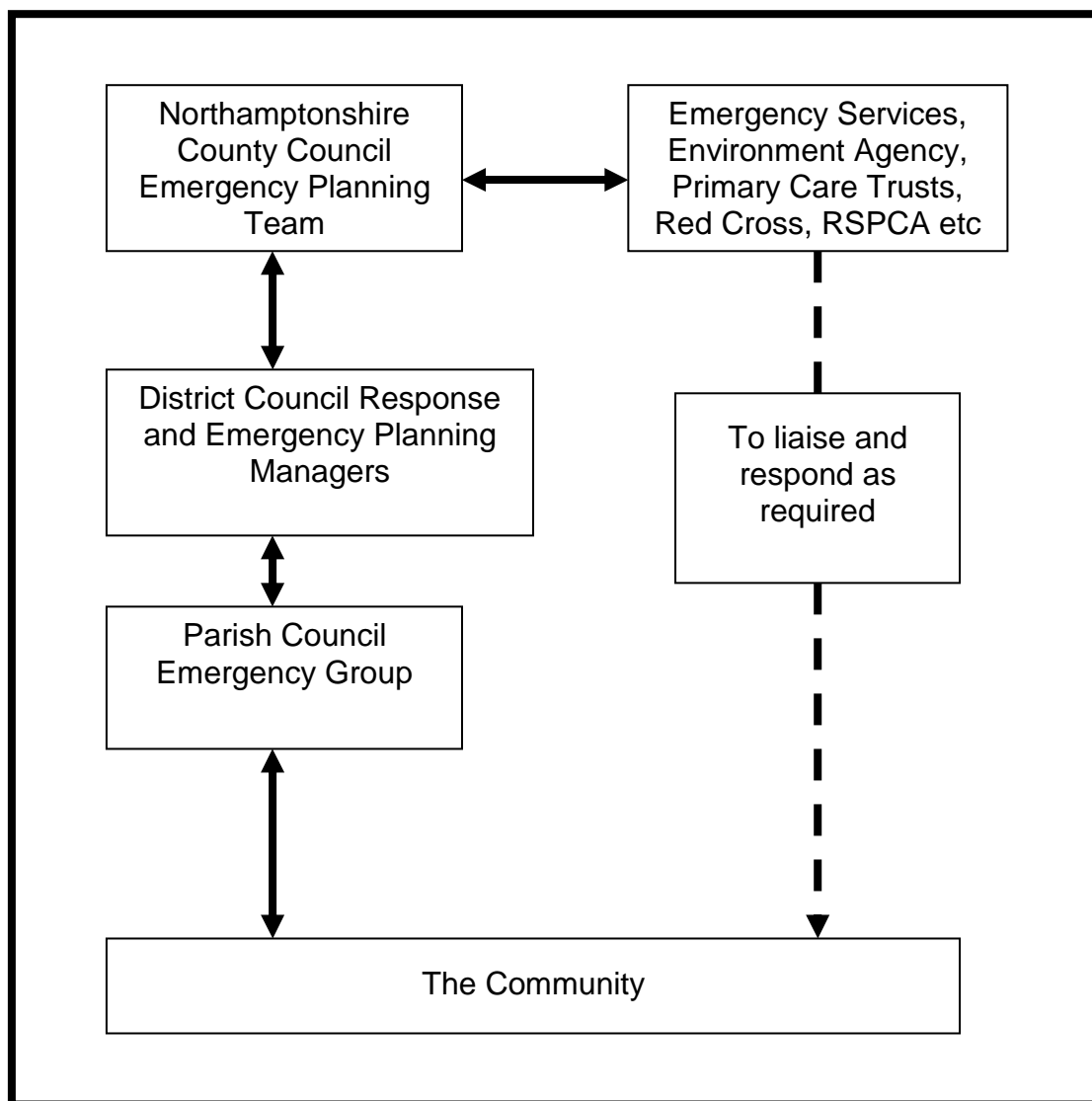
## **5. Objectives of the Plan**

- Identify the risks to the community and relevant response actions
- Identify vulnerable people in the community
- Identify resources in the community available to assist during an emergency
- Provide key contact details for the Parish Council Emergency Group, Key Community Resources, the Emergency Services and Local Authorities

## 6. Northamptonshire Countywide Emergency Planning Structure

Northamptonshire County Council, East Northamptonshire District Council and the emergency services have an emergency response structure. The diagram below illustrates how Parish Council plans would fit into this structure.

Make note of and follow all guidance and instructions from the emergency services and the District and County Council.



## 7. Types of Emergencies

Types of potential emergencies that may impact our community are:

- Heavy snow
- Flooding
- Severe Weather
- Electricity or Gas failure
- Road Accident
- Fire/Building Collapse
- Gas Leak/Explosion
- Disease

## **8. The Parish Council Emergency Group (PCEG)**

In the absence of the emergency services the PCEG will lead the community response and act as central point for information and communication for the community, emergency services, County and District Councils. (see Annex B for contact details of the PCEG)

## **9. Activation of the Plan**

This plan will be activated when an emergency has occurred and it is obvious that the normal emergency response by the emergency services will be overwhelmed e.g. widespread flooding.

During such an emergency a PCEG member will either notice the emergency or be informed of the emergency by a community member. Once notified the PCEG member must call 999 and inform the emergency services of the situation and give the following information:

- Your name
- Your contact number
- Details of the incident
- Location
- Estimated casualties (walking wounded or more severe)
- Hazards and road blockages

The PCEG member will then alert other members of the situation and organise a meeting (see below for an agenda).

When selecting the venue of the meeting consider if it is in a safe location and has safe access e.g. access roads not flooded according to information gained.

## **10. PCEG Emergency Meeting Agenda**

At the PCEG meeting the following subjects should be considered depending upon the emergency:

- Location of the emergency – near a school, vulnerable area, main access route etc
- Type of emergency – is there a threat to health? E.g. is there a smoke cloud heading towards houses? Flood water rising? No electricity/gas during the winter (hypothermia) etc
- If there is an immediate threat to life call “999”
- Are there any vulnerable people involved? E.g. elderly, or mothers with young babies with no heating, people cut-off by flood waters etc
- What actions are required? Set up a Parish Shelter, soup kitchen, delivery of hot meals, blankets to vulnerable people, passage of information etc?

- What resources are required? E.g. a generator for the reception centre, 4x4 vehicles to deliver hot meals, information signs etc (Refer to Annex B for contact details)
- What information have you been told by the radio, District Council, County Council or emergency services etc, e.g. expected time of arrival/assistance, safety advice etc

## **11. Notifying the Northamptonshire County Council Emergency Planning Team**

As soon as the decision has been made that the Parish needs to provide a community response, they must notify Northamptonshire County Council Emergency Planning Team that the plan is being activated.

The Emergency Planning Team have a 24hr, 365 day single point of contact for all agencies, including the District Councils, utilities and voluntary agencies (Annex B for contacts)

**REFER TO THE EMERGENCY ACTION CHECKLIST [ANNEX A](#)**

## **12. Parish Shelters**

In the event of an emergency where people are required to leave their homes Northamptonshire County Council will set up a reception centre. The reception centre is designed to provide temporary shelter for the duration of the emergency (usually no more than 3 days). The reception centre will have facilities for sleeping, hot food/drinks, information, showers, toys and pet care.

However during past emergencies some parishes have found it beneficial to set up a parish shelter. These shelters have been used to provide a place of warmth, information, soup kitchens, monitoring of vulnerable people and possibly as a sleeping area.

In an emergency a reception centre will be set up, however if the Parish decides that a parish shelter would meet the needs of the Parish better, they are welcome to set one up.

Due to the demands of an emergency it may not be possible for Northamptonshire County Council or agencies such as the Red Cross to provide assistance. This must be discussed during the Parish Council Emergency Group meeting, during an emergency.

For a list of Parish Shelters and key holder contacts refer to Annex B.  
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### 13. Communications

The PCEG will communicate and notify the community via the following methods:

Type	Where Available
Written	Updates will be placed on the following notice boards; <ul style="list-style-type: none"><li>- Parish Council</li><li>- Post Office</li><li>- Church</li><li>- Village Hall</li><li>- Primary School</li></ul> Delivered door to door by runners
Verbal	Community Briefings/Meetings

**Note:** during emergencies the mobile phones and landline phones are likely to become jammed and therefore should not be relied upon.

### 14. Warmington Bypass Emergency Plan

Warmington Parish Council has an emergency plan in place should there be problems on the A605 necessitating the diversion of traffic through the village. In the event of such a problem the police will contact David Short, Derek Rowell or any member of the Parish Council. These persons will then be responsible for putting the necessary diversion signs in place. These diversion signs are stored by David Short.

The agreed diversions are as follows:-

Traffic from the direction of Peterborough will be diverted onto the Peterborough Road, turn left into Buntings Lane, continue along Orchard Close and then join Church Street to exit at the roundabout on the A605. Should a problem arise in Church Street traffic will be diverted onto Broadgate Way, turning right for Polebrook and then right again for Tansor Wold to join the A605 once again.

Traffic from the direction of Oundle will turn right onto Church Street, turn left into Stamford Lane and then continue along the Peterborough Road to once again join the A605

### 15. Warmington Snow Plan

Northamptonshire County Council Highways Department has contact details for farmers living in and around the village of Warmington who have expressed a willingness to assist with snow clearance

Emergency Action Check list		
	Action	Tick when Complete
1	If an emergency is reported to a member of the PCEG by the community and it is possible that the emergency services are not aware, call 999 as soon as possible (see <a href="#">page 5</a> for additional information to give)	
2	Contact and inform Northamptonshire County Council and the District Council  Take note of any safety advice given to you and discuss at the PCEG meeting (see <a href="#">action 5</a> ).	
3	Keep a decision/action log and record the following: <ul style="list-style-type: none"> <li>• Any decisions you have made</li> <li>• Who you spoke to and what you said</li> <li>• Any information received</li> </ul>	
4	Contact:- <ul style="list-style-type: none"> <li>• The other members of the PCEG</li> <li>• Those specifically under threat</li> <li>• The Parish Council via the Parish Clerk</li> <li>• Volunteers and key holders as appropriate</li> </ul>	
5	Organise a PCEG meeting in a venue, which is safe from the emergency with safe access routes.  Refer to the agenda on page 5, before undertaking any actions.	
6	Decide actions to undertake e.g. consider the need for: Setting up a Parish Shelter, visiting and checking on vulnerable people, providing a soup kitchen, a warm place, distributing sandbags, providing blankets,	



7	<p>Decide how to inform the community of the emergency and actions being undertaken.</p> <p>Inform the community of any advice given to you from the County/District Councils or the emergency services.</p> <p>Request the community to tune into the local radio</p> <p>For communication methods with the community refer to page 7.</p>	
8	<p>Inform the District and County Council of any decisions that have been made.</p>	
9	<p>Remember to regularly liaise with the County/District Council to maintain the safety of the community.</p> <p>If at any time an immediate threat to life occurs or is likely to occur, call 999.</p>	

**NOTE:**

**REMEMBER TO TAKE ALL REASONABLE STEPS TO AVOID CAUSING HARM TO YOURSELF AND OTHERS**

<b>Contact Details</b>
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**Parish Council Emergency Group**

Name		Contact Number
David Short	Chairman Parish Council	01832 280327 07971 255630
Chris Ellard	Vice Chairman Parish Council	01832 280582
Derek Rowell	Parish Councillor	01832 280473 07749 388636
Neil Donaldson	Parish Councillor	01832 280015

**Parish Shelters**

Premises	Key Holder	Contact
Village Hall	Hazel Turner Maureen Eden Tony Eden	01832 280365 01832 280367 01832 280367
Primary School	David Norwood (Headteacher) Sylvia Way (Secretary)	01832 280684 01832 280684
Social Club	Bill Wilson	01832 280309 01832 280534
Red Lion	Tim Stubbs	01832 280362
Boat Club	Graham Reid	01832 280038
St Mary's Church & Benefice Room	Rev Brian Rogers Dorothy Hinton David Constant	01832 280420 01832 280593 01832 280570

**Emergency Teams**

Service	Name	Contact Number
Soup Kitchens	Sheila Lacey Jenny Palmer Morag Wilson Susan Williams (WOW)	01832 280331 01832 280585 01832 280309 01832 280648
Red Lion	Tim Stubbs	01832 280362
Social Club	Bill Wilson	01832 280309 01832 280534
PFA Group	Josie Black	01832 280701
Snow Clearance	Charles Simpson	01832 281275 07884 350255

### Skills within the Community

Name	Experience/Qualification	Contact Details
Catherine Jones	GP	01832 280482
Clive Moss	Surgeon	01832
Katy Stewart	Retired Nurse	01832 280576
Jenny Palmer	Retired Nurse	01832 280585
Janet Lewin	Retired Nurse	01832 280291
Tim Butters	PCSO	01832 274999
Graham Reid	Neighbourhood Watch	01832 280038
Richard Simpson	Farmer	01832 280423
Charles Simpson	Farmer	01832 281275
David Short	Farmer	01832 280327
James Simpson	Farmer	01832 273107
Denis Northern	Farmer	01780 470037
John Wilkinson	Farmer	01832 280219
Tom Lane	Farmer	01832 272583
Peter Moules	Ex RAF Pilot	01832 280297
Stephen Cheeseman	Airline Pilot	01832 280812
Brian Rogers	Vehicle repairs	01832 280420
David Barnes	Vehicle repairs	01832 280664
Alan Bland	Horticultural Repairs	01832 280271
Peter Moules	Builder	01832 280297
Joe Clinton	Roofer	01832 280184
Robin Adams	Builder	01832 280624
J Ferrar	Builder	01832 280766
Mark Cross	Builder	01832
Richard Bream	Light Engineer	01832
Paul Wilson	LGV Operator	01832 280442
Tim Eden	LGV Operator	01832 280432
John Owen	Electrician	01832 280363
Vic Cooper	Electrician	01832 280732
Derek Thomas	Electrician	01832 280535
Jane Ferrar	Secretarial Services	01832 280766
Derek Rowell	Plant Operator	01832 280473

### Equipment within the Community

Equipment	Name	Contact Details
Generator	Warmington Country Garage	01832 226417
Generator	Mike Wesson	01832 280661
Generator	Mark Cross	01832
Generator	David Short	01832 280327
Water Pump	David Short	01832 280327
Tractors	As Farmers	
Trailers	As Farmers	
4WD Vehicles	As Farmers	
Inflatable boats	Graham Reid	01832 280038
Boats	Graham Reid	01832 280038
Access Equipment	Warmington Country Garage	01832 226417

### Useful Local and Private Companies

Service Type	Business Name	Telephone
Sandbags	Landtech, Oundle	01832 273070
Generators	Oundle plant	
Digger Loaders	Village Homes	01832 280297
Digger Loaders	Richard Simpson	01832 280423
Builders Tools	Robin Adams	01832 280624
Builders Tools	Peter Moules	01832 280297
Builders Tools	Joe Clinton	01832 280184
Builders Tools	J Ferrar	01832 280766
Chain Saw	Simon Harbour	01832 280292
Fuel	Warmington Garage	01832 226417
General Stores	Glebe Stores	01832 280015
Butchery	Bells	01832 280216

### Neighbouring Parishes Contacts

Parish	Contact Name	Telephone
Polebrook	Mr D Lea	01733 572245
Oundle	Mrs D Raper	01832 272055
Fotheringhay	Mrs R Clayton	
Tansor	Mrs M Coogan	01832 226448
Barnwell	Mrs S Hatcher	01832 293492
Lutton	Mrs J Evans	01832 273142
Elton	Mrs W Gray	01832 280221

### Other Useful Contacts

Service	Telephone
Northamptonshire County Council	01604 236844
East Northants Council	01832 742000
Central Networks Emergency Line	0800 0568090
Gas Emergency Line	0800 111999
Environmental Agency: Floodline Emergency	0845 9881188 0800 807060
Anglian Water Services	08457 145145
Oundle Surgery	01832 273408
Warmington Parish Clerk & Website	01832 274075
Post Office	01832 280444
Warmington Village Website – Derek Thomas	01832 280535
Warmington Parish Council Newsletter – Mike Dixon	01832 280381
Five All Magazine – Kostek Szyjanowicz	01832 280710
Warmington Village Shop	01832 280015

<b>Subject</b>	<b>Source</b>	<b>Contact</b>
Preparing for an Emergency	HM Government	www.pfe.gov.uk
Flooding	Environment Agency	0845 988 1188 www.environment- agency.gov.uk/flood

For further information on any of the organisations involved in a countywide emergency response refer to the Northamptonshire County Council Emergency Planning website on <http://www.northamptonshire.gov.uk/Safety/EP/epintro.htm> or call the Emergency Planning Team on 01604 236844.