

## WARMINGTON PARISH COUNCIL

Minutes of the 11<sup>th</sup> June 2018

7.30pm

In the Village Hall, Warmington.

Before matters commenced, the chairman formally welcomed Nikki Howard and Gillian Beeby who had been co-opted to the council at the last meeting.

**1143. ATTENDANCE** Present: Cllr. Gillian Beeby, Cllr Nikki Howard, Cllr. Nigel Rudd, Cllr. David Short, Cllr. Joanna Simpson (chairman), Cllr. David Strafford and Cllr. Steve Wallis. Apologies received from Chris Ellard and Andrew Stone due to personal commitments - It was **RESOLVED** to accept these apologies. Officer present: The clerk. Also present: member of the public.

**1144. DECLARATIONS OF INTERESTS** – Cllr Nigel Rudd reaffirmed his standing personal interest as he is related to someone who works for the planning inspectorate.

**1145.** It was **RESOLVED** to approve the minutes of the parish council meeting held in May 2018. The minutes were signed.

**1146. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:** There was a comment regarding a matter of council procedure relating to public comments about the meeting being made at the end of the meeting.

**1147. DEVELOPMENT AND PLANNING MATTERS:**

a. Peterborough and Cambridgeshire Mineral and Waste plan This stage is the opening/first in the strategic plan process – a call for sites and setting out the timetable and what the plan will aim to achieve. The sites that are within Warmington parish on Elton Estates land will not be in there, but the parish council must keep a close eye on the plan as it progresses through its stages.

b. 18/01056/FUL | Single storey rear extension | 26 Stamford Lane Warmington. It was **RESOLVED** that the council has no objections or further comment to make.

**1148. FOLLOW UP TO MATTERS ARISING FROM THE APM:**

a. Consider comments and replies. A draft summary had been sent round in advance of the meeting and was approved, with a couple of points expanded upon. The comments and responses are appended to these minutes.

b. Neighbourhood Watch (NHW): There has not been notable representation from residents for the neighbourhood watch scheme to be re-activated. It was felt that in general the relatively recent introduction of Neighbourhood Alert works well, especially when pertinent reports are shared widely via social media. Individual councillors undertook to keep harder to reach residents apprised of important community safety matters.

**1149. HIGHWAYS VERGE CUTTING :** This was moved to be dealt with under item 12a. (minute 1152)

**1150. COMMUNITY MATTERS:**

a. CallConnect bus update. The parish council is considering whether to take part in a financial endeavour on the part of parish councils in the CallConnect area and East Northamptonshire Council to subsidise the CallConnect service. CallConnect is an on-demand bus service available to all residents. People who are entitled to bus passes can use these to travel without paying a fare on the CallConnect service. The problem facing the parish council is that because the commercial Stagecoach 24 service used to transport most people using public transport, there was only one user of the CallConnect service in 2018. It is unlikely that the same number of people using the 24 will use the CallConnect, when considered in comparison to similar communities.

It was agreed that the parish council does not currently have enough data to gain a clear picture of the numbers of people needing the service.

It was agreed that the parish council engages with Wendy Brackenbury to arrange that the call-connect bus visits the village for an hour or so, collect some of the people who might use it, get them brought to the village hall so that the way the service works can be explained and some leaflets / application forms be on

hand as well. The clerk will make the arrangements externally. She and Cllr Nikki Howard will lead the event in the village and liaise with the potential users once a date is agreed.

- b. There was no comment on East Northamptonshire Council Tree Management Guidance consultation.
- c. A complaint had been received about the poor state of garage doors at Acremead. The clerk was instructed to pass this matter to Spire Homes and copied in to strategic housing at East Northamptonshire Council.
- d. Parking / verges on Dexter Way. This item was moved to the end of the meeting when it will be in the 'closed to the public' session.

**1151. COMMUNITY LED PLANNING / WARMINGTON2031:**

- a. Confirm letter to ENC encouraging CIL adoption. It was agreed that the clerk will write to East Northamptonshire Council urging it to look at CIL as a means of financial contribution from developers towards village amenities in mitigation of increased numbers of people and therefore local council expenditure. It is not possible to rely on S106 contributions when the trigger for input from developers is dictated by a relatively large number of units.
- b. Cllr Rudd reported on a workshop he had attended regarding site allocation of land for employment purposes. When minutes/information is received from the event organisers, he will pass this on to the parish council.
- c. Meetings with strategic partners. Meetings with groups like Elton Estates, Elton PC and village businesses will be led by the warmington2031 WNPPG.

**1152. LAND MANAGEMENT:**

- a. Amenity area grass cutting. It was noted at the start of this discussion that almost all areas locally have overgrown verges because vegetation has been enjoying optimum growing conditions, so it has been virtually impossible for contractors to keep up.

Cllr David Strafford gave short report on actions within the past 4 weeks. The clerk reported that she is unable to process invoices from CGM because there is no way of being able to ascertain what has been carried out and when since the contract began.

- a. Litter Pick – there is no update.
- b. A working party to clean the equipment at the play area and the storage area at the playing field will be meeting on 24<sup>th</sup> June.
- c. Fireworks event. Cllr David Short declared a pecuniary interest in the matter of the fireworks event. He stated that it was within his gift as to whether the event proceeds or otherwise as he rents Chair Field from Elton Estates.

The motion was to consider moving to Friday before Armistice, including the new beacon and starting off the memorial weekend.

After some discussion, it was agreed that the chairman of the Land Management Committee would call a meeting of the people historically involved in the fireworks display to establish an overview. There is a necessity for due consideration of requirements based on last year's debrief and to put forward a project plan, including a task & finishing group/working party in advance of September's LMC meeting at which decisions will be made. Elton Estates authorises the parish council to hold this event on a very specific licence. The event is insured under the parish council's insurance, again within specific parameters. The Land Management Committee has delegated power, in accordance with its terms of reference, and is able to delegate the management of the event to a task and finishing group, which will comprise the members traditionally involved.

- d. A suggestion had been received that It may be appropriate to name or have a simple plaque in the Orchard Pocket Park after a resident who had recently passed away. He was involved in the production of The Village Design Statement and because of his conservation work was asked to do the official opening of The Orchard Pocket Park at Eaglethorpe. This will be discussed going forward.

**1153. FUN FIELD FACILITIES:** There was an update on fun field matters, including the Awards for All application grant which would be submitted in the next few days.

An application had been received from a business operator to hold outdoor keep fit classes at the field. This will be agreed at the July meeting, but in the meantime under delegated powers, the clerk will send a copy of the user agreement for the field and the users would be charged £8 per hour for use, as this is for commercial use.

**1154. CEMETERY:**

- a. The updated plan for the cemetery was noted.
- b. It was agreed to hold a site meeting to assess arrangements for landscape management at the cemetery, to include removal of trees, major hedge removal, reseeding, planting and general tidy up. The clerk will prepare an invitation to quote document to go to local companies.

**1155. WAR MEMORIAL:** There was a short update on the war memorial restoration project. Funds to complete the project have been received and contractors are visiting the site shortly for a pre-assessment to make sure all is in order.

**1156. GOVERNANCE MATTERS:**

- a. The internal auditors report on 2017/18 accounts was noted
- b. The adopted budget for 2018/9 financial year and virement of cost points will be prepared by the clerk and the chairman of the governance committee and circulated prior to the scheduled July meeting. Now that the final invoices are received for the changing rooms, and analysis of the cost of the new facilities and land management expenditure will be reported at that meeting as well.
- c. The asset register, including details of contractors is almost concluded thanks to the input of various people bringing together a raft of information.
- d. It was **RESOLVED** to formally offer to purchase Orchard Pocket Park from Northamptonshire County Council at a cost of £5,000.
- e. The clerk had obtained quotes for acting on behalf of Warmington Parish Council in the conveyancing of the pocket park. It was **RESOLVED** to proceed with Daniel Berry at Vincent Sykes in Oundle who has managed many of the councils matters in the past and offered the best value of the 3 quotes obtained.
- f. It was agreed that a report on community aspirations in light of evidence from Warmington2031 survey feedback would be provided by WNPPG for consideration with regard to funding opportunities under East Northamptonshire Council CF Fund.
- g. Details of decisions and actions taken under delegated powers will be reported quarterly with the quarterly accounts.
- h. The aims and objectives policy had been circulated in advance of the meeting. It was agreed that members would consider it urgently and refer any changes to the clerk for her and the chairman of the governance committee to consider for recommendation at the schedule July meeting. The two newly co-opted members were particularly asked to look at this matter.
- i. It was formally **RESOLVED** that the parish council is content to forgo the reclamation of the reclaimable VAT expended on the playing field and portacabin. As the parish council will be charging regular or commercial users of the cabin and playing field, it is unable to claim VAT on cabin expenditure and associated FunField business activities going forward.
- j. It was **RESOLVED** to nominate Nigel Rudd to the East Northamptonshire Council Joint Standards Complaints Committee.

**1157. FINANCIAL MATTERS:**

- a. It was **RESOLVED** to approve the payments detailed below:

Payee	Goods / Service	Nett	Gross
J Howe	<a href="#">Various works</a>		1247.00
Hughgardens	<a href="#">Rose bed</a>		150.00
Wave	<a href="#">Allotments water</a>		38.73
Wave	<a href="#">Fun field water</a>		49.65

Amazon	<a href="#">Padlocks</a>		10.99
Hucksnet	<a href="#">Bird deterrent</a>	81.75	98.10
B&M *	<a href="#">Cleaning sundries and stationery</a>		15.54
SSE	<a href="#">Streetlight Electricity</a>	343.84	410.04
Eon	<a href="#">FF electric</a>		43.99
Coles	<a href="#">Assorted Sundries</a>		155.14

**1158. NOTICES / CORRESPONDENCE ETC:**

- a. Gigaclear rollout: The clerk had investigated further since the last meeting, and the rollout for Warmington is still in the planning stages for the gigaclear. Publicity will be shared via social media and
- b. ENC update and training session on standards. All councillors were urged to attend this critical training session on 14<sup>th</sup> June .
- c. Connecting carers for interest – will be publicised social media.

**1159. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD:**

- Playground inspections and hopefully the RoSPA report will be received by then.
- Online Banking authorisations to include two new members
- Development site off Spinney Close
- Decisions made under delegated authority

**1160.** It was **RESOLVED** to exclude members of the public present from the following agenda item as content could be prejudicial to the public interest.

**1161.** There was a very brief discussion on land matters arising from Neighbourhood Plan procedure, but this matter will be reported at a later meeting.

**1162.** A communication had been received from a resident regarding an ongoing parking issue. In advance of the meeting, redacted correspondence had been circulated. After much discussion, it was concluded that the parish council does not have any powers to enable it to take any action over this matter. A useful suggestion might be that the parties involved consider a mediation service.

The meeting closed at 21.43

9 <sup>th</sup> July	10 <sup>th</sup> Sept LMC	8 <sup>th</sup> October	5 <sup>th</sup> Nov GC	10 <sup>th</sup> Dec	
14 <sup>th</sup> Jan '19 LM	11 <sup>th</sup> February 19	11 <sup>th</sup> March '19 GC	8 <sup>th</sup> April '19	29 <sup>th</sup> April APM	13 <sup>th</sup> May
10 <sup>th</sup> June	8 <sup>th</sup> July	9 <sup>th</sup> Sept 19 LMC	14 <sup>th</sup> October	11 <sup>th</sup> November	9 <sup>th</sup> Dec 2019
13 <sup>th</sup> Jan 2020	10 <sup>th</sup> February	9 <sup>th</sup> March GC	13 <sup>th</sup> April 2020	27 <sup>th</sup> April '20	

**DATE OF NEXT MEETING: 9<sup>TH</sup> JULY 2018 7.30PM, WARMINGTON VILLAGE HALL**

**Approved by Warmington Parish Council:**

**Signature of Chairman  
of following meeting:**

**Date 9<sup>th</sup> July 2018**

# WARMINGTON PARISH COUNCIL

## COMMENTS / SUGGESTIONS FEEDBACK SUMMARY – 2018 APM

Comments	Feedback
<ul style="list-style-type: none"> <li>Please speak to Eaglethorpe Barns on our behalf about footballers parking there.</li> </ul>	<ul style="list-style-type: none"> <li>This is not an option as the barns are owned by Elton estates. We do not want to highlight an issue with parking in case the use of the field for commercial rental is stopped. The Parish Council is investigating means of facilitating parking on the Fun Field.</li> </ul>
<ul style="list-style-type: none"> <li>Are you as a parish council organising an event for the royal wedding? If not why not?</li> </ul>	<ul style="list-style-type: none"> <li>It was not a civic occasion and there was relatively little time to organise an event in the village within the constraints of local council regulations.</li> </ul>
<ul style="list-style-type: none"> <li>What's happening with the gravel pits? When are they going to be open to the public?</li> </ul>	<ul style="list-style-type: none"> <li>Please see copy email at the end of this section.</li> </ul>
<ul style="list-style-type: none"> <li>What schedule of maintenance do you have for the play areas.</li> </ul>	<ul style="list-style-type: none"> <li>There has not been a schedule of maintenance as such, but all equipment is inspected monthly and annually by an outside body (RoSPA).</li> <li>Any areas of concern are assessed as to the risk factor and any medium-high to high matters are dealt with Immediately (This can be seen from the trim-trail which was closed on the day of the RoSPA inspection last summer). Less urgent matters are monitored or scheduled for maintenance when funds allow.</li> </ul>
<ul style="list-style-type: none"> <li>Can minutes/agendas etc on website please be searchable?</li> </ul>	<ul style="list-style-type: none"> <li>This is under investigation.</li> </ul>
<ul style="list-style-type: none"> <li>A PA system is required – you cannot hear what is being said and too much for one evening.</li> </ul>	<ul style="list-style-type: none"> <li>Noted and will be addressed for next year.</li> </ul>
<ul style="list-style-type: none"> <li>You can't expect to buy a home at 20 years of age</li> </ul>	<ul style="list-style-type: none"> <li>This viewpoint is noted.</li> </ul>
<ul style="list-style-type: none"> <li>Warmington Mill has stood empty for 1½ years.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
<ul style="list-style-type: none"> <li>Need a sound system.</li> <li>Better projection.</li> </ul>	<ul style="list-style-type: none"> <li>Noted.</li> </ul>
<ul style="list-style-type: none"> <li>Verges not to be cut like a lawn.</li> <li>Need wildlife.</li> </ul>	<ul style="list-style-type: none"> <li>This viewpoint is noted.</li> </ul>
<ul style="list-style-type: none"> <li>How has Elton managed to get an improved bus service.</li> </ul>	<ul style="list-style-type: none"> <li>This is coincidental to the routing of the bus as explained (as with the Benefields/Alwalton and Warmington parish).</li> </ul>
<ul style="list-style-type: none"> <li>Pocket Parks – can we have bi-annual 'explore the park sessions where someone knowledgeable can show people different flora/fauna?</li> </ul>	<ul style="list-style-type: none"> <li>Noted and taken on board as good idea.</li> </ul>
<ul style="list-style-type: none"> <li>We need 'proper' welcoming signs for the villages. Can the horticultural group help provide plants for planters in key entrances?</li> </ul>	<ul style="list-style-type: none"> <li>Noted and in hand – the parish council feels this is an excellent suggestion (has been made previously) and is included in current grant application.</li> </ul>

<ul style="list-style-type: none"> <li>Will the verge cutting include the sides of the dyke on Chapel St / Big Green?</li> </ul>	<ul style="list-style-type: none"> <li>Yes, on the highways side. The freeholders have riparian duty to cut the side of the properties.</li> </ul>
<ul style="list-style-type: none"> <li>Reminder of his verbal comment re parking for football</li> </ul>	<ul style="list-style-type: none"> <li>Noted – see above.</li> </ul>
<ul style="list-style-type: none"> <li>Would you consider having a skip say bi-monthly which villagers could use? Might cut down on fly tipping?</li> </ul>	<ul style="list-style-type: none"> <li>The parish council is investigating a similar idea and will report back via minutes.</li> </ul>
<ul style="list-style-type: none"> <li>Consider play equipment at Fun Field for older children (12+ - cone climber or large basket swing)</li> </ul>	<ul style="list-style-type: none"> <li>In hand via a grant application and will report back via minutes</li> </ul>
<ul style="list-style-type: none"> <li>Could costs be mitigated by asking those who use the field to contribute to mowing &amp; admin?</li> </ul>	<ul style="list-style-type: none"> <li>This would be wonderful but does not work in practice unfortunately as previous attempts have demonstrated</li> </ul>
<ul style="list-style-type: none"> <li>I am not able to attend tonight's village meeting however I would like to raise a concern at the proposed dimming of street lights mentioned in the Warmington News. In January 2016 at some point between 7pm and 7am someone forced the side gate of our property and tried to remove a sealed unit from the sun room and broke the outer pane of glass in the integral garage. They were not able to gain entry through either however this still caused £1500 of damage which we are now paying for in a doubled insurance premium. More importantly though I have found this to be an upsetting experience to think that someone was trying to be inside our house when we were upstairs asleep. With three cars on the drive it was fairly obvious that the house was not empty.  Whilst the street lights and security lights did not act as a deterrent in our case I am concerned that if the village is less well lit then we will be encouraging more unwelcome visitors. I am all in favour of saving money and energy but I don't think this is a risk worth taking. Like everyone you assume that it happens to someone else and that you have insurance to cover the expense but there is also another side to it. I would not like to think that steps would be taken which could upset the peace of mind of other residents just to save a few pounds.</li> </ul>	<ul style="list-style-type: none"> <li>All points noted and this will be taken into account when the council begins the streetlighting project.</li> </ul>
<ul style="list-style-type: none"> <li>Lights under A605</li> </ul>	<ul style="list-style-type: none"> <li>Noted – best to submit via streetdoctor which the clerk will do.</li> </ul>

Text from email received from Principal Development Control Officer at Northamptonshire County Council re the extraction site north of Eaglethorpe

*I visited the site a few weeks ago, and I gather that approximately half of the clay lining has been installed to the agricultural reservoir, with some further clay stocked on site reading for working. I gather that there is some further material required to be imported. This will then need to be worked onto the base of the reservoir. Given the need to import additional material, de-water and work the material (personally) I do anticipate that the operator will require a short further extension in time (may be 12 months or so?). I have notified the operator of the end date as set out in the permissions and they are fully aware of the need to obtain permission to extend the end date, if needed.*

*Despite the likely need to extend the end date again, I am satisfied with the progress the operator has made over the last few years in respect of mineral extraction, clay importation and the landscaping (terrestrial planting and seeding and aquatic planting). My perception is that the works are 80 – 90% complete. As you have cc'd the operator's agent in, they may wish to add further comment to my observation*