



WARMINGTON COUNCIL

Clerk to the Council: Sarah Rodger

15 Station Road Nassington

Tel: 01780 435084

clerk@warmington.org

Members of the public and press are cordially invited to attend the meeting.

A copy of this agenda is available at www.warmington.org

To members of the Council

You are hereby summoned to attend a meeting of Warmington Parish Council at Warmington Village Hall on Monday 14th May 2018 at 7.30pm for the purpose of transacting the following business

NOTE: Background papers are available by clicking on the links shown [like this](#)

1. **ELECTION OF THE CHAIRMAN OF THE PARISH COUNCIL** for the forthcoming year.
2. **OPPORTUNITY** to think of Anna Webb and her family.
3. **NOTE ATTENDANCE** - Receive & approve apologies for absence.
4. **RECEIVE DECLARATIONS OF INTERESTS** – Declarable Pecuniary Interests / [applications for dispensation](#) regarding any items on the agenda
5. **CO-OPTION OF NEW MEMBERS OF THE PARISH COUNCIL:** Receive proposals of persons interested in joining the parish council and consider resolution to co-opt them to the parish council. Note: Only persons who have completed an [application to join the council and](#) submitted to the clerk in advance of the meeting will be considered. The applicant(s) will be asked to absent themselves from the meeting while the council deliberates. Co-option policy can be viewed [HERE](#)
6. Short training re-cap based on 'Good Councillor Guide' and NALC guidelines.
7. **ADOPT AND/OR RE-ADOPT GOVERNANCE PROCEDURES AND POLICIES AND REPORT FOR ADOPTION AT A LATER MEETING:**
 - Risk Assessment Policy*
 - Parish Council Aims and Objectives *
 - Financial Regulations*
 - [Standing Orders](#)
 - Co-option policy *
 - Complaints Procedure *
 - Health and Safety Policy *
 - Equal Opportunities Policy *
 - Risk Assessment Policy *
 - Terms of reference for committees *
 - [Cemetery Standing Orders](#)

* All Items marked with an asterix can be viewed online [GOVERNANCE PROCEDURES AND POLICIES](#)

8. **APPOINT REPRESENTATIVES TO OUTSIDE BODIES / SPECIFIC ROLES:**

- Warmington Charities
- Warmington Village Hall trustee
- Appoint new bank signatories, for online authorisations

NB- All other areas of responsibility will now come under the properly constituted Governance or Land Management committees and roles will be allocated by those committees

9. **APPOINT CHAIRMAN AND VICE CHAIRMAN** for each of Governance or Land Management committees

10. **APPROVE [MINUTES](#)** of the April 2018 council meeting.

11. **RECEIVE QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC:** Guidelines for public participation are detailed within the council's standing orders, available at www.warmington.org. No decisions or representation can be made regarding matters about which the parish council has not previously been fully apprised.

Parish Council meetings are not public meetings – they are meetings held in public. MEMBERS OF THE PUBLIC ARE NOT PERMITTED TO PARTICIPATE IN THE MEETING after the above agenda item without prior invitation from the chairman. Anyone is welcome to stay for the entire meeting and observe but cannot take part.

12. **CONSIDER DEVELOPMENT AND PLANNING MATTERS:** Consider the planning applications below plus any other planning applications advised by East Northamptonshire Council and available on its [website](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage) Click on underlined links to view:
13. **STREET LIGHTING:** Update on lighting on Church Street. Consider next steps for replacement lighting programme.
14. **FOLLOW UP TO MATTERS ARISING FROM THE APM:**
 - a. Consider [comments](#) and replies.
 - b. NHW
15. **HIGHWAYS VERGE CUTTING :** [Report](#) and opportunity for discussion.
16. **COMMUNITY MATTERS:**
 - a. AED: Confirm purchase of AED £1,000/ Housing box £496 plus installation. Authorise clerk to make necessary arrangements and place orders accordingly, including training schedule.
17. **COMMUNITY LED PLANNING:**
 - a. Warmington2031 update report.
 - b. Approve application for second phase of the grant from Grantscape / Locality.
 - c. Details of workshop regarding site allocation of land for employment purposes.
18. **LAND MANAGEMENT:**
 - a. **ALLOTMENTS:**
 - Note and approve [increase in annual rent](#).
 - Note visit from school and procedure in place.
 - b. Amenity area grass cutting – note arrangements and opportunity for discussion.
 - c. Litter Pick.
 - d. Approve expenditure for bird deterrent equipment at the play area.
19. **FUN FIELD FACILITIES:**
 - a. Approval of weed killing around cabin.
 - b. Approval of site of the BBQ area at the fun field.
 - c. Approval of fun field safe use guidelines.
 - d. Approval of repairs to waste bin.
 - e. Approval of improvement works to Buntings Lane entrance gate.
20. **WAR MEMORIAL:** Short update
21. **GOVERNANCE MATTERS:**
 - a. Receive latest asset register, including details of contractors
 - b. Approve application to East Northamptonshire Council councillors' community fund for £500 towards War Memorial fund.
 - c. Note [NALC/SLCC approved pay scales](#)
 - d. GDPR update.
 - e. Consider and approve devolve authority to utilise evidence of demand from APM feedback and Warmington2031 survey to apply for an awards-for-all grant for seating and older children's play equipment at the fun field.

- f. Consider and approve grant application to ENC empowering councillors fund for noticeboard(s) at fun field.
- g. Consider opportunities under [East Northamptonshire Council CF Fund](#) to carry forward to June and July meetings

22. FINANCIAL MATTERS:

- a. Receive adopted budget for 2018/9 financial year. Discuss virement of CPs if necessary, for agreement at a future meeting.
- b. Approve and adopt [accounts](#) to year [end 31/3/18](#) for audit. Sign the [AGAR](#) form.
- c. Approve payments detailed below, *-paid under delegated authority.

Payee	Goods / Service	Nett	Gross
Warmington Hort Soc	Subs collected		54.00
Elton Estates	Allotment rents		100.00
Inkwell	NDP literature		545.00
Inkwell	Newsletter		81.00
Groundworks	Grant repayment *		3648.85
Londis	Refreshments for APM*		18.48
12Pay	Payroll software*	61.00	73.20
GDC Electrics	2017/18 exp – Cabin electrics		882.38
Amazon	Grass seed		35.98
Wave	Water at allotments		76.82
SSE	Electricity consumption	311.34	354.58
Eon	Repairs & maintenance		
Grim to Prim	Cleaning		45.00
SLCC	Training	296.50	341.80
SLCC	membership		92.50
Wave	Water at fun field		48.45
12 pay	Payroll software		61.00
Coles	Various for funfield	345.91	415.07
Ncalc	Membership	358.83	616.83
	2018/19 Audit service	258.00	

23. NOTICES / CORRESPONDENCE ETC:

- a. Gigaclear rollout
- b. JAG [newsletter](#)
- c. [Road closure](#) – 16th June
- d. Details of [clerks training](#) for reference.

24. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD:

Grant from ENC Community facilities fund

11th June	9 th July	10th Sept LMC	8 th October	5th Nov GC	10 th Dec
14 th Jan '19 LM	11 th February 19	11 th March '19 GC	8 th April '19	29 th April APM	13 th May
10 th June	8 th July	9 th Sept 19 LMC	14 th October	11 th November	9 th Dec 2019
13 th Jan 2010	10 th February	9 th March GC	13th April 2020	27 th April '20	

Date: 9th May 2018

Signed Sarah Dodgson Parish Clerk/Proper Officer