



WARMINGTON COUNCIL
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**Members of the public and press are cordially invited to attend the meeting.
A copy of this agenda is available at www.warmington.org**

To members of the Council

You are hereby summoned to attend a meeting of Warmington Parish Council at Warmington Village Hall on Monday 9th October 2017 at 7.30pm for the purpose of transacting the following business

NOTE: Background papers are available by clicking on the links shown [like this](#)

1. **NOTE ATTENDANCE** - Receive & approve apologies for absence.
2. **RECEIVE DECLARATIONS OF INTERESTS** – Declarable Pecuniary Interests / [applications for dispensation](#) regarding any items on the agenda plus member's personal interests in any matter on the agenda.
3. **APPROVE [MINUTES](#)** of the council meeting held in July 2017 and note [minutes](#) of governance and land management meetings
4. **RECEIVE QUESTIONS AND STATEMENTS REGARDING FUNCTIONS, SERVICES AND ACTIVITIES OF THE COUNCIL FROM MEMBERS OF THE PUBLIC:** Guidelines for public participation are detailed within the council's standing orders, available at www.warmington.org.
5. **CO-OPTION OF NEW MEMBERS OF THE PARISH COUNCIL:** Receive proposals of persons interested in joining the parish council and consider resolution to co-opt them to the parish council. Note: Only persons who have completed an [application to join the council and](#) submitted to the clerk in advance of the meeting will be considered. The applicant(s) will be asked to absent themselves from the meeting while the council deliberates. Co-option policy can be viewed [HERE](#)
6. **CONSIDER DEVELOPMENT AND PLANNING MATTERS:** Consider the planning applications below plus any other planning applications advised by East Northamptonshire Council and available on its [website](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage). Please note that only matters of [MATERIAL PLANNING CONSIDERATION](#) are relevant in when considering an application

Click on underlined links to view:

- I. [17/01758/FUL](#) | Single-storey rear extension, addition of a chimney to rear elevation and replacement and reduction in size of front window. | 14 School Lane Warmington
 - II. [17/01999/FUL](#) | New dwelling to rear of property | 21 Big Green Warmington
7. **NEIGHBOURHOOD / COMMUNITY PLANNING:**
 - a) Formally appoint Nigel Rudd as chairman of the Neighbourhood Plan group / steering committee.
 - b) Receive report of launch weekend activities.
 - c) Receive information regarding appointment of consultant to assist with the Warmington2031 project.
 - d) Approve the contract with consultant and sign.
 8. **GOVERNANCE MATTERS:**
 - a) Agree [policy](#) for use of online debit payment card
 - b) Village hall representative/trustee

- c) Consider recommendation from working party regarding war memorial refurbishment and agree application to WMT for funding.
- d) Delegate procurement authority to clerk for sundry items for Fun Field to complement new changing facilities and improvement works, within budgetary constraints.

9. COMMUNITY MATTERS:

- a) Consider whether to increase number of urban verge cuts per annum to account for amenity as well as safety/statutory cuts. Approve draft invitation to tender for works.

10. LAND MANAGEMENT:

- a) **GROUNDS MAINTENANCE:** Approve [proposed specification and ITT for](#) groundworks and grass-cutting contract for 3-year period commencing April 2018 to March 2021. Opportunity to identify potential contractors to ask to tender.

b) FUN FIELD

- i) Update on new pavilion delayed installation. Approve additional costs for installation due to removal of fencing. (£100)
- ii) Consider name of Fun Field / new pavilion
- iii) Approve proposals for repairs to storage facility
- iv) Approve proposals and budget for works to BMX area
- v) Consider using remainder of S106 money (for improvement to open space provision in lieu of none at St Marys Lane development) for procurement of outdoor gym plus eco-wood benches in fun field and possibly pocket parks rather than grant funding.

c) PLAY AREA

- i) Receive feedback from manufacturer regarding defective trimtrail. Agree known expenditure as necessary.
- ii) Receive update on other repairs, per [ITQ](#).
- iii) Approve hedge cutting works and cleaning works, to be managed under delegated powers.
- iv) Receive [report](#) re play area. Note compliance with recommendations from RoSPA.

d) ALLOTMENTS

- i) Receive proposals for works at the allotments to repair fencing and have a drop off area and agree works, based on [price quoted](#).
- ii) Update on rents received; letter re sheds

e) ROSE GARDEN

- i) [Review quotes](#) for works and choose a contractor.

f) FIREWORKS EVENT - Update from working party. Approve procurement of a gazebo (Approx £80).

g) POCKET PARK - [Community event](#) to promote fruit tree pruning. Agree that Orchard Pocket Park can be used, subject to normal risk assessments etc.

11. FINANCIAL MATTERS:

- a. Approve payments detailed below, plus note invoices paid under delegated officer powers and financial regulations:

Payee	Goods / Service	Nett	Gross
S Rodger	Salary		496.92
Nest	Pension		83.66
R J Warren	Fun field cutting	387.74	465.29
	Village cutting	610.02	732.02
Inkwell	Leaflets	65.00	65.00
1and1 website	Website	18.10	21.83
Pettit Sports	5 aside nets, flags, white liner & goals	1028.10	1233.72
Audit	BDO LLP	200.00	240.00
Came & Co	Insurance		1144.66
Argos	Laminator	25.00	29.99
XL displays	Display boards	159.50	191.40
National Conference	SLCC	59.34	71.21

- b. To receive and approve [audited accounts](#) to year ending 31 March 2017. Note auditor's comments and agree to review risks and audit practices when setting budget and precept for following years.
- c. To receive, note and approve [second quarter accounts](#).
- d. To receive proposals for [virement](#) of budget as per report
- e. Consider budgetary requirements for 2018/19 financial year for preparation at governance committee November meeting and approval at December full council meeting, plus outline budgets for capital expenditure to 31/3/21 .

12. NOTICES / CORRESPONDENCE ETC:

- Receive clerk's report of attendance as Warmington representative at the NorthantsCALC AGM
- Note highways matter brought to the council's attention.
- Arboreal works.

13. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD: DONM 11TH DECEMBER

- 14. CONSIDER RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960** to exclude members of the public present from the following agenda item as content could be prejudicial to the public interest

15. STAFFING MATTERS

November 6th	Governance	December 11 th	Full Council	January 8 th '18	Land Mgt
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Signed:  Parish Clerk/Proper Officer

Date: 28 September 2017

