

WARMINGTON PARISH COUNCIL

Minutes of the Governance Committee Meeting 11th September 2017

6.30pm

In the Village Hall, Warmington.

These minutes reflect the order in which items were dealt rather than agendaed.

991. ATTENDANCE: Present: Steve Cheeseman, Cllr Nigel Rudd(chairman), Cllr Jo Simpson, Paul Stamper and Cllr Steve Wallis. Officer present: The clerk; 5 members of the public.

992. DECLARATIONS OF INTERESTS – Cllr Nigel Rudd reaffirmed his standing personal interest as he is related to someone who works for the planning inspectorate.

993. It was **RESOLVED** to approve the minutes of the committee council meeting held in June 2017. The chairman signed the minutes.

994. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC: There were none.

995. CHURCHYARD MEMORIAL: There was an update to report that the invitations to submit estimates would be sent out shortly with a view to a decision regarding contractors and grand funding applications being made at the October meeting of the parish council. It was **RESOLVED** to delegate permission for the clerk and Paul Stamper to open the sealed estimates after the deadline date, ideally in the presence of a parish councillor. From these, a report will be presented in advance of the October meeting for consideration and recommendation.

996. Budgets and finance –

- The meeting of the Governance Committee in November will approve a recommended budget for the parish council to adopt in December for the period 2018-19. Anticipated income and expenditure should be forwarded to the clerk in time for the October parish council meeting.
- It was **RESOLVED** to approve the following payments, the asterisked ones having been made under delegated powers and during August when the council did not meet.

Payee	Goods / Service	Nett	Gross
S Rodger	Salary (2months)		993.24
Nest	Pension (2months)		167.32
R J Warren *	Funfield grasscutting	467.74	561.29
	Village grasscutting	540.02	648.02
RoSPA *	Inspection – play area	372.50	447.00
	Inspection – Fun Field	89.00	106.80
Deeping Direct Deliveries *	Removal of old portacabin	250.00	300.00
HMRC*	PAYE		404.80
David Strafford*	Sundries for funfield	9.62	9.62
East Northants Council*	Planning fee		192.50
Amazon*	5 aside sundries	63.34	73.93
Amazon*	Play area emergency fencing	30.53	36.44
Portable Buildings *	Deposit for pavilion	6621.37	7945.64
J Howe*	Groundworks for pavilion	445.00	445.00

Royal Mail *	Postage (allotments)		12.35
R J Warren	Funfield grasscutting & post install	1521.74	1826.09
	Village grasscutting	570.02	684.02
Coles			

The insurance renewal has been received, but does not reflect the updated asset register and the fact that the new pavilion will require cover. The clerk will ensure that insurance cover is continued.

997. DEVELOPMENT AND PLANNING MATTERS:

- 17/01773/FUL | Erection of a two storey side extension to provide additional living space for family member to provide assistance/holiday cover for stabling and field animals. | Top Lodge Farm Morborne Road Warmington. It was **RESOLVED** that the council has no objections to the proposals or further comment to make.
- 17/01735/FUL | To place insulation and a new skin of bricks against the east double gable wall to convert from old 9 inch wall to 100mm cavity wall. | 25 Church Street Warmington. It was **RESOLVED** that the council has no objections to the proposals, as it is consistent with the Warmington village design statement, furthermore the council believes that this is permitted development as per the DCLG document "Permitted development rights for householders Technical Guidance" dated April 2017 (page 33)
- 17/01678/FUL | Change of use of agricultural grassland to form an access road to serve a residential scheme | America Farm Morborne Road Warmington. It was **RESOLVED** that the council has no objections to the proposals or further comment to make.
- 17/01503/FUL | Installation of a portable changing room | Recreation Ground Peterborough Road Warmington. Planning permission with conditions had been approved that day.

998. NEIGHBOURHOOD PLANNING:

- There was a short update report outlining the stage to which preparations for a neighbourhood plan have reached. The designation of Warmington CP as a Neighbourhood Plan Area was formalised on 8th August 2017. The critical importance of community engagement from the outset was emphasised, with the evidence from public and business responses being used to prepare the details and policies of the plan. Because the plan must pass a referendum to become a statutory planning document, it must reflect the community's view.

East Northamptonshire Council is working with the parish council on investigating the possibility of encouraging investment in enterprise zones and employment opportunities in the northern part of the district which could include Warmington. The A605 splits the parish and offers a natural barrier between residential and enterprise.

The A605 is an important vehicle transport link and consideration should be given to footpath, river and cycle transport links through the parish.

The prospect carries a great deal of responsibility. The governance committee and the parish council will be effective scrutiny bodies of the actions and product of the steering group (WNPPG). The parish council is the statutory body throughout the process and will be ultimately accountable.

It will be necessary to work with all land owners and develop a good working relationship with Elton Estates.

- Expenditure on a website; publicity banners and display boards; purchase of an A3 lamintor; a projector and mobile screen were noted.
- The intention is to appoint a specialist consultant to guide and assist the steering group / council through the process and there was an update on progress so far and forthcoming interviews.

- There was a discussion regarding the 'Warmington2031' launch weekend activities over 7th & 8th October and an outline of the anticipated timeline from then to referendum.

999. Items to be carried forward to the next governance committee meeting on November 6th include budget, risk assessments, insurance

DATE OF NEXT MEETING: 28TH JANUARY 2017 7.30PM, WARMINGTON VILLAGE HALL

Approved by Warmington Parish Council:

**Signature of Chairman
of following meeting:**

Date 28th January 2017