

WARMINGTON COUNCIL
Clerk to the Council: Sarah Rodger
15 Station Road Nassington
Tel: 01780 435084
clerk@warmington.org



**Members of the public and press are cordially invited to attend the meeting.
A copy of this agenda is available at www.warmington.org**

To members of the Council

You are hereby summoned to attend a meeting of Warmington Parish Council at Warmington Village Hall on Monday 10th July 2017 at 7.30pm for the purpose of transacting the following business

NOTE: Background papers are available by clicking on the links shown [like this](#)

1. **NOTE ATTENDANCE** - Receive & approve apologies for absence.
2. **RECEIVE DECLARATIONS OF INTERESTS** – Declarable Pecuniary Interests / [applications for dispensation](#) regarding any items on the agenda
3. **APPROVE [MINUTES](#)** of the council meeting held in June 2017 and note minutes of governance and land management meetings
4. **RECEIVE QUESTIONS AND STATEMENTS REGARDING FUNCTIONS, SERVICES AND ACTIVITIES OF THE COUNCIL FROM MEMBERS OF THE PUBLIC:** Guidelines for public participation are detailed within the council's standing orders, available at www.warmington.org.
5. **CO-OPTION OF NEW MEMBERS OF THE PARISH COUNCIL:** Receive proposals of persons interested in joining the parish council and consider resolution to co-opt them to the parish council. Note: Only persons who have completed an [application to join the council and](#) submitted to the clerk in advance of the meeting will be considered. The applicant(s) will be asked to absent themselves from the meeting while the council deliberates. Co-option policy can be viewed [HERE](#)
6. **CONSIDER DEVELOPMENT AND PLANNING MATTERS:** Consider the planning applications below plus any other planning applications advised by East Northamptonshire Council and available on its [website](#) between the circulation of this agenda and the meeting to which it pertains. (Such planning applications which arrive after the preparation of this agenda that are considered at the meeting, may be subject to review at a later stage). Please note that only matters of [MATERIAL PLANNING CONSIDERATION](#) are relevant in when considering an application

Click on underlined links to view:

- [17/01142/FUL](#) | Two-storey side extension and single-storey rear extension | 12 School Lane Warmington
7. **NEIGHBOURHOOD / COMMUNITY PLANNING:** Receive and note a [scoping report](#) which explains what a neighbourhood plan is, the background to the neighbourhood planning system, how the process gets its powers and what it sets out to achieve. Consider the following matter for resolution:
 - a) Adoption of the proposed *Terms of Reference* for a Neighbourhood Plan Committee, with the inherent setting up of that committee
 - b) Confirm that the plan period will concur with the NNJPU [JCS adopted](#) and [ENC emerging plans](#), to 2031
 - c) Confirm delegation to apply for Locality Neighbourhood Development Plan grants to enable the process to proceed – the parish council must apply for the grant
 - d) Further delegate to the clerk procurement powers of any grant funding or other expenditure of allocated budget, in accordance with June meeting minute 953(e)iii . Payments of invoices will be made in the usual way of approval by full council or governance committee

8. GOVERNANCE MATTERS:

- a) Receive verbal report of discussions with Elton Estates
- b) Grant devolved authority for authorisation of expenditure within the £3,000 grant to the Governance committee/sub-committee(s) via the clerk in consultation with the chairman / members. (per 7(d) above)
- c) Consider recommendation to waive [financial regulations](#) relating to contracts to enable a price to be negotiated without competition. (Financial regulation 11(f)). Ratify and minute full reason for this decision
- d) Receive update regarding possibility of becoming VAT registered.
- e) Receive internal auditor's [report](#)
- f) Consider and resolve officer delegation power to raise payment of invoices between this meeting and September meeting, with two signatories in accordance with financial regulations. Electronic sight of invoices to be paid will be adhered to.
- g) Agree application for paying in cash at post office
- h) Consider additional bank signatories for online banking

9. LAND MANAGEMENT:

a) FUN FIELD

- i) Consider updated situation regarding the sports pavilion – the decision to go to tender was not executed. Resolve to proceed with planning. Procurement process dependent on item 9
- ii) Consider proposals to provide temporary [facilities and changing accommodation](#) for the football teams and agree [expenditure](#).
- iii) Receive details of proposals for [use by football clubs](#) of the field during the summer.
- iv) Approve draft licence agreement for use by football clubs. Proposed rent is £1600 for 30 uses by OTFC. £60 per match by other users
- v) Consider proposal to flatten the BMX area and weed kill the self set vegetation. Cost [detail](#)
- vi) Consider proposal and siting of a grass cutting 'bunker'
- vii) Consider proposal for seating at the fun field for inclusion in an Awards for All grant application
- viii) Agree addition to existing grasscutting contract to cut only the playing pitch area
- ix) Consider procurement of 5-side goals
- x) Receive information regarding emergency repair of [electricity bunker](#)
- xi) Note sale of cricket net

b) PLAY AREA

- i) Receive [costs of RoSPA inspection](#) as agreed at the last meeting and approve expenditure
- ii) Receive [report](#) regarding play equipment

c) Consider Long Lane works.

10. FINANCIAL MATTERS:

- a. Approve payments detailed below, plus note invoices paid under delegated officer powers and financial regulations:

Payee	Goods / Service	Nett	Gross
S Rodger	Salary		496.92

Nest	Pension		83.66
R J Warren	Fun field cutting	387.74	465.29
	Village cutting	540.02	648.02
S Rodger	Office costs		
Chris Ellard	Refreshments at annual meeting		12.00
David Strafford	Signage for electricity bunker	27.66	27.66
J Howe	Removal of sanitary ware at fun field	140.00	140.00
Anglian Water	Allotments water	27.05	27.05
Anglian Water	Fun Field water	59.81	59.81
Peterborough Window Repairs	Noticeboard repairs	90.00	90.00
P Barton	Plumbing works at fun field	65.00	65.00
Eon	New street lamp in Church St	820.70	984.84
Eon	Quarterly maintenance	244.60	293.52
Eon	Fun Field consumption	47.42	49.79
Anglian Water	Fun field water		99.85
Anglian Water	Allotments water		42.50

b. To receive first quarter accounts

11. NOTICES / CORRESPONDENCE ETC:

- Meeting with Elton Parish Council to discuss proposals for [interim traffic management](#) measures
- Request from [PCC to write in support](#) of its endeavours to attract grant funding
- Wildflower – [Taylors Green](#) and near the roundabout
- Streetlighting [information](#) for future reference
- A605 [roadworks](#) and closures

12. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD: DONM 9TH OCTOBER

13. CONSIDER RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 to exclude members of the public present from the following agenda item as content could be prejudicial to the public interest

14. STAFFING MATTERS

July 19 th	Governance	September 11 th	Land Mgt	October 9 th	Full Council
November 6 th	Governance	December 11 th	Full Council	January 8 th '18	Land Mgt

Signed:  Parish Clerk/Proper Officer

Date: 05 July 2017