

WARMINGTON PARISH COUNCIL

Minutes of the 8th May 2017

7.30pm

In the Village Hall, Warmington.

Prior to the meeting, there was a minute's silence as a mark of respect and in order that people present could reflect on the life and input to the community of Doug Jose, recently resigned from the council, and who had recently passed away.

The chairman then briefly spoke of the achievements of the council in the past 3 years, including the procurement and installation of Hautboy Walk, the rebuilding of the wall in the churchyard, the mandate of a contested election, a housing needs survey, three very successful annual village meetings attracting lots of residents, the implementation of a flood alleviation project and a street-light replacement programme. The new committee based way of working had been trialled for a year, the council would be moving forward with plans for improved facilities at the playing field, continuation of replacement lighting and a community-led plan.

He explained that he would not be seeking re-appointment as the chairman.

A vote of thanks was extended to the chairman, supported unanimously.

926. It was unanimously **RESOLVED** to elect Joanna Simpson as chairman for the forthcoming year.

927. ATTENDANCE: Present: Cllr Chris Ellard, Cllr Nigel Rudd, Cllr David Short, Cllr Joanna Simpson (chairman), Cllr Mike Scott. Cllr Andrew Stone, Cllr David Strafford and Cllr Steve Wallis. Apologies received from Ian Middleton due to personal circumstances - It was **RESOLVED** to accept these apologies. Officer present: The clerk; 6 members of the public,

928. DECLARATIONS OF INTERESTS – Cllr Nigel Rudd declared a personal interest as he is related to someone who works for the planning inspectorate.

929. It was **RESOLVED** to adopt the following governance policies:

- Risk Assessment Policy
- Parish Council Aims and Objectives
- Financial Regulations / Standing Orders
- Co-option policy
- Standing Orders
- Complaints Procedure
- Health and Safety Policy
- Equal Opportunities Policy
- Risk Assessment Policy
- Terms of reference for committees

930. It was **RESOLVED** to appoint the following people as the parish council's representatives as detailed:

- Warmington Charities - David Short
- Warmington Village Hall trustees – Chris Ellard and Mike Scott
- Appoint new bank signatories, for online authorisations – all except David Short and Ian Middleton.

931. It was unanimously **RESOLVED** to elect Nigel Rudd as chairman of the Governance Committee and David Strafford as chairman of the Governance and Land Management Committees for the forthcoming year.

932. It was **RESOLVED** to approve the minutes of the April council meeting held in March 2017. The minutes were signed.

933. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC: There was an observation from a resident concerning some comments made at the annual parish meeting regarding the council's finances. The point was made that the full parish council budget was minuted online in the February minutes. The clerk undertook to put a copy of

the budget on the noticeboard. Mention was made of the war memorial, which was on the agenda to be discussed in any event. The funding fair at East Northamptonshire Council had been attended and was fruitful.

934. DEVELOPMENT AND PLANNING MATTERS:

- 17/00870/FUL | The demolition of the existing dwelling and the construction of a replacement dwelling as well as the conversion of an adjoining range of rural buildings to form one single dwellinghouse | Davys Lodge Morborne Road Warmington. It was **RESOLVED** that the council has no objections or further comment to make.
- 17/00667/FUL | Single floor extension to the rear of the property to be built in matching materials with sloped roof at rear (Resubmission of 17/00242/FUL) | 22 Orchard Close Warmington. It was **RESOLVED** that the council has no objections or further comment to make.
- 17/00623/FUL | Two storey extension to side and loft conversion (Resubmission of 16/02320/FUL) | 32 Big Green Warmington. It was **RESOLVED** that the council has no objections or further comment to make.

935. STREET LIGHTING: It was **RESOLVED** to approve the re-siting of the street light lamp from a stump post on private property at 31 Church Street to a new pole and lantern with LED lighting. The cost of the installed equipment is £820.70 and the works will be carried out free of charge by the electricity supply company, providing the equipment is in place in time for the scheduled works at the property.

936. ALLOTMENTS: It was **RESOLVED** to approve the re-drafted allotment lease.

937. COMMUNITY LED PLANNING: There had been growing agreement, recently when the issue has been touched on during wider discussions, that the parish council needs to find out the views of the community. This is to preempt, evidence and inform as part of holistic approach to community needs, emerging plans from the planning authority, results of earlier housing needs survey and community resilience and recreation facilities, including grant funding for such. It was **RESOLVED** to apply to East Northamptonshire Council to designate the entire parish as a neighbourhood area. The options for various plans were briefly discussed along with the need to include the various village organisations and establish a focussed working group to pull information together. It was agreed to establish a budget revenue cost point for the preparation of a plan.

938. PLAYING FIELD FACILITIES:

- There was a further discussion regarding the potential for various facilities at the fun field. A potential cost-effective solution has been found to provide a facility containing a communal area, a small galley kitchen area plus comfort facilities, accessible from the outside as well as the inside, sited at the playing field for the use of the whole community. The outstanding matter for decision is a changing room facility to make the wider playing field suitable to be used for FA affiliated football matches.

The issue facing the parish council is that none of the teams using the field currently is Warmington based and fewer than half a dozen of the players live in the parish. The income from rents is traditionally between £500 - £750 and current outgoings are well over £4,000, although a large part of this expenditure would be incurred regardless of football use and some of the expense is offset by the income from the fireworks party. The fun field committee had been trying to promote use of the field and facilities for over 11 years since the 'Get the Ball Rolling' initiative in 2006 but there has not been a demonstrable demand from within the village or its environs. The parish council will establish whether the Oundle FC junior squads require changing facilities and to re-confirm that such facilities are necessary for adult matches.

The supply and installation costs of additional amenities to provide changing facilities will be determined, along with the direct and indirect costs of leasing the facilities (e.g. heat & light, officer time, cleaner, grass-cutting). This will give a clearer understanding as to whether a sustainable and cost neutral changing facility can be justified and a decision taken by the joint committee meeting in June whether to proceed, with only the 'hospitality' unit or with a changing facility as well. The council's documented tender process will be followed once that decision is taken.

- It was **RESOLVED** to procure full size and 5-side goal post replacements, with nets, within the £920 budget of grant fund received.

- It was **RESOLVED** to contact the promoters of a special offer outdoor gym equipment promotion, as circulated prior to the meeting, with a view to the installation of adult-use outdoor gym equipment at the playing field.

939. HIGHWAYS: Andrew Stone will prepare a specification for tree works on Long Lane.

940. MATTERS ARISING FROM PREVIOUS MEETINGS, INCLUDING THE ANNUAL VILLAGE MEETING:

- War Memorial –Paul Stamper (who has extensive experience of war memorials through his work with Historic England) gave a short presentation of his findings, having inspected the war memorial first-hand. His recommendations differ in one notable regard from those received from the War Memorial Trust, in that he suggests the front face of the memorial is so weathered that recutting of the lettering should be undertaken. However, the fact that the trust was working from photographs, coupled with Paul’s extensive and specialist experience, having worked with Historic England and on behalf of that trust, is likely to be sufficient to allow the trust to re-address its initial conclusion and ideally agree to He will work with the Council to apply to WMT for grant funding to have the lettering re-cut and enamelled, plus cleaning of the top and the plinth of the memorial.
- Emergency Planning and flood liaison – David Short undertook to liaise with the person currently storing the flood equipment, received from Northamptonshire County Council, and relocate it to parish council ownership.
- ‘Quiet Lanes’ – Taylors Green. The clerk explained the background to the enquiry regarding Quiet Lanes and the information gathered so far. This matter would be put forward for the land management committee with a view to setting up a working party to investigate.

941. GOVERNANCE MATTERS:

- The village website was discussed in detail. This had traditionally been a volunteer arrangement, with no terms of reference or documented management in place, so that the volunteers, doing a sterling job in maintaining the website, were left paying out of their own pocket. The domain name is not registered to the parish council or any other body in the parish. It was agreed that, once the cost is known, the council will consider the proposal to pay to have the website migrated to a contemporary platform / web based content management system and the parish council will take over management of the site. Each parish user group will then be given the opportunity to manage its own section of the website. It was also agreed to reimburse out of pocket expenses to date.

942. FINANCIAL MATTERS:

- a. It was **RESOLVED** to renew ACRE membership which had lapsed some years ago.
- b. It was **RESOLVED** to approve the following payments:

Payee	Goods / Service	Nett	Gross
S Rodger	Salary		496.92
Nest	Pension		83.66
D Rowell	Fuel		4.00
Inkwell	Newsletter printing		156.00
AquaDynamics (paid)	Dexter Way clearance		275.00
HMRC	PAYE		400.10
Getmapping	Online Mapping	28.00	33.60
R J Warren	March Funfield	193.87	556.65
	March Village	270.01	
R J Warren	April Funfield	581.61	2667.44
	April village	1641.26	
AquaDynamics	Rose garden & war memorial		150.00

AquaDynamics	Play area fence repairs		35.00
ICO	Data protection fee		35.00
SLCC	Membership fee		62.34
Eon	Funfield electricity	139.27	144.24
NCALC	Membershsip & audit fee		590.81
NCALC	Training GB & SR		43.50
Eon	Streetlight repairs	70.41	84.49
ENC	Dogbin emptying	36.20	43.44
ENC	Rates for the year (by dd monthly)		145.00
Warmington Village Hall	Rental		
Russel Baxter	Electric works at the pavilion	63.75	76.50

943. NOTICES / CORRESPONDENCE: There was a reminder of the 'Oundle Cluster' meeting the following evening

944. PUBLIC OBSERVATIONS: Observations were noted. There was a discussion regarding a fatal accident that had happened the previous weekend, causing extensive and confusing road closures and diversions. It was agreed to carry out some fact-finding and raise the matter at a future meeting.

945. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD: Traffic issues

June 12 th	Both committees plus full council	July 10 th	Full Council
September 11 th	Land Mgt	October 9 th	Full Council
November 6 th	Governance	December 11 th	Full Council
			January 8 th '18
			Land Mgt

The chairman declared the meeting closed at 21.42.

DATE OF NEXT MEETING: 12TH JUNE 2017 7.30PM, WARMINGTON VILLAGE HALL

Approved by Warmington Parish Council:

**Signature of Chairman
of following meeting:**

Date 12th June 2017