

WARMINGTON PARISH COUNCIL

Minutes of the 12th September 2016

7.45pm

In the Village Hall, Warmington.

799. ATTENDANCE: Present: John Atkinson, Gillian Beeby, Michael Scott, Derek Rowell, Cllr David Short and Cllr Joanna Simpson (Chairman) (from 7.52pm). Apologies received from Philip Brashaw, Doug Jose and Morag Wilson due to illness and Kevin Overton due to work commitments - It was **RESOLVED** to accept these apologies. Absent: Graham Reid. Also present: The clerk and members of the public (parish councillors).

800. There were no declarations of interest.

801. It was **RESOLVED** to approve and adopt the minutes of land management committee held in June 2016 as a true record of the meeting. The chairman signed the minutes.

802. There was nothing raised during the time available for public input.

803. There was nothing to raise pertaining to the working party meeting 8th September that wasn't tabled for discussion

804. UPDATE ON CURRENT STATE OF THE PORTACABIN: It was reported that the interim repairs to the roof had been carried out – the council and committee were pleased with the workmanship and results. There is still some work to be finished off, namely the covering of a hole in the ceiling inside the portacabin. The clerk will check with the person who is expected to be carrying this out to make sure all is in order, and if not will procure a piece of plywood and pass to Mike Scott who will liaise with other members and do the necessary work.

The electrics have been inspected and any equipment felt to be unsafe switched off. The clerk will ensure that the football teams know that only comfort facilities will be available, not shower or changing facilities. A working group will carry out the necessary painting to cover up water marks from the earlier water leaks.

805. FOOTBALL – HIRING OF PITCH TO OJFC AND OTHERS: The recently updated letting agreement had been circulated in advance of the meeting. This was formally approved as acceptable.

Since publication of the agenda for this evening's meeting, Philip Brashaw, who is the primary contact and main organiser of matters relating to the preparation of the fun field for matches, had undergone a medical procedure relating to his eyes and would be out of action for a while. It was agreed that the clerk would carry out administration type things and liaise between all parties and make sure the users of the pitch were kept advised of matters. If nobody else would be available to check the condition of the pitch before the upcoming match, Derek Rowell undertook to do so. He will also check that the white lining equipment is easily accessible as someone had parked their own mower in the storage room which prevented easy access.

Gillian Beeby undertook to check that the grass cutting had been done earlier the same day and let the clerk know, as the contractors had arrived early in the morning but had been unable to gain entry as the combination code had been changed, but nobody had been advised.

It was agreed to monitor the grass cutting and ensure that it is cut to the specified height for matches. Advice would be sought from the grounds team at the main pitch in Oundle to see whether rolling is advised and if so when.

806. STRATEGIC PLAN FOR THE NEW PAVILION: Elton Estates has, in principal, agreed the concept drawings, which consists of a combination of the ground plan prepared by Kevin Overton following the last meeting and a photo of the type of building the committee has in mind. The Estate would had to formally give its go-ahead to the final plans.

It was agreed that the concept drawings would form the basis of an invitation to tender document, with 4 potential suppliers identified. These would be asked to provide a specification in accordance with the concept drawings.

807. ANNUAL BONFIRE EVENT: The clerk will write to Elton Estates, as the owner of the land in question and the licensor of the licence to hold the event, to request an increase in attendees from 500 to 750. Once the licence has been varied, the clerk will advise the insurance company and appropriate authorities of the date and details. A working party meeting has been booked for October 5th to agree arrangements for the event.

808. WICKSTEED ANNUAL INSPECTION OF PLAY EQUIPMENT: The report had been received earlier in the day and circulated. There were no items of high risk, but some matters which required attention. The zip wire requires re-tensioning so that it runs at a safe height. It was claimed that it was supplied by a company in Cambridgeshire, who is known to the clerk who would arrange re-tensioning. It was agreed to self-print and laminate contact notices for the play area and fun field. The failure of some of the trim-trail equipment will be raised with the manufacturer as it is guaranteed for 10 years.

809. EQUIPMENT: The clerk is to investigate insurance requirements for users of parish council machinery. A grass-cutting machine has appeared in the parish council's storage unit at the playing field. A portfolio of information regarding the equipment will be established to detail serial numbers, instructions and servicing requirements and a management schedule put together.

810. LAND MATTER: Ownership of land at Taylors Green was discussed. This land has never been established as formal common land, but historic evidence suggests it was a green in the old and now inexistent hamlet of Southorpe, sister hamlet to Eaglethorpe. There had been a third party suggestion that the parish council should consider purchasing this land. The land is registered with land registry by a party outside of the village, so claims of ownership or right to same by the parish council cannot be made. The matter was noted but will not be pursued.

811. OTHER AREAS OF RESPONSIBILITY BY THE COMMITTEE:

a. Allotments – The parish council chairman is looking after the allotments for the time being. One of the allotment holders will be asked to take over the day-to-day management.

b. Play area – There was a question raised regarding the treatment of the wooden equipment to try to extend its usability and the contingency going forward with regard to replacement.

c. Pocket Parks – Some clearance work at the nettles at the Orchard Pocket park is necessary. A schedule of works to be carried out going forward will be distributed by the clerk and agreed at the land management committee in January.

It was suggested that use of village assets like the pocket parks, fun field and grassy areas around the fun field should be promoted at the annual parish meeting in the spring.

d. Litter / village amenities – Dog fouling continues to be an issue. There is a lid missing on the bin the play area.

e. Rights of way issues – Vegetation is growing from a nearby property and causing difficulties for easy passage. The clerk will advise the property owner.

f. Churchyard / cemetery issues. An independent person is clearing the rosebed at the churchyard.

812. SUB COMMITTEES / ADVISORY/WORKING GROUP REPORTS:

a. Fun field – Meetings to arrange fireworks evening is on 5th October.

b. Pocket Parks – The clerk will formulate a documented management plan. A date will be put forward for a meeting to identify personnel to use equipment and document risk assessments.

813. FUTURE AGENDA ITEMS TO BE CARRIED FORWARD DONM 9TH JANUARY 2017

DATE OF NEXT MEETING: 9TH JANUARY 2017 7.45PM, WARMINGTON VILLAGE HALL

Approved by Warmington Parish Council:

**Signature of Chairman
of following meeting:**

Date 28th January 2015