

WARMINGTON PARISH COUNCIL

Minutes of the 11th January 2016

7.30pm

In the Village Hall, Warmington.

676. ATTENDANCE: Present: Chris Ellard (chairman), Doug Jose, Ian Middleton, Nigel Rudd, Paul Schofield, David Short, Joanna Simpson (from 7.46pm) and Morag Wilson. Also present: The clerk and 2 members of the public and a local PCSO. Apologies received from Graham Reid due to illness. It was **RESOLVED** to accept these apologies.

677. There were no declarations of interest.

678. It was **RESOLVED** to approve and adopt the minutes of the meeting held in December 2015 as a true record of that meeting.

679. Statements from members of the public / Input from police: There was concern expressed at the apparent inaction at the agricultural reservoir to the north of Eaglethorpe. A member of the public had been in touch with various parties at the county council, as mineral & waste authority, as well as the management company of the site. The chairman undertook to contact the appropriate parties to establish the current status of the environmental planting scheme and construction of a wild fowl viewing hide. He will report at the next meeting.

The police reported that they had no record of reported crimes for the parish in the last month. They are going to be closely monitoring parking at the school. The cross border team based at Oundle now includes an officer from Leicestershire.

680. DEVELOPMENT AND PLANNING MATTERS:

15/02247/TPO/ | T1 - Silver Birch - reduce by up to 4m | 29 Chapel Street Warmington Peterborough Northamptonshire PE8 6TR – There were no objections to this application.

681. GOVERNANCE MATTERS:

Public Liability / play area: The clerk was tasked with resending the blank list of play equipment to facilitate the monthly inspection identification of matters for attention. With regard to the slippery surface near the swings, two members had spent some time cleaning the area. Their conclusion was that the membrane below the impact attenuating mat is no longer porous, meaning that water does not drain properly allowing algae to grow. It was agreed that the chairman and clerk would liaise regarding possible cleaning companies and the chairman would meet with potential firms.

682. HIGHWAYS / FLOOD RESILIENCE: East Northamptonshire Council confirmed that the culvert from the southern end of Broadgate Way along School Lane to Hautboy Lane had been surveyed as part of the overall CCTV survey commissioned by the parish council. No blockages had been found. The clerk confirmed that Elton Estate has been contacted regarding dead trees in the perimeter hedge of its field on Broadgate Way as well as the ditches adjoining the aforementioned culvert.

683. FUN FIELD:

a. The future of facilities at the fun field were discussed at length. The point was made that the fun field is a very popular venue and is more often than not full of children and families playing at weekends and evenings in the summer. This underlined the point that a pavilion is not essential to the future enjoyment of the area, as the present one is not accessible unless it has been let in advance but the field is popular regardless. There was agreement from everyone that the area as a leisure and recreational facility for the entire community will not be compromised.

The chairman reiterated that there is a requirement for the use of the S106 money from the development of St Marys Way be used for a sustainable and long term viability to the benefit of the largest possible number of parish residents. He explained that in order to achieve this, the needs of all potential users must be assessed and assimilated so that all parties concerned would be clear as to the requirements of all users. The council is

keen to support the school's needs, but these may not necessitate changing rooms and shower facilities – comfort facilities and an outside classroom / sheltered seating area may suffice. He added that this type of asset would be of great use to the wider community too.

He pointed out that the lease for the playing field has clauses prohibiting commercial use of the field and that the facility is solely for the use of Warmington residents. The VAT reclamation situation peculiar to non-register parish councils will be compromised if part of the intention is to lease a building or the field.

He summarised these points with the conclusion that members of the fun field would prepare a proposal based on the comments made.

b. Despite recent heavy rainfall, there had been no leakage inside the pavilion, leading to the conclusion that there was no necessity to remove it in the immediate future. It was agreed that its removal should be included with the wider 'master project' of improvements to the fun field, with the proviso that should it become unsafe, it is made completely inaccessible.

c. Concerns regarding the perimeter hedge had been raised since the last meeting. It was agreed that a site meeting with Doug Jose from the parish council, who is trained and experienced in this area, would take place with a view to agreeing a plan for the hedge.

684. GRASSCUTTING: In view of exceptional unseasonably warm weather during the past weeks (the temperature had not gone below 6.5° in December and daytime temperatures were between 9° and 12°), consideration to exceptional winter cuts at the fun field, cemetery, churchyard and play areas had been requested so that the 2016 spring season does not start with overgrown areas and necessitate a few cuts to get into acceptable order. It was agreed that this was not necessary as cold weather was forecast and it was asserted that this would reduce the height of the grass.

685. CHURCHYARD: Councillors will continue to pursue suitable solutions to the maintenance of the rose garden and war memorial area with the expectation that a suitable firm would be appointed prior to the growing season.

686. QUEEN'S BIRTHDAY PARTY: The date of 1st February was agreed for the community wide meeting to discuss how to mark the 90th birthday of the Queen with a community wide celebration. The clerk and chairman will liaise re letting people know (*NB – The school PFA is coming – 2 or 3 of them. Please tell relevant people*)

687. ANNUAL PARISH MEETING: The 2015 Annual Village (Parish) Meeting had been a resounding success. Planning for the upcoming one will help to keep the momentum up. It was agreed to focus on the Queen's birthday party and the Housing Needs Survey if results were known by then.

688. ALLOTMENTS: There was an update on rents and horticultural society fees received. Any other matters of concern. The horticultural fees will be paid at the next meeting.

689. MATTERS ARISING FROM PREVIOUS MEETINGS FOR INFORMATION ONLY AND ITEMS TO NOTE: There had previously been a discussion regarding the noticeboard and the possibility of affixing a metal backing to allow a 'clean' display of statutory and council notices. It was agreed that magnetics or magnetic paper could be used.

690. FINANCIAL MATTERS:

a. At a meeting held earlier in the evening, it had been **RESOLVED** that from April 1st 2016, the clerk's salary will be re-categorised into the LC2 scale of councils and the 'green book' hourly rate will be increased to SCP28 and from 9 to 12 hours per week. This represents an increase of 40%.

b. It was **RESOLVED** to approve the following accounts for payment:

Payee	Goods / Service	Nett	Gross	Comment
Village Hall	Village hall hire	24.00	24.00	Cheque
S Rodger	Salary Nov	376.18		Paid s/o

Simon Bowering	New Noticeboard (grant funded)	2033.51	2440.21	BACS
Rowell	FunField overheads			Chq 159
Hinton	Hire of benefice room	5.00	5.00	Chq 160
Eon	Electricity consumption	311.67	374.00	DD
Harbour	Rose Garden	173.33	173.33	Chq 157
HMRC	PAYE	290.80	290.80	BankPayt

c. Accounts to the end of the 3rd quarter had been circulated in advance of the meeting and were approved.

d. It was **RESOLVED** to adopt the following budget, it being considered appropriate to meet the capital and revenue/operating requirements for 2016/17. It was further **RESOLVED** to issue a precept demand of £41,200 to East Northamptonshire Council:

Income		Outgoings	
Precept	41,200.00	Admin costs	
Interest	145.00	Salary	7,938.00
Memorial Fees	270.00	Insurance	1,117.00
Misc / grants		Office expenses / stationery / books	500.00
Allotment Rents	288.00	Audit	530.00
Fun Field	1,400.00	Village Hall Hire	300.00
Working income	43,303.00	Chair's allowance	100.00
Play area reserve	75.00	Training budget / courses	250.00
Fun Field reserve	1,746.00	NCALC	400.00
S106 footpath		Members mileage allowance	100.00
S106 green space	37,643.00	SLCC	65.00
Projected reserve	45,610.00	Section 137 payments	200.00
Total	126,556.00	Sub total	11,500.00
		Running costs	
		Street Lighting	4,600.00
		Grasscutting	7,000.00
		Landscaping / environment	500.00
		Repairs	250.00
		Churchyard path	150.00
		Churchyard / cemetery trees	1,000.00
		Churchyard	500.00
		Cemetery	1,000.00
		Cemetery rates	131.00
		Rose bed	250.00

Jubilee	2,000.00
Play area inspection	45.00
Litter pick / refuse arrangements	90.00
Misc / grants	250.00
Young people	400.00
Senior residents	100.00
Pocket Parks	150.00
PLAY AREA REPAIRS	2,000.00
Sub total	31,916.00
Parish Council Committees	
Allotments	300.00
Fun Field	1,600.00
Play area	750.00
Capital Reserve Projects	
Arborio contingency	1,000.00
Flood project	1,000.00
Hautboy Lane Footpath	-
Street Lighting res	5,000.00
Churchyard wall fwd contingency	2,500.00
S106 (fun field improvements)	37,643.00
Earmarked reserve	12,150.00
General reserve	32,697.00
TOTAL	126,556.00

691. CONSIDER FUTURE AGENDA ITEMS: The mineral and waste plan, internal and external audit arrangements, reservoir and asset register would be included on the next meeting.

FUTURE SCHEDULED MEETINGS: February 8th, March 14th, April 11th, May 9th, June 13th, July 11th, September 12th, October 10th, November 7th, December 12th.

There being no further business, the chairman closed the meeting at 8.41pm

Approved by Warmington Parish Council:		
Signature of Chairman of following meeting:		Date 8th February 2016