

WARMINGTON PARISH COUNCIL
Minutes of the 14th September 2015
7.30pm
In the Village Hall, Warmington.

610. ATTENDANCE: Present: Chris Ellard (chairman), Doug Jose, Ian Middleton, Graham Reid, Nigel Rudd, Jo Simpson (from 7.39) David Short and Morag Wilson. Also present: The clerk and a member of the public. Apologies received from Paul Schofield due to business commitments – It was **RESOLVED** to accept apologies. Jo Simpson would be arriving after the start of the meeting.

611. There were no declarations of interest.

612. It was **RESOLVED** to approve and adopt the minutes of the meeting held on July 13th 2015 as a true record of that meeting.

613. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC / INPUT FROM POLICE IF PRESENT: The tree warden reported that an ash tree in the pocket park on Big Green was causing damage to BT overhead cables. He also reported that Northamptonshire County Council highways footpath officer has instructed works for replacements of a couple of stiles with kissing gates and that nettles had been cleared, which has been obstructing a footpath. A member reported that a tree on the green verge opposite the school on Church Street might be obscuring the sightline turning out on to Broadway.

A report had been received from the police advising of August reported crimes being a burglary, dwelling, jemmy the side UPVC door to property and enter - cash & payment cards stolen. A heating fuel theft of £300 of heating fuel from the bottom of a farm's large rear rural garden within the parish area.

614. DEVELOPMENT AND PLANNING MATTERS:

a) 15/01636/FUL | Proposed single storey extension, dormer windows and detached garage ref previously granted application number 11/00663/FUL | 29 Chapel Street Warmington. It was **RESOLVED** to submit no objection or further comment.

b) 15/01551/FUL | Demolition of working mens club and proposed residential development of 9 dwellings | 18 - 20 Chapel Street Warmington. It was **RESOLVED** to reply to the effect that the parish council is supportive of this proposal now that some of the changes previously indicated have been implemented. However, the council will reiterate the points it made last time, as most of those points still stand. The council notes that there are rights of access and a public access footpath on the site and insists that the parish council will be absolved in perpetuity of any responsibilities for these areas and all communal parts of the development. In order that this is clear to all parties in the future, the council will request that this is written into the section 106 agreement.

615. FOOTPATH FROM HAUTOY TO ST MARYS LANE: The clerk updated on the current situation, which has not moved forward from the previous report as Linden Homes is not responding to approaches. It was agreed that the clerk will continue in her endeavours, in the anticipation that the management of the site will revert before too long to the owners of the development who will be supportive of additional lighting.

616. FLOODING – VILLAGE INITIATIVE: A report had been circulated to members in advance of the meeting with a brief history and updating on the current situation: Both culvert systems have now been investigated by CCTV. The 'Bakehouse Culvert' going from Chapel Street to Stamford Lane, under Hautboy Lane and houses in St Marys Close is partially blocked with silt. The recommendation is to clear Bakehouse Culvert. Initially, the intention was to jet clear the culvert, but the Environment Agency will not allow the debris to be washed into the water course. Costs for clearance using a collection method vary from £3,000 to £8,000.

DSA, the firm commissioned to act as WPC's agents in this matter, are to investigate whether any responsibility for the culvert can be passed to East Northamptonshire Council as it originally installed the culvert system. DSA has also been asked to investigate the legal situation with regard to riparian duties of

landowners as this situation (with regard to the culvert) may not come under normal riparian law. There is also the matter of public liability cover for the works which will be investigated once the next steps are clearer.

617. CHURCHYARD:

- It was noted that the Invitation to tender document has been circulated to interested parties and that the decision as to which firm to proceed with will be taken at the October meeting,
- Quotations for the tree works and vegetation clearance at the churchyard had been received and circulated. It was **RESOLVED** to appoint Plough Environmental as it was the most competitive and the council has been pleased with the work so far it has carried out.

618. WAR MEMORIAL: The response from War Memorial Trust (WMT) had been circulated, indicating that WMT feels the parish council would qualify for a grant for the war memorial, but it does not consider the re-cutting of the names to be necessary. It sent through a list of contacts who may be willing to offer advice, so the clerk is to contact English Heritage East Midlands office for further advice and opinion.

619. SAFETY MATTERS: A report from Wicksteed had been circulated to members in advance of the meeting. It was generally agreed that the report had not highlighted any hazards which are of immediate necessity or of high risk to users. Most matters can be dealt with in a straight forward matter. Graham Reid undertook to look at report on site and ascertain any necessary actions.

620. COMMUNITY MATTERS:

- a) It was agreed that an introductory meeting would be arranged to gauge the level of enthusiasm for a working party to arrange a village party on the fun field in 2016 to celebrate the Queen's 90th birthday. The clerk will check the availability of the village hall and email representatives from the various village groups to invite them to that first meeting. Participating groups could use the party event to show their group, fundraise or for demonstration. Financial considerations would be included in the autumn budgeting process.
- b) Broadband update – the initial rollout of fibre-fed broadband lines had been very successful, so much so that demand exceeded supply. New lines are available from 23rd September 2015 and orders are being taken now. The clerk is to approach NCC¹ for comment over the supply of this service.
- c) ENC² Scrutiny Committee is investigating access to public transport and the implications of local provision for residents accessing medical facilities, employment or training or other key services, particularly those living in rural areas. It was agreed to respond positively in terms of the current services, highlighting that both bus services are very well used and it's critical to support and maintain them. A later service would be ideal for people working shift hours.
- d) An approach had been made by a neighbour living closest to the currently uncovered lamp in the play area indicating that the new arrangement was causing nuisance lighting in their sleeping areas. The clerk has already asked Eon to replace the glass globe in the play area by taking one from the streetlight on Peterborough Road opposite the end of Dexter Way but nothing has yet been done. She will repeat the request.
- e) Jo Simpson had entered the village in to a CPRE Litter Heroes competition earlier in the year and was delighted to announce that Warmington Parish Council had been awarded a runner up prize and would be receiving £150 and a trophy. She is going to put an article in FiveAll and provide one for the website / social media in which much thanks would be passed to Matt Jarrett and his team for their huge support of the event for the past few years.
- f) The clerk reported that she had accompanied David Short and the secretary of the Funfield committee to meet with Elton Estate and its agent regarding the fireworks evening. The meeting was positively receptive on both sides and the parish council is able to provide all the information that will ideally satisfy the estate's

¹ NCC – Northamptonshire County Council

² ENC – East Northamptonshire Council

insurance underwriters that sufficient measures are in place and any risk is minimal. The clerk will circulate the response to the follow up email received from the estate's agent.

g) It was agreed to ask for quotes for hedge and tree works at the play area and adjacent grass area from Plough Environmental while that firm carried out the tree works at the churchyard and agree under delegated powers if within the de-minimis limit.

621. MATTERS ARISING FROM PREVIOUS MEETINGS FOR INFORMATION ONLY AND ITEMS TO NOTE:

- The clerk reported that the village facebook page has been well received, serving its purpose of engaging with people interested in the village. This had been demonstrated by the responses to recent posts about the almshouses.

- Terms of reference for committees to be carried over to November meeting.

622. The asset register had been reviewed during the summer and is making progress. The land holdings, detailing ownership and commitments still require investigation and clarification. Once the register is updated, it will be circulated to members and the various committees for comment and confirmation.

Once the council is confident of the background information with regard to land matters with Elton Estates, a meeting will be arranged to look at the matters going forward, with strong emphasis on the development of the fun field and pavilion.

623. UPDATE ON DRAFT DOCUMENTS FOR APPROVAL AT A FOLLOWING MEETING

- Warmington Council's short and long term aims and objectives had been circulated in advance and a 'meeting rhythm' provided at the meeting. It was agreed that all members would look at these documents in detail and put forward suggestions should any changes be identified. The calendar is inconsistent with the working year at the moment, but will be straightforward to change. The clerk will put forward a management process so that the project is a working one.

- A request had been received for a meeting with the NCC³ team to discuss the emergency plan and flood resilience, including the water gauge. Graham Reid will forward some dates that he is available and the clerk will book the meeting room for the meeting.

624. FINANCIAL MATTERS:

- It was **RESOLVED** to approve payment of the following accounts:

Payee	Goods / Service	Nett	Gross	Comment
Village Hall	Village hall hire	24.00	24.00	
S Rodger	Salary (Aug & Sept)	376.18	752.36	Paid s/o
R J Warren	Grasscutting (July & August)	1018.20	1221.84	
RJ Warren	Grasscutting Funfield (Jul Aug)	727.52	873.02	
Eon	Electricity Consumption July	203.81	244.57	Paid dd
Eon	Electricity Consumption Aug	310.23	372.28	Paid dd
Eon	Ignitor Big Green/Little Green	38.04	45.65	
Eon	Photocell Big Green/Little Green	23.47	28.16	
Eon	Ballast & Ignitor Church St	69.87	83.84	
Plumbing repairs	Mr Goddard	45.00	45.00	
HMRC	PAYE		290.80	

³ Ncc – Northamptonshire County Council

Broker Direct	Insurance premium		1,106.93	
Anglian Water	Water at fun field		41.62	
Anglian Water	Water at allotments		58.45	
Plough Environmental	Drain-Head clearance	150.00	150.00	
Wicksteed	Play area inspections	90.00	108.00	
Graham Yeatman	Funfield sundries		143.63	
BDO	Audit	300.00	360.00	
S Rodger	Office costs & expenses		215.97	

- a) Accounts to the year-end had been made available in advance of the meeting. The end of second quarter accounts would be on the October agenda for analysis and approval.
- b) The audit papers and opinion confirming no matters arising from audit requiring issue of a report had been received in advance. It was **RESOLVED** to approve and accept the annual return.

625. RECEIVE CHAIRMAN'S / CLERKS / COMMITTEE REPORT / UPDATE:

- Allotments – The clerk was instructed to send reminders to allotment holders with their invoices to the effect that allotments must be kept tidy and worked at all times, and weed free (within reason). Unworked plots where weeds are prolific cause nuisance to other holders. There is a waiting list so if people do not want their plots any longer, the council is very pleased to recover them.
- Highways Matters – There had been an incidence of extensive removal of vegetation from private wall on Church Lane following a report to street-doctor. Anecdotal reports had been inconclusive. However, the parish council was pleased to note that the owners of the wall in question and Kier, the highways contractors have reached an understanding whereby Kier is covering financial responsibilities for landscaping and reinstatement works.
- Kier is also aware of the situation regarding the Chapel Street corner hedge and will be taking remedial action if the property owner does not do so shortly.
- The matter of the pavilion is to be taken forward once all interested parties have input on the requirements. The lease for the fun-field will be circulated by the clerk.

626. CORRESPONDENCE OF NOTE:

- An opportunity to comment on proposed closure of Corby Magistrates court was noted

627. CONSIDER FUTURE AGENDA ITEMS TO BE CARRIED FORWARD

- Cemetery standing orders

There being no further business, the chairman declared the meeting closed at 9.40pm

DATE OF NEXT MEETING: 12 OCTOBER 2015 7.30PM, WARMINGTON VILLAGE HALL

Approved by Warmington Parish Council:

**Signature of Chairman
of following meeting:**

Date 12th October 2015