

WARMINGTON PARISH COUNCIL

Minutes of the 13th July 2015

7.30pm

In the Village Hall, Warmington.

590. ATTENDANCE: Present: Chris Ellard (chairman), Doug Jose, Nigel Rudd, Paul Schofield, Jo Simpson (from 7.41) and David Short and. Also present: The clerk and a member of the public. Apologies received and approved from Ian Middleton who was not well and Graham Reid who had a medical appointment. Jo Simpson would be arriving after the start of the meeting. Absent: Morag Wilson

591. DECLARATIONS OF INTERESTS – There were no declarations of interest.

592. It was **RESOLVED** to approve and adopt the minutes of the meeting held on June 8th 2015 as a true record of that meeting.

593. QUESTIONS AND STATEMENTS FROM MEMBERS OF THE PUBLIC: An observation was made regarding the road surface at the west end of Big Green near the junction with Buntings Lane/Orchard Lane. The clerk undertook to **REPORT** this via Streetdoctor and to advise the highways warden and NCC highways contract partner. There were reports of dead poplar trees in the south side of Church Street beyond the 30mph signs about which the clerk undertook to contact the farmer responsible. The footpath warden reported a productive site visit from the new Rights of Way officer at Northamptonshire County Council and reported that reinstatement works to PD20 had been commissioned.

594. POLICE REPORT – Two PCSOs were in attendance. There had only been one reported crime, being theft of number plates. There was a discussion about general home security measures and it was agreed to remind people of the importance of shutting doors and windows when not in the room/house during the upcoming hot spells. There was an interesting discussion regarding a recent cross border intelligence initiative and the clerk was tasked with finding out some further information and lodging the council's support.

595. DEVELOPMENT AND PLANNING MATTERS:

a) 15/01247/FUL | Conversion of agricultural building to residential dwelling | America Farm Buildings Morborne Road Warmington. It was **RESOLVED** that the council has no objections to the proposals in the planning application nor further comment to make.

b) Minerals and Waste Local Plan Update - Issues and Options consultation. It was **RESOLVED** to delegate the response to the clerk to submit, noting that the council is aware of its inclusion, in consultation with Nigel Rudd.

596. It was **RESOLVED** to adopt standing orders with recommended revisions, following consultation between the clerk and Nigel Rudd, as circulated prior to the meeting. The standing orders were signed by the chairman

597. The chairman signed the revised financial regulations as approved at the previous meeting.

598. The member tasked with responsibility for managing the update to the on asset register including land holdings and land management commitments was not present. The chairman had arranged a meeting with him to assess the situation and consider whether additional assistance is needed from other members.

599. DRAFT GOVERNANCE AND MANAGEMENT DOCUMENTS

- Working papers for consideration outlining proposals for Warmington council's short and long term aims and objectives had been circulated prior to the meeting. It was agreed that this would be considered along with the budget and longer term financial considerations over the autumn meetings.

- Emergency Plan / Flood resilience - The member tasked with responsibility for managing the emergency plan was absent.
- Proposed Terms of Reference for committees had been circulated in advance of the meeting. It was agreed that the papers formalise the actual working practices of how the committees actually operate. This will afford protection to all members and volunteers and will underpin the security of having the parish council insurances and other supporting bodies at the disposal of the members of committees.

600. FOOTPATH FROM HAUTOBOY TO ST MARYS LANE: The clerk had been assured of a reply concerning lighting on the part of the footpath at the estate end of the development prior to this evening’s meeting but none had been **FORTHCOMING**. As well as following up on the lighting matter, it was agreed that the matter of ‘dedicating’ the path would be investigated.

601. FLOODING – VILLAGE INITIATIVE: It was **RESOLVED** to appoint David Smith Associates (DSA) as the council’s agent for management of the paperwork and liaison with other agencies concerning the culvert clearance of ‘Bakehouse Culvert’ from Chapel Street to Stamford Lane outfall at a cost of £750. There was a discussion regarding the remaining surveying work to be carried out and the report interpreting the CCTV survey to date. The clerk explained that she had been trying to get replies from DSA but to no avail thus far. She was strongly urged to continue to get answers to outstanding matters.

602. CHURCHYARD WALL: It was **RESOLVED** to engage the services of Accent Wilkinson Architects to project manage the necessary repairs to reinstate fallen wall adjoining St Marys Lane. A draft specification had been circulated and also presented to the architects who had suggested a couple of revisions. It was agreed that the clerk would send to at least three firms, including Strickland Builders, Weldon Stone and Benbow Builders as well as advertising the tender for wider submission.

It was agreed that the chairman would check with the PCC to find out whether there is a possibility that the work would be covered under its insurance.

It was further **RESOLVED** to have the vegetation at the churchyard cut back, to include the area immediately above the wall in question, the area to the west of the churchyard where it abuts and has grown over the benefice room in the neighbouring vicarage garden and also where trees overhang the road and footpath on Church Street. This would be added to the tree works for estimate agreed at the June meeting.

603. WAR MEMORIAL: The clerk has contacted the War Memorial Trust for advice regarding works and pre-application funding enquiry for restoration of the war memorial. As part of this process, the council has become aware that the memorial was listed in May (ref 1426146) which will mean extra paperwork and listed building consent as part of the restoration. It was suggested that the council should have been consulted as custodians as part of the listing process and the clerk will follow this up.

604. MATTERS ARISING FROM previous MEETINGS FOR INFORMATION ONLY AND ITEMS TO NOTE:

- Update on social media progress: There is now a facebook page called Warmington Community which can be jointly managed by members and the clerk. It will be apolitical and used to dispersing information and receiving observations from the public.
- Wall at Manor – the clerk had not been clear from the previous meeting which walls were under discussion. It was agreed that this would be passed to the owners, Elton Estates, as it is not a council matter.

605. FINANCIAL MATTERS:

c) It was **RESOLVED** to approve payment of the following accounts:

Payee	Goods / Service	Nett	Gross	Comment
Village Hall	Village hall hire	24.00	24.00	

S Rodger	Salary	376.18	469.98	Paid s/o
R J Warren	Fun field grasscutting (June)	1047.76	1257.31	BankPayment
Waldeck Associates ltd	Structural survey	595.00	714.00	BankPayment
DSA	Civil Engineering Works	795.00	954.00	BankPayment
Eon	Electricity Consumption April	203.81	244.57	Paid dd
Eon	Electricity Consumption May	310.23	372.28	Paid dd
Eon	Electricity backdated levy	1.79	2.15	Paid dd
Eon	Electricity consumption June	301.61	361.93	DD in July
Eon	Maintenance	254.86	305.83	BankPayment
Eon	Fun Field consumption	19.00	19.95	BankPayment
Peterborough Grass Machinery	Hedge trimmer	180.54	216.65	Paid already
Doug Jose	Reimbursement petrol costs	5.00	5.00	BankPayment
Jo Simpson	Reimbursement of litter pick refreshments	10.97	10.97	BankPayment

a) First quarter accounts and budget review papers had been circulated in advance of the meeting. They were noted and there were no issues arising or comments.

606. REPORTS AND UPDATES FOR INFORMATION ONLY: It was noted that the clerk is attempting to negotiate a meeting with the Police & Crime Commissioner in August. The clerk reported that parish councils with a turnover of under the equivalent to half a million Euros were now covered under the FSCS arrangements. Jo Simpson advised that the annual litter pick had been entered into a competition run by Northants ACRE.

607. CORRESPONDENCE OF NOTE / FOR ACTION: A letter had been received via the local branch of the Royal British Legion concerning a county wide competition for war memorials. The entry form was completed for submission.

608. OPPORTUNITY FOR FURTHER PUBLIC OBSERVATIONS. A member of the public, who is heavily involved with voluntary activities in the village, observed that the new brush cutter and strimmer were being extensively used in the pocket parks, allotments and on some 'orphaned' rights of way and had made a remarkable difference. The meeting thanked him and also Doug Jose who had researched and organised the procurement of the equipment and had been carrying out much of the work.

609. CONSIDER FUTURE AGENDA ITEMS / AOB TO BE CARRIED FORWARD

- The cemetery standing orders remain a high priority but will be discussed once some of the other governance issues have been finalised, later in the autumn.
- The proposals for a donated bench are to be discussed.

DATE OF NEXT MEETING: 14TH SEPTEMBER 2015 2012 7.30PM, WARMINGTON VILLAGE HALL

Approved by Warmington Parish Council:

Signature of Chairman of following meeting:	Date 14th September 2015
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